

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on June 21, 2021 at the City Hall, at 7:00 PM

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Robert Nelson

Councilmember Ken Wendling

Councilmember Brad Delfs

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

#### STAFF PRESENT

Police Chief Ebeltoft, Police Chief Antoine, Public Works Director Randall, Recreation Director Okey, Attorney Thames, Engineer Gravel, Administrator Buchholtz

#### OTHERS PRESENT

Bonnie Dircks, 773 83rd Avenue NE

Jason Miller, CPA, Smith Schafer & Associates

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA -- None

### 5. DISCUSSION FROM THE FLOOR -- None

### 6. CONSENT AGENDA

- A. Approval of Minutes - June 7, 2021 Council Meeting
- B. Approval of Minutes - June 14, 2021 Council Work Session
- C. Contractor Pay Request Final - Garfield Pond Improvements Project
- D. Second Quarter Billing for 2022 Payable 2023 Property Tax Assessment - Ken Tolzmann
- E. General Operations Disbursements - Claim Resolution #21-09 - \$379,128.40
- F. Resolution 21-22, Supporting the Development of a Greater Twin Cities Public Safety Training Facility
- G. Contractor's Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## **7. DEPARTMENT REPORTS**

### A. Police Report

Police Chief Antoine provided an overview of police statistics from May 2021.

### B. Recreation Report

Director Okey stated that Music in the Park will be held on June 23 at 6:30pm. She noted that teams from Emmanuel Christian Center would be doing volunteer projects in the City's parks. She expressed appreciation to the Tower Days Committee and Councilmembers Wendling and Dircks for their efforts to make the festival a success.

## **8. ORDINANCES AND/OR RESOLUTIONS -- None**

## **9. NEW BUSINESS**

### A. 2020 Audited Financial Statements

Jason Miller, Smith Schafer and Associates, gave an overview of the City's 2020 financial statements. He stated that the City received an unmodified opinion; that the financial statements are fairly stated in all material respects. He stated that this is the highest opinion the City can receive. He stated that there were no exceptions noted under the Minnesota Legal Compliance testing.

He stated the City's General Fund balance at the end of 2020 was \$2,539,802, which represents 60% of 2020 expenditures. He noted that the City's debt burden as of December 31, 2020 was \$3,758,700, with the majority of the debt service retired by 2025.

Motion made by Councilmember Wendling to accept the 2020 Audited Financial Statements.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**B. Approval of Hire for Police Records Technician**

Police Chief Antoine stated that the Police Department underwent a hiring process for the Records Management Technician position. He stated that the highest scoring applicant in the process was Kimberly Kiley. He requested the City Council accept staff's recommendation.

Motion made by Mayor Nelson to approve a conditional job offer to Kimberly Kiley, setting her at Step 2 of the salary schedule, pending the successful completion of a criminal background check.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**10. REPORTS****A. Attorney Report**

Attorney Thames noted that the property transaction for Lot 2 Block 1 McKinley Manor addition closed successfully.

**B. Engineer Report**

Engineer Gravel reported that the Anoka County CSAH 35 road resurfacing project began on Monday, June 21.

**C. Administrator Report**

Administrator Buchholtz reported that new Recreation Program Coordinator Jamie Cassidy began work today. He expressed his heartfelt appreciation to Recreation Director Okey, her staff and the Tower Days Committee for all their work to plan a successful festival.

**11. OTHER****A. Correspondence**

Mayor Nelson stated that the Beyond the Yellow Ribbon Committee donated \$500 to the National Guard for a "RC Partycrashers" family event.

**12. ADJOURN**

Motion by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting adjourned at 7:44 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer