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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** October 31, 2024

**Subject:** City Hall renovation update

Staff wanted to provide the City Council with a brief renovation update.

- Phase 2 demolition is almost complete, and new walls are being constructed as planned. The IT room is now built and is being prepared to host the City's IT server backbone, enabling further construction in the Administration area.
- With the IT room ready, CIT (the City's IT provider) and Zayo (operator of the Anoka County Fiber Ring) will be on-site on November 1, 2024, at 9:30 p.m. to relocate the IT cabinet to the new server room. This move will cause a network outage lasting approximately four hours. Sgt. Kramer and I will be on-site to assist CIT and Zayo with the transition and confirm network functionality before they depart.
- Metal panels have been installed on the building's front facade, receiving many positive comments from residents.
- We are awaiting delivery of the holding cell fixtures, expected by mid-December. Until then, the holding cell cannot be used, and Chief Antoine has implemented a plan to manage this.
- Installation of card access for the exterior doors and the interior camera system in Phase 1 is scheduled for this week.

The 3-week look ahead is included with this memorandum.

If you have any questions, please do not hesitate to contact me at 763.784.6491.