

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Work Session was held on June 20, 2023 at the Able Park Building, 8200 Able Street NE, Spring Lake Park, at 5:30 PM.

### 1. CALL TO ORDER

#### MEMBERS PRESENT

Mayor Nelson  
Councilmember Ken Wendling (arrived at 5:35pm)  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Councilmember April Moran

#### STAFF PRESENT

Administrator Daniel Buchholtz

### 2. DISCUSSION ITEMS

#### A. Spring Lake Park Clean-Up Ideas / No Littering Signs (*Goodboe-Bisschoff*)

Councilmember Goodboe-Bisschoff suggested ideas the City could incorporate to improve the cleanliness of the City, including doing a twice a year clean-up day, sending out letters to businesses, as appropriate, to clean up their property, add more no littering signs along Fillmore Drive and other areas where littering is an issue, give authority to the Police Department, and increase street sweeping to three times per year.

Administrator Buchholtz stated that code enforcement sends out clean-up letters to businesses when the City receives a nuisance complaint. He stated that the Police Department is empowered to write littering tickets, but can only write them when they witness the act of littering. He stated that the City is awaiting the results of the Coon Creek Watershed District's street sweeping study before exploring adding a third street sweeping in mid-summer.

City Councilmembers discussed the clean-up day idea, coming to consensus that the City should work with the City's houses of worship, organizations who have adopted sections of State Highways 65 and 47, and other volunteers to coordinate a clean-up day possibly coinciding with Earth Day. City Councilmembers also discussed possibly establishing an "Adopt a Park" program to help with park cleanup. Administrator Buchholtz stated that the City could take a more proactive approach to Code Enforcement, but that would take further Council discussion and consensus.

Consensus was to ask Recreation Director Okey to have her staff coordinate a possible clean-up day in early 2024.

City Council discussed adding additional "No Littering" signs along Fillmore Street and along Manor Drive next to Triangle Park.

Consensus was to not install additional “No Littering” signs due to their lack of effectiveness.

**B. City Hall Update**

Administrator Buchholtz stated that the architect was continuing work on the building plans. He stated that plans would be ready for bids in October with bids open near the end of November. He said the public hearing for the Capital Improvement Plan bonds would be held on December 18, 2023 with the bond sold and bids awarded on January 22, 2024.

He said that staff would be meeting with the architect on July 6, 2023 to review the progress.

**C. Review Performance Measurement Results**

Administrator Buchholtz provided an overview of the results of the citizen survey component of the City’s Performance Measurement report. Councilmembers discussed the results and ways to encourage additional participation in next year’s survey.

**3. REPORT**

A. Council Reports – No reports.

B. Administrator Report – No report.

**4. ADJOURN**

Mayor Nelson adjourned the work session at 6:45pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer