

Dee Guthman Interim County Administrator

## **Anoka County** COUNTY ADMINISTRATION

Respectful, Innovative, Fiscally Responsible

February 2, 2024

RE: Coon Creek Watershed District Appointment

Dear City Administrator/Manager:

In accordance with the provisions of Minn. Stat. § 103B.227, Anoka County is notifying you there is a current manager serving on the Coon Creek Watershed District Board of Managers, Dwight McCullough with a term of office set to expire on May 27, 2024. Because the Watershed District is considered a watershed management organization, Anoka County is accepting applications and/or nominations for his position on the board. For your information, a copy of the published notice and a map with the current location of board members is enclosed.

Minn. Stat. § 103D.311 allows cities located within the district to submit three or more nominees for county board consideration. Cities may jointly or severally submit their nominees. The county board must receive city nominees, if any, by at least 60 days before the outgoing manager's term of office expires. For reference, the affected cities within the Coon Creek Watershed District are Andover, Blaine, Columbus, Coon Rapids, Fridley, Ham Lake, and Spring Lake Park.

To be eligible for appointment, nominees must reside within the watershed district boundaries, be eligible to vote in the district, and may not be a public officer of the county, state, or federal government, except that a soil and water conservation supervisor may be a manager.

If the county board receives an aggregate list of three or more qualified city nominees, it will appoint one of those nominees unless it finds the nominees cannot fairly represent the various hydrologic areas in the watershed district by residence of the manager appointed. If it finds the nominees cannot fairly represent the hydrologic areas, the county board will appoint an eligible resident from a non-nominating city within the watershed district who can fairly represent the watershed district. In arriving at its decision, the county board will review the applications, nominations, and other information as required, up to or including interviewing the candidates. Note: interviews may not be required for every appointment.

If the county board does not receive an aggregate list of three or more qualified city nominees, the county will appoint an eligible person residing in the watershed district who can fairly represent the various hydrologic areas in the watershed district.

The term of office is set to expire on May 27, 2024. City nominations must therefore be received by Wednesday, March 27, 2024.

All applicants must submit a completed application form to the county board, and applicants are encouraged to contact their respective cities of residence for formal nomination. Find the application at <a href="https://example.com/here/">here</a>.

If you have any questions regarding this appointment process, you may contact me at 763-324-4707.

Sincerely

Dee Guthman V

Interim County Administrator

763-324-4707

Dee.Guthman@anokacountymn.gov

DG:bv Enclosure

c: City Managers/Administrators or Clerk

Mayors

**Council Members** 

Brenda Vetter, Administrative Assistant

Sent by email

PUBLIC NOTICE OF VACANCY

NOTICE IS HEREBY GIVEN pursuant to Minn. Stats. §§ 103B.227 and 103D.311 that a

vacancy will occur on the Coon Creek Watershed District Board of Managers due to the expiration

on May 27, 2024, of the term of Dwight McCullough, City of Ham Lake. Term of the appointment

is for three years. Managers are eligible to be reappointed. Persons interested in being appointed

to serve on the Coon Creek Watershed District Board of Managers may submit their names for

consideration to the Anoka County Board of Commissioners, the appointing authority. Minn. Stat.

§ 103D.311 permits the cities in the district to jointly or severally submit nominees to the county

board for consideration. As city nominees are submitted for consideration, they are added to an

aggregate list of nominees. If the cities submit three or more nominees eligible for a manager's

position at least 60 days prior to the expiration of the term or by March 27, 2024, the Anoka County

Board of Commissioners shall consider and appoint one of the city nominees unless it concludes

none of the city nominees can fairly represent the various hydrologic areas in the watershed district.

Since a list may be submitted, persons interested in being considered for appointment may wish to

contact their city to request to be included on a list of nominations. In the absence of a valid

aggregate list of nominees, the Anoka County Board of Commissioners may appoint any voting

resident of the Coon Creek Watershed District who is not a public officer of the county, state, or

federal government and who otherwise complies with the requirements and terms of Minn. Stat. §

103D.311.

Dee Guthman

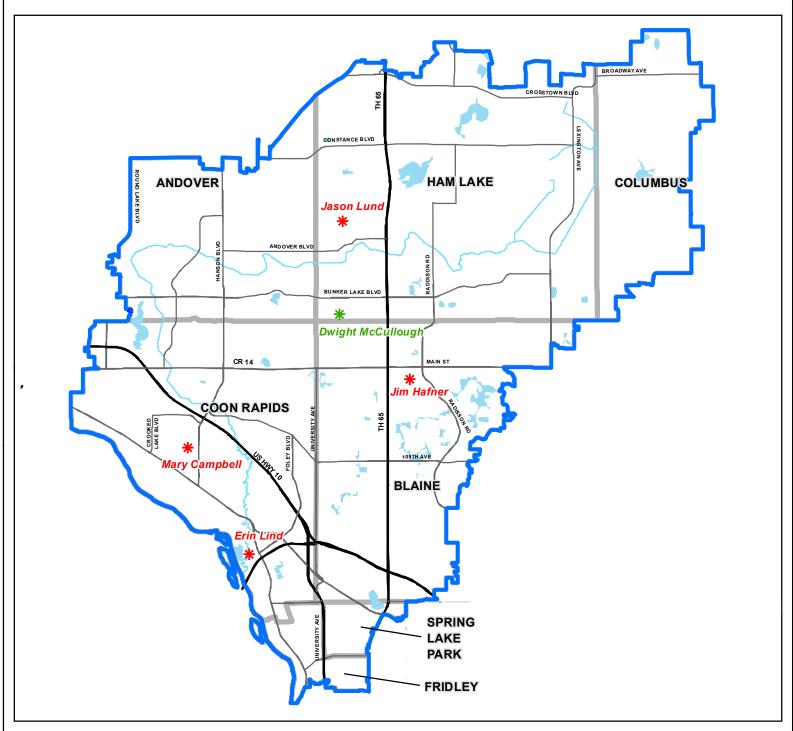
Interim County Administrator

**PUBLISH IN:** 

Anoka Union, February 2, 2024

Forest Lake Times, February 1, 2024

## **Coon Creek Watershed District**



## Legend



**\*** Current Managers

Watershed District Boundary

Community Boundary



