

Spring Lake Park Emergency Operations Plan

Emergency Support Function #9- Search and Rescue

Primary Agency

The primary agency responsible for this Emergency Support Function (ESF) is delegated to the Spring Lake Park Police Department.

Local Supporting Agencies

The supporting agencies for this ESF include;
Spring Lake Park, Blaine, Mounds View (SBM) Fire Departments
Allina Medical Transportation
Spring Lake Park Emergency Management
Anoka County Emergency Management

State Resource

Minnesota State Patrol
Minnesota Department of Homeland Security and Emergency Management
Minnesota National Guard
Minnesota SARDA (Minnesota Search and Rescue Dog Association)
Civil Air Patrol

References

The follow are a list of reference documents for this ESF
Spring Lake Park Emergency Operations Plan
SBM Fire Departments Standard Operating Procedures
Minnesota Emergency Operations Plan

Purpose

To outline the responsibility for providing search and rescue support within the City of Spring Lake Park and to identify some of the emergency operation needs.

Scope

Emergency Support Function #9 focuses on search and rescue operation activities that This ESF will rely heavily on the use of mutual aid for large scale disaster due to the limited number of resources the Spring Lake Park Police Department has available. In addition, Spring Lake Park Emergency Management may coordinate the overall operation section of Incident Action Plan (IAP).

Situation and Assumption

The Spring Lake Park Emergency Operations Plan is designed as an “all hazards” type of plan. It focuses on outcomes of events and incidents rather than cause.

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There are a number of situations in which this ESF might be enacted for. When a major incident happens within the City of Spring Lake Park, an Incident Action Plan (IAP) will be drafted with the goal of a quick and timely recovery to normal operations.

Law Enforcement, Fire Departments, Ambulance services and other agencies responsible for conducting or participating in a search and rescue operation will develop and maintain whatever standard operating procedures (SOPs) they may need. Such SOPs may include guidance and instructions for performing search and rescue following an explosion, missing person or an accident/incident involving hazardous materials (depending on the level of hazmat response training received).

Search and Rescue operations must be done in a coordinated and systematic approach. This will be accomplished utilizing the incident management system as discussed in the basic plan. Search operations will be conducted in a variety of manners depending on the circumstances of the search and rescue.

The following are the key points to Search and Rescue operations:

- 1 Utilize the Incident Management System
- 2 Assess Resources needed for the incident (Private, public, specialized, etc.)
- 3 Set up a command post
- 4 Search areas in a coordinated approach
- 5 Perform effective communications
- 6 Perform effective documentation (written, photos, etc.)
- 7 Account for individuals and agencies operating at the incident
- 8 Provide Media/Communications liaison

One key consideration within this ESF is the coordination of operations within the other City Emergency Responders as well as State, Local and private partnerships. Additionally, a few items which will need to be addressed throughout the incident include;

1. Maintain Situational Awareness at all times. Complete a continual size up of the affected systems and or areas.
 2. Maintain a record of all activities and expenses in accordance with FEMA standards.
 3. Communicate timely information to the public on the current situation and future outcomes.
- During the drafting of the IAP these and other considerations will need to be addressed. Additional Standard Operating Procedures may be drafted prior to an emergency to assist in the coordination of operations and resources.

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Concept of Operations

In addition to the responsibilities identified under the Scope Section of this plan, the following is a framework to implement this ESF.

Notification and Activation

Notification to the primary responsible agency under this ESF will come through either;

1. Anoka County Central Communications
2. Direct call to the Fire Department

Organization

The organization of operational components supporting this ESF will follow the National Incident Management System Components. Specifically for search and rescue operational issues a "Search Branch Director" will be assigned to coordinate all tactical operations and resources at large scale disasters.

The Branch Director may report to either the Unified Command Group or an Operations Section Chief. All units assigned under the Search Branch Director will be broken down into Divisions or Groups.

Actions: Initial

Immediately following the notification to enact this ESF, the following actions will be taken;

1. Report to the identified location for the coordination of operations. IF the establishment of the Incident Command System is needed then establish a working location. The possible locations which may need to be staffed include;
 - a. Incident Command Post (ICP)
 - b. Fire Department
 - c. Emergency Operations Center (EOC)
2. Establish an Operations Section Chief or Fire Branch Director position and begin to identify affected areas and operational needs.
3. Establish a Public Information Officer position to maintain information regarding the incident to all parties involved in the incident.
4. Work closely with the Situational Unit Leader to identify exactly what areas are affected and prioritization of operations.
5. Establish an Investigation Branch Director as soon as possible to begin the collection of evidence.

Actions: Continuing

1. Maintain Situational Awareness and provide timely information to the Command and General Staff.
2. Provide timely information to the Administrative and Elected Officials.

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3. Identify Operational Periods to ensure continuity of operations in order to resolve the situation.
4. Identify the future resource needs for the management of operations.

Actions: Closeout

1. Once the communication system has been restored, communicate the information to all affected parties.
2. Demobilize the Incident Management Team.
3. Complete an After Action Review and establish a Corrective Action Plan.
4. Maintain documentation on the incident within the department and copy Spring Lake Park Emergency Management if needed.