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**To:** Mayor Nelson and Members of the City Council  
**From:** Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer  
**Date:** September 30, 2026  
**Subject:**

The City Council is requested to approve a resolution authorizing renewal of the Joint Powers Agreement (JPA) and Court Data Services Subscriber Amendment with the Minnesota Department of Public Safety, Bureau of Criminal Apprehension (BCA).

The City's existing agreement with the BCA expired on April 3, 2026. The agreement allows the Spring Lake Park Police Department to access criminal justice information, databases, and related systems through the BCA's Criminal Justice Data Communications Network (CJDN).

The proposed agreement renews this authorization for an additional five years and includes the Court Data Services Subscriber Amendment, which permits access to authorized court records and information. The resolution also designates the Police Chief as the City's authorized representative and authorizes the Mayor and City Administrator to execute the agreements.

The annual cost of the CJDN connection is \$1,560, which is funded through the Police Department's operating budget. Additional fees may apply to certain court data services.

Staff recommends that the City Council approve the resolution authorizing renewal of the Joint Powers Agreement and Court Data Services Subscriber Amendment with the Minnesota Bureau of Criminal Apprehension.

If you have any questions, please do not hesitate to contact Chief Antoine at 763-784-6491.