



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: November 13, 2025

Subject: Resolution Certifying Delinquent Utility Accounts

Council is asked to consider Resolution No. 2025-40, which certifies unpaid utility account balances to Anoka and Ramsey County for collection with 2026 property taxes. Under SLPC 5.04.040(C), delinquent utility charges constitute a lien against the property and may be certified annually for collection in the same manner as taxes.

Staff has provided notice to each affected property owner identifying the amount due and informing them of the City's intent to certify if payment was not received by the stated deadline. The accounts listed in Exhibit A represent balances that remain outstanding.

Adoption of the resolution will authorize staff to transmit the certified list to the appropriate County Auditor—Anoka or Ramsey—based on parcel location. Once certified, these amounts will be collected with 2026 property taxes and remitted to the City.

If you have any questions, please do not hesitate to contact me at 763-784-6491.