

Spring Lake Park Emergency Operations Plan

Emergency Support Function #4- Firefighting

Primary Agency

The primary agency responsible for this Emergency Support Function (ESF) is delegated to the Spring Lake Park, Blaine, Mounds View (SBM) Fire Department.

Local Supporting Agencies

The supporting agencies for this ESF include;

- SBM Fire Department
- Allina Medical Transportation
- Spring Lake Park Police Department
- Spring Lake Park Emergency Management
- Anoka County Emergency Management

State Resource

- Minnesota State Patrol
- Minnesota Department of Homeland Security and Emergency Management
- Minnesota National Guard

References

The follow are a list of reference documents for this ESF

- Spring Lake Park Emergency Operations Plan
- SBM Fire Department Standard Operating Procedures
- Minnesota Emergency Operations Plan

Purpose

To outline the responsibility for providing firefighting support within the City of Spring Lake Park and to identify some of the emergency operation needs.

Scope

Emergency Support Function #4 focuses on the firefighting activities that This ESF will rely heavily on the use of mutual aid for large scale disaster due to the limited number of resources the SBM Fire department has. In addition, SBM Fire Department will coordinate the overall operation section of Incident Action Plan (IAP).

Situation and Assumption

The Spring Lake Park Emergency Operations Plan is designed as an “all hazards” type of plan. It focuses on outcomes of events and incidents rather than cause. There are a number of situations in which this ESF might be enacted for. When a major incident happens within the City of Spring Lake Park, an Incident Action Plan (IAP) will be drafted with the goal of a quick and timely recovery to normal operations.

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One key consideration within this ESF is the coordination of operations within the SBM Fire Departments as well as State, Local and private partnerships. Additionally, a few items which will need to be addressed throughout the incident include;

- Maintain Situational Awareness at all times. Complete a continual size up of the affected systems and or areas.
 - Identifying transportation routes/strategies until the main transportation routes can be restored.
 - Create a recovery plan and identify the proper resources to enact the plan.
 - Maintain a record of all activities and expenses in accordance with FEMA standards.
 - Communicate timely information to the public on the current situation and future outcomes.
- During the drafting of the IAP these and other considerations will need to be addressed. Additional Standard Operating Procedures may be drafted prior to an emergency to assist in the coordination of operations and resources.

Concept of Operations

In addition to the responsibilities identified under the Scope Section of this plan, the following is a framework to implement this ESF.

Notification and Activation

Notification to the primary responsible agency under this ESF will come through either;

- Anoka County Dispatch
- Direct call to the SBM Fire Department

Organization

The organization of operational components supporting this ESF will follow the National Incident Management System Components. Specifically for Fire operational issues a “Fire Branch Director” will be assigned to coordinate all tactical operations and resources at large scale disasters.

The Branch Director may report to either the Unified Command Group or an Operations Section Chief. All units assigned under the Fire Branch Director will be broken down into Divisions or Groups.

Actions: Initial

Immediately following the notification to enact this ESF, the following actions will be taken;

- Report to the identified location for the coordination of operations. IF the establishment of the Incident Command System is needed then establish a working location. The possible locations which may need to be staffed include:
 - Incident Command Post (ICP)
 - Fire Department
 - Emergency Operations Center (EOC)
- Establish an Operations Section Chief or Fire Branch Director position and begin to identify affected areas and operational needs.

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- Establish a Public Information Officer position to maintain information regarding the incident to all parties involved in the incident.
- Work closely with the Situational Unit Leader to identify exactly what areas are affected and prioritization of operations.
- Identify the nature of the situation what communication systems might be affected and the duration of the outage.
- Determine the risk to the community and determine if an evacuation or shelter-in place is needed.

Actions: Continuing

- Maintain Situational Awareness and provide timely information to the Command and General Staff.
- Provide timely information to the Administrative and Elected Officials.
- Identify Operational Periods to ensure continuity of operations in order to resolve the situation.
- Identify the future resource needs for the management of operations.

Actions: Closeout

- Once the communication system has been restored, communicate the information to all affected parties.
- Demobilize the Incident Management Team.
- Complete an After Action Review and establish a Corrective Action Plan.
- Maintain documentation on the incident within the department and copy Spring Lake Park Emergency Management if needed.