



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: July 3, 2025

Subject: Board/Commission Openings

We currently have several openings on City boards and commissions and are seeking the City Council's assistance in identifying potential candidates to fill these important roles.

SBM Fire Board: With Brad Delfs' recent relocation out of the City, there is a vacancy for the City's representative on the SBM Fire Board. Per the Department's bylaws, the City Administrator is responsible for nominating a candidate to fill this seat. This is a key governance role for the non-profit Fire Department and is vital to ensuring strong oversight and support of public safety services. There is less than a year remaining on this term. It would be eligible for reappointment to a full three-year term.

Planning Commission: There are two vacancies on the Planning Commission due to the departures of Brad Delfs and Sharon Weighous. The Commission plays a critical role in shaping land use policy and reviewing development proposals.

Parks and Recreation Commission: We also have openings on the Parks and Recreation Commission, which provides guidance on park planning, recreational programming, and community engagement.

Councilmembers are encouraged to bring forward names of residents who may be interested in serving, particularly for the SBM Fire Board position. If you have any recommendations or questions about these appointments, please let me know.