

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on October 6, 2025 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Acting Mayor Wendling called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Barbara Goodboe-Bisschoff

Councilmember Lisa Dircks

Councilmember April Moran

Acting Mayor Kenneth Wendling

MEMBERS ABSENT

Mayor Robert Nelson

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren, Building Official Jeff Baker, City Attorney John Thames, City Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR – None

6. CONSENT AGENDA

- A. Approval of Minutes – September 15, 2025 City Council Meeting Minutes
- B. Mayor's Proclamation – Domestic Violence Awareness Month – October 2025
- C. Mayor's Proclamation – Fire Prevention Week – October 5-11, 2025
- D. Appointment of Steve Coyle to Planning Commission
- E. Approval of ROW – Xcel Energy
- F. Contractor's Request for Payment No. 3/Final – 2025 Street Seal & Crack Repair Project - \$18,697.90
- G. Contractor's Licenses
- H. Sign Permit
- I. Business License

Motion made by Councilmember Goodboe-Bisschoff to Approve the Consent Agenda.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

7. DEPARTMENT REPORTS

A. Public Works Report

Public Works Director Linngren reviewed the activities for the month of September. He stated that he attended the AWWA Conference, which included several days of educational sessions and networking with peers from other cities.

Director Linngren stated that the sealcoat project has been completed. He noted that the final punch list items were finalized. He said that the storm sewer lining work at Theorin Terrace has been completed and all the intersections were reopened.

Director Linngren noted that approximately 100 feet of sidewalk along the south side of the lake at Lakeside Park was removed and replaced due to trip hazards. He stated that the playground equipment has been relocated from Terrace Park to Sanburnol Park.

B. Code Enforcement Report

Building Official Baker expressed appreciation to City Administrator Buchholtz for the support during his recovery. He extended special thanks to Nick Henley, the Building Official from the City of Mounds View, for stepping in to handle time-sensitive inspections and ensure that construction projects within the city continued without delay. He stated that routine inspections, such as those for furnaces and water heaters, were delayed until his return.

Building Official Baker gave an update on ongoing construction projects.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 2025-36, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2026-2027

Administrator Buchholtz stated that the Sergeants Negotiation Committee recommends approval of the 2026-2027 union contract as outlined in Resolution 2025-36.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-36, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #265, Representing the Sergeant Bargaining Unit for Calendar Years 2026-2027.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

B. Resolution 2025-35, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #7, Representing the Patrol Officer Bargaining Unit for Calendar Year 2026-2027

Administrator Buchholtz stated that the Patrol Negotiation Committee recommends approval of the 2026-2027 union contract as outlined in Resolution 2025-35.

Motion made by Councilmember Dircks to approve Resolution 2025-35, Approving the Tentative Agreement between the City of Spring Lake Park and LELS Local #7, Representing the Patrol Officer Bargaining Unit for Calendar Year 2026-2027.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

9. NEW BUSINESS

A. Approval of Terrace Park Camera System

Chief Antoine provided an update on the city's camera systems. He reminded the Council of ongoing issues with outdated DVR systems at City Hall and in city parks, which have caused connectivity problems and limited remote access. He stated that recent upgrades have been completed at Able Park, City Hall, and the Arthur Street Pump House.

Chief Antoine recommended replacing its camera system due to continued issues at Terrace Park. He stated that the proposed upgrade includes 13 new state-of-the-art IP (Internet Protocol) cameras and a new DVR System, which would integrate with the city's current software platform.

Chief Antoine is seeking Council approval the contract with JSB Surveillance to purchase and install a new Camera System at Terrace Park in the amount of \$13,263.00

Motion made by Acting Mayor Wendling to approve the Purchase of the Terrace Park Camera System.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

10. REPORTS

A. Attorney's Report - None

B. Engineer's Report

Report accepted as presented.

C. Administrator's Report

Administrator Buchholtz reported that he and Councilmember Goodboe-Bisschoff attended Congresswoman Omar's Annual Congressional District 5 Mayor's Luncheon.

11. OTHER

A. Close City Council Meeting to Conduct City Administrator Performance Evaluation, pursuant to M.S. 13D.05, subd. 3a

Motion made by Acting Mayor Wendling to adjourn the meeting for a closed session.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

Meeting adjourned at 7:17 PM.

Meeting Reconvened at 8:02 PM.

Attorney Thames stated that the City Council had adjourned to a closed session held pursuant to Minnesota Statue 13D.05, subd. 3a, to discuss the City Administrator's Performance Evaluation. He stated an update will be given at the next meeting.

12. ADJOURN

Motion made by Acting Mayor Wendling to adjourn.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Acting Mayor Wendling. Motion carried.

The meeting was adjourned at 8:03 PM.

Kenneth Wendling, Acting Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer