

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on February 6, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember April Moran
Mayor Bob Nelson

MEMBERS ABSENT

Councilmember Lisa Dircks

STAFF PRESENT

Building Official Jeff Baker, Public Works Director Terry Randall, Police Chief Josh Antoine, Engineer Phil Gravel, Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

John Connelly, Twin Cities North Chamber of Commerce
Mike & Rebecca Keeman, 7914 Van Buren Street NE, Spring Lake Park MN 55432
Mohamad El Haidari

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that items 8A-8K be removed from the Agenda since the properties passed their pre-council inspections

5. DISCUSSION FROM THE FLOOR

Mr. Mohamad El Haidari discussed the location of the new smoke shop across from the Spring Lake Park High School. He stated that the City Code says that it cannot be within 1/2 mile of the school. He said he only brought this issue to the attention of the Council since parents were asking him to speak on behalf of smoke shops.

Administrator Buchholtz clarified the City Code setback for tobacco license from a school as 500 ft, not 1/2 mile.

A. Twin Cities North Chamber of Commerce – John Connelly

Mr. John Connelly from the Twin Cities North Chamber of Commerce gave an overview of the Chambers vision and what the Chamber does for the Community.

6. CONSENT AGENDA

- A. Approval of Minutes – January 17, 2023 City Council Meeting
- B. Contractor’s Request for Payment No. 3 – DPG – Able Park shelter
- C. Resolution 2023-05 Accepting Monetary Donation from Spring Lake Park Lions
- D. 2023 First Half Assessment – Suburban Rate Authority
- E. Contractor’s License
- F. Sign Permits
- G. Business License

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Randall stated that the Department has done lots of plowing and they are rebuilding the plows. He noted that there were two water main breaks and Valley Rich made the repairs. Director Randall stated that, as time permits, he is clearing snow away from the mailboxes.

B. Code Enforcement Report

Building Official Baker stated that he conducted 6 pre-council inspections on the properties slated for revocations all passed, the other 5 properties up for revocation paid the outstanding rental fees. Building Official Baker thanked the Code Enforcement staff for the time spent on mailing and posting the properties.

Building Official Baker updated the City Council on on-going construction projects. He stated that Able Park passed all the rough-in inspections. He noted that City Moving & Storage has been issued a Temporary Certificate of Occupancy.

8. PUBLIC HEARINGS – Removed

9. ORDINANCES AND/OR RESOLUTIONS

- A. Resolution 2023-06, Declaring the Official Intent of the City of Spring Lake Park to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds to be Issued by the City of Spring Lake Park

Administrator Buchholtz stated that in order to use Bond proceeds to reimburse City reserves the Council needs to pass a resolution decreasing its interest to do so. He stated that City Council has approved similar resolutions in the past for other projects.

Motion made by Councilmember Wendling to Resolution 2023-06, Declaring the Official Intent of the City of Spring Lake Park to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds to be Issued by the City of Spring Lake Park.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

10. NEW BUSINESS

- A. Phone System Proposal

Administrator Buchholtz reported that the City's phone service has reached end of life and is in need of replacement. He stated staff budgeted funds for 2023 to replace the current system with a cloud-based system

Administrator Buchholtz discussed the advantageous of moving to a cloud-based phone system:

- Phone rental –if phone needed to be replaced, there would be no cost.
- No maintenance on site since everything is stored in the Cloud – the Cloud system will have 5 layers of failover built in to make sure it is always working. In addition to that, if power went out in City Hall the phone system would still work since it is offsite, and staff would be able to use it via cell phone apps even if the building internet or electricity is out.
- No more hardware to replace as it ages out.
- Mobility - desktop and mobile apps that work as the office desk phone, so calls can be made and received from anywhere without transferring or using personal numbers.
- Greater flexibility- simple to expand users as needed without having to add additional costly equipment
- Expanded features that will contribute to improved operational efficiency and communication (For example, there are built-in chat and instant message abilities,

screen share, video calls, and presence indicators so that you can share info much more quickly than phone calls and emails.)

- Streamline/Consolidate: Conferencing and online meeting capabilities are built in - no need for other platforms and applications for conference calls and meetings such as Teams, Zoom, etc.

Administrator Buchholtz noted that the new system would work with the remodeling of City Hall since the phones function over the internet.

Motion made by Councilmember Goodboe-Bisschoff to Approve the Phone System Proposal.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

B. Authorize Conditional Job Offer for Public Works Maintenance Position

Administrator Buchholtz stated that staff received nine applicants and interviews three candidates. The interview panel consisted of Public Works Director Randall, Lead Maintenance Work DeBoer and himself. Administrator Buchholtz said that staff is recommending Trevor Heller for the vacant position subject to passage of a pre-employment drug test.

Public Works Director Randall indicated that training would be done by Seasonal Employee Ken Prokott and himself.

Motion made by Mayor Nelson to make a Conditional Job Offer to Trevor Heller for Public Works Maintenance Position.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

C. Schedule Work Session

Administrator Buchholtz requested that the City Council Work Session be moved from Monday, February 13, 2023 to Tuesday, February 21 at 5:30 PM right before the 7:00 PM Council Meeting. Councilmember Moran stated that she has a conflict with the time. Administrator Buchholtz stated he would send out a poll to the Council for available dates of the members.

11. REPORTS

A. Attorney Report -- No report

B. Engineer's Report

Engineer Gravel gave an update on the Municipal State Aid Account Funding.

C. Administrator Report

Administrator Buchholtz gave an update on projects for 2023 in conjunction with funding from the Municipal State Aid Fund.

12. OTHER

A. Approve Motion to Go Into Closed Session As Permitted by M.S. 13D.05, subd.3(c) to Consider Sale of Lot 4, Block 1 McKinley Manor Addition

Mayor Nelson stated that the City Council will be going into a closed session to discuss the potential sale of Lot 4, Block 1 McKinley Manor Addition, pursuant to M.S. 13d.05, subd.3 (c).

Motion made by Councilmember Wendling to close the regular Council Meeting, pursuant to State Law.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

Mayor Nelson recessed the regular meeting at 7:54 PM

Mayor Nelson reconvened the regular Council Meeting at 7:57 PM

Attorney Thames stated that the City Council discussed the sale of Lot 4, Block 1 McKinley Manor Addition.

Motion made by Councilmember Goodboe-Bisschoff to approve a Purchase Agreement to sell Lot 4, Block 1 McKinley Manor Addition.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

B. Correspondence - None

C. Mayor Nelson updated the Council on the activities of the Beyond the Yellow Ribbon.

13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:58 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer