



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: August 29, 2024
Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Finishes are starting to be applied. The painters have been busy painting all of the spaces in Phase 1. The tile flooring is being installed in the common areas. Doors are being hung throughout Phase 1. The ceiling tile is begin installed in the Council Chambers and the Recreation offices.
- The emergency generator arrived today. It has been set on the slab and the electrician is in the process of wiring the generator into the electrical system. Once the City is ready to start up the generator, the contractor will schedule training on the operation and maintenance on the generator with our Public Works staff.
- We are still awaiting the new transformer from Xcel Energy. There is no date projected for arrival. We are looking at other options to power the new building systems until the transformer arrives.
- The week of September 19 will be a week of transition. Phase 1 of the project will be substantially complete. Alternative Business Furniture will be delivering and installing the office furniture for the portions of the Police Department and Recreation Department that were included in Phase 1. The existing furniture in Administration will be moved into the Multi-purpose Room and Council Chambers to house Administration during Phase 2 of the project.

I have attached the most recent 3 week look ahead for your review. If you would like a tour of the progress so far, please let me know.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

Three Week Look Ahead Schedule



8/26- 9/13

Period:

Spring Lake Park

Job # 7088

PM: Jason H

Contractor	Activity	8/26	8/27	8/28	8/29	8/30	#	#	9/2	9/3	9/4	9/5	9/6	#	##	9/9	9/10	9/11	9/12	9/13	#	Remarks
		Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	Sa	Sur	Mon	Tue	Wed	Thu	Fri	#	
ARC Paving	Top layer												X									Pending brick is done
Murphy Window & Door	Install Doors/ Caulk / INTAL metal trim at doors.										X	X	X			X	X					
Construction results	Hang doors & hardware	X	X	X	X	X				X	X	X	X			X	X	X	X	X		
	Patch floors needed	X	X																			
	Caulking door frames	X	X	X	X	X																
	Install casework/ window sills/ Corner guards															X	X	X	X	X		
PBS Aluminum panels	Install Aluminum panels															X	x	X	X	X		
Knetic Ecavating	Grade around generator & addition										X	X										
Acoustics door	Install after carpet???? After Phase 2 is done																					
Minnesota Acoustics	Ceiling grid install	X	X	X	X	X				X	X											
	Cut borders									X	X	X				X	X	X	X	X		
	Drop full tile after inspections																		X	X		
Foley Masonry	Wash brick / stone		X	X																		
HVAC Precise	Install diffusers					X				X	X	X	X			X						
	Above ceiling Inspections inspection																X					
RTL	Build wall at mechanical room		X	X	X	X				X												
	Tie in last door frame & drywall/tape												?									
Miner Garage doors	Install Garage doors North garage first	X	X	X	X	X																
Brush Masters	Prime paint walls, Frames		X	X	X	X				X	X	X	X									
	Paint police garage															X	X	X	X			
TRC Electrical	Run Conduit to new panel location	X	X	x	X	X				X	X	X	X			X	X	X	X	X		
	Get ready for new transformer MEC room	X	X																			
	Install lights in grid ceiling		X	X	X	X				X	X	X	X			X						
	Overhead inspections																				X	
	Final inspection phase 1																					
QC Companies	Concrete floor Coating															X	X	X	X	X		
Mavo	Sealed Concrete floor																				x	
ATR Flooring tile	Tile in bathrooms then halls		X	X	X	X				X	X	X	X									
Centennial Flooring	Floor carpet offices															X	X	X	X	X		

