

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on July 15, 2024 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Mayor Robert Nelson

#### MEMBERS ABSENT

Councilmember April Moran

#### STAFF PRESENT

Police Chief Josh Antoine, Recreation Director Kay Okey, Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following change be made to the agenda: 1) that Item 6K be added for consideration of the Public Right of Way Application for CenterPoint Energy for Sanburnol Drive NE Street Project

### 5. DISCUSSION FROM THE FLOOR - None

### 6. CONSENT AGENDA

- A. Approval of Minutes – June 17, 2024 City Council Work Session
- B. Approval of Minutes – June 17, 2024 City Council Meeting
- C. Approval of Minutes – July 1, 2024 City Council Meeting
- D. Approval of Claims List – General Disbursement #24-11 - \$1,353,703.78
- E. Mayor’s Proclamation – Parks and Recreation Month – July 2024
- F. Park Camera Monitoring
- G. Contractor’s Request for Payment #3 – Final – 2023-2024 Sewer Lining Project - \$202,769.47
- H. Public Right of Way Application – TAK Communications o/b/o Comcast
- I. Contractor’s Licenses

- J. Business License
- K. Public Right of Way Application – CenterPoint Energy

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## **7. DEPARTMENT REPORTS**

### **A. Police Report**

Chief Antoine reported that the Police Department responded to 825 calls for service in June 2024 compared to 940 calls for service for the month of June 2023. He stated that Officer Imig conducted the tobacco compliance checks on June 24, and there were no reports of violations. He said that Officer Imig assisted with Prom and graduation.

Chief Antoine said Investigator Bennek handled 41 cases for the month of June, 35 of which were felony in nature and 5 misdemeanors. He said Investigator Bennek is monitoring 5 active forfeiture cases.

Chief Antoine thanked the various Police Department volunteers for their assistance during the Tower Days parade. He said that the Police Department received positive feedback on the one-way traffic change for Tower Days.

Chief Antoine stated that he took part in the Law enforcement Torch Run for Special Olympics on June 21, 2024. He stated that alongside him making the run were Records Tech Lisa Murphy, Officer Kelsey Smith and Code Enforcement Officer Walter Morris. He stated the runners were escorted by Investigator Bennek and Officer Imig.

### **B. Recreation Report**

Recreation Director Okey thanked the volunteers, staff, and organizations for their hard work during the Tower Days Festivities. She noted that the first planning meeting for 2025 will be held in August 2024.

## **8. ORDINANCES AN/OR RESOLUTIONS - None**

## **9. NEW BUSINESS**

### **A. Award Contract for Terrace Park Playground Sidewalk Addition**

Director Okey gave an overview of the bid results for the Terrace Park Playground Project sidewalk. She requested that the contract be awarded to Bituminous Roadways, Inc. She

stated that the project includes adding an ADA ramp from the upper parking lot, as well as a cement pathway to the tennis court, picnic shelter and the playground.

Director Okey noted that two bids were received and the lowest bidder was Bituminous Roadway, Inc., with a total base bid of \$55,620.00. She stated that the funding will come from the CDBG grant in the amount of \$34,375.00, and the remainder of \$21,245.00 from the Revolving Construction Fund.

Motion made by Councilmember Goodboe-Bisschoff to Award Contract for Terrace Park Playground Sidewalk Addition to Bituminous Roadway, Inc., in the amount of \$55,620.00.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 10. REPORTS

- A. Attorney's Report - No Report
- B. Engineer's Report

Engineer Gravel gave an update on the Sanburnol Drive Street Project. He stated that the project is moving along and paving has started. He stated that the paving will take place in three layers. He said the first two layers will be put down and then contract will vacate the job for one to two weeks while CenterPoint Energy replaces gas lines between Terrace Road NE and Monroe Street NE.

- C. Administrator Report

Administrator Buchholtz gave an update on the progress of the City Hall Renovation/Expansion Project. He stated that there has been supply chain issues impacting the date at which Phase 1 of City Hall will be turned over. He said that contractor is waiting for Xcel Energy to provide an electrical transformer for the building.

Administrator Buchholtz stated that staff will request a waiver from the Department of Corrections on the size of the holding cell. He said the waiver will request a holding cell of 64 square feet versus the 70 square feet that is required.

## 11. OTHER

- A. Close Meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real or Personal Property Pursuant to M.S. 13D.05, subd. 3(c)(3)

Motion made by Councilmember Wendling to close the City Council meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. 13D.05, subd. 3(c)(3) for the property identified as 8478 Highway 65 NE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Meeting was closed at 7:30 PM.

Meeting reconvened at 7:45 PM.

Attorney Thames stated that the City Council met in closed session to discuss the meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. 13D.05, subd. 3(c)(3) for the property identified as 8478 Highway 65 NE. He stated that Council has provided staff and attorney direction. Attorney Thames stated that the City Council is prepared to make an offer.

Administrator Buchholtz stated that two motions need to be approved to proceed.

Resolution 2024-46, A Requesting the Anoka County Housing and Redevelopment Authority to Advance Funds to The City of Spring Lake Park for Economic Development Purposes.

Motion made by Mayor Nelson to Approve Resolution 2024-46, Requesting the Anoka County Housing and Redevelopment Authority to Advance Funds to the City of Spring Lake Park for Economic Development Purposes.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Motion made by Councilmember Wendling to Approve the Purchase Agreement between the City of Spring Lake Park and Jian Bao Wu, seller of 8478 Highway 65 NE, and to Authorize the Mayor and City Administrator to Execute the Agreement. Attorney Thames requested an addendum be added that allows the Attorney to make revisions to the final agreement, if needed.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## **12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:50 PM

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Robert Nelson Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer