

Spring Lake Park Emergency Operations Plan

Emergency Support Function 11- Agriculture and Environmental

Primary Agency

The primary agency responsible for this Emergency Support Function (ESF) is delegated to Anoka County Public Health.

Local Supporting Agencies

The supporting agencies for this ESF include;
Spring Lake Park Emergency Management
Anoka County Emergency Management
Surrounding Supporting Cities
Minnesota Incident Management Team

State Resource

Minnesota Department Board of Animal Health
Minnesota Department of Health
Minnesota Agriculture Department
Minnesota Department of Homeland Security and Emergency Management

References

The follow are a list of reference documents for this ESF
Anoka County Public Health SOP's
Spring Lake Park Emergency Operations Plan
Minnesota Emergency Operations Plan

Purpose

To outline the responsibility for providing agriculture and environmental support within the City of Spring Lake Park and to identify some of the emergency operation needs.

Scope

Emergency Support Function #11 focuses on the agriculture and environmental activities that support emergency operations in the City of Spring Lake Park. The Anoka County Community Health & Environmental Service maintains an extensive plan on file for all operations that may occur within the city.

This ESF will rely heavily on the use of mutual aid for large scale disaster due to the limited number of resources within the City of Spring Lake Park. Anoka County Public Health will assist in the coordination of an Incident Action Plan with the Emergency Management staff's primary focus on the operations section activities as they relate to the is ESF during a disaster.

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Anoka County Public Health in conjunction with Minnesota State Agencies are responsible for the monitoring of all animals and food disease outbreaks and or any health protection measures. Anoka County Public Health will work in conjunction with the Minnesota Department of Agriculture as well as the Minnesota Department of Health. Anoka County Public Health will follow the departmental SOP's for this type of emergency.

Situation and Assumption

The Spring Lake Park Emergency Operations Plan is designed as an “all hazards” type of plan. It focuses on outcomes of events and incidents rather than cause. There are a number of situations in which this ESF might be enacted for. When a major incident happens within the City of Spring Lake Park, an Incident Action Plan (IAP) will be drafted with the goal of a quick and timely recovery to normal operations.

One key consideration within this ESF is the coordination of operations within the other City Departments as well as State, Local and private partnerships. Additionally, a few items which will need to be addressed throughout the incident include;

1. Maintain Situational Awareness at all times. Complete a continual size up of the affected systems and or areas.
2. Identify operational considerations for the disaster.
3. Develop a list of resources affected.
4. Develop a list of resources needed.
5. Create a recovery plan and identify the proper resources to enact the plan.
6. Maintain a record of all activities and expenses in accordance with FEMA standards.
7. Communicate timely information to the public on the current situation and future outcomes.

During the drafting of the IAP these and other considerations will need to be addressed. Additional Standard Operating Procedures may be drafted prior to an emergency to assist in the coordination of operations and resources.

Concept of Operations

In addition to the responsibilities identified under the Scope Section of this plan, the following is a framework to implement this ESF.

Refer to the SOP's established for public health operations which are held with the department.

Notification and Activation

Notification to the primary responsible agency under this ESF will come through either;

1. Anoka County Central Communications
2. Direct call to Emergency Management

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Organization

The organization of operational components supporting this ESF will follow the National Incident Management System Components. Specifically for logistical operations the following positions may be staffed;

- Incident Command
- Operations Section Chief
- Branch Directors
- Logistics Section Chief
- Planning Section Chief

All of the responsibilities under the above positions will be at the direction of the Anoka County Public Health Director as well as the Operations Manager for Allina Medical Transportation.

Mutual Aid Agreements/ Memorandums of Understanding

A number of mutual aid agreements are in-place for emergency operations. These agreements are throughout this plan as well as on file with Anoka County Public Health. In addition, local agencies may have their own mutual aid agreements with other agencies. This plan is designed to work in cooperation with those pre-existing agreements.

Additional agreements may be needed to secure resources. These agreements will be worked out through the Incident Commander, Spring Lake Park Emergency Manager, Logistic Section Chief or the Finance Section Chief during emergency operations.

Any resource that is acquired during emergency operations regardless if it is a donation or billable expense will need to have a Memorandum Of Understanding (MOU) completed prior to deployment of use of the resource.

Actions: Initial

Immediately following the notification to enact this ESF, the following actions will be taken;

1. Report to the identified location for the coordination of operations. IF the establishment of the Incident Command System is needed then establish a working location. The possible locations which may need to be staffed include;
 - a. Incident Command Post (ICP)
 - b. Emergency Operations Center (EOC)
 - c. Department Operating Center (DOC)
2. Establish a “Public Health Command” as the incident dictates.
3. Establish an “Operations Section Chief” and or “Public Health Branch Director” position and begin to identify affected areas and operational needs.
4. Gather information about the situation from the Situation Unit Leader, if one is established otherwise the Incident Commander

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5. IF additional help is needed in the logistics section, then begin to staff positions accordingly.
6. Work closely with the Operations Section Chief to identify exactly what areas are affected and prioritization of resources.
7. Evaluate what resources are needed for the Incident Command Post, Emergency Operations Center and or the Department Operating Center.
8. Identify the nature of the situation what communication systems might be affected and the duration of the outage.

In the event of an all-hazard emergency occurring in the City of Spring Lake Park, overall coordination with health, medical and community organizations would take place in the designated Emergency Operations Center (EOC.)

A representative of Anoka County Public Health will be stationed in the EOC.

Anoka County Public Health will be responsible for assuring risks to the health and safety of EOC participants, as well as the environment of the main EOC or alternative EOC is free from health risks or problems.

Actions: Continuing

1. Maintain Situational Awareness and provide timely information to the Command and General Staff.
2. Provide timely information to the Incident Commander.
3. Identify Operational Periods to ensure continuity of operations in order to resolve the situation.
4. Identify the future resource needs for the management of operations.
5. Participate in the Planning Process throughout the operations to ensure proper planning and documentation through Incident Action Plans.
6. Ensure all documentation is being completed throughout the incident and work closely with the Finance Section Chief to track incident costs.

Actions: Closeout

1. Evaluate the need for ongoing operations and develop a Demobilization Plan.
2. Demobilize the Incident Management Team.
3. Complete an After Action Review and establish a Corrective Action Plan.

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4. Maintain documentation on the incident within the department and copy Spring Lake Park Emergency Management if needed.