



# Memorandum

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To: Mayor Nelson and Members of the City Council

Cc: Dan Buchholtz, City Administrator

From: George Linngren, Public Works Director

Date: August 29, 2024

Subject: August 2024 Public Works Report

Here is my summary of our work activities that were carried out in August.

1. **Hayes pond work:**

- The pond work is complete and they have put down seed and straw around the excavation areas. It was a difficult job with it being so wet but they worked through it and got it complete. They will come back to put more seed down if needed.

2. **Sanburnol street project**

- We had an issue on Sanburnol with a sink hole that was in line with the sewer service line for the warming house. We had Perkins contracting dig it up and found nothing but an old conduit running through the hole. We traced it back and found it to be 67 feet to the west of where it should be. It ran over the main and is connected on the north side of the road. It was not cut open with the lining as we thought it to be a dead service going towards Cubs lot. We will have visa sewer come and cut the service open.

3. **Sewer Line Jetting:**

- We have completed all the cleaning ahead of schedule before our seasonal staff leaves. It's nice to have Ken working here doing this as a professional and without having to supervise any of his work. Before he leaves on his vacation to Portugal, he raised a manhole for me back behind Arthur treatment plant. His knowledge is incredible. Thank you Ken.

4. **Seasonal work staff:**

- As the year ends and half the staff has left, I would like to thank our entire seasonal staff for all the hard work they do for the city while they are here. Their help makes our job easier and helps us be able to get more done with the full time

staff. I look forward to having them back next year if they want to come back. On that note, with us being down one full time employee, another retired full timer has offered to come back and help us as we need it. I would like to thank him and welcome back Terry Randall to the crew. He will be filling in and helping out as his schedule allows.

**5. Sanburnol Construction:**

- The contractor should be in next week paving our patch in and then starting the final road work. The project should be done in mid-September.
- The other portion of the street project is 83<sup>rd</sup> Ave. they have started removals and pouring concrete back in and should be doing milling this week. This should also be finished in mid- September.

**6. Parks Maintenance:**

- The sidewalks are complete at Terrace park and seed has been put down. We just need to do a couple touch ups in the parking lot striping and it will be finished.
- The work has been done and the inspections have passed to open up the playground at Able park. Kay did a great job of working with the contractor that was not always easy to deal with and the equipment issues. On to Terrace park next.

**7. Meetings and Community Engagement:**

- I attended two council meeting and participated in weekly construction meetings for city hall.
- I met with a grant writer from CCWD about the grant for a new street sweeper.
- I attended the monthly SUSA meeting.

**8. Coon Creek Water Shed Grant:**

- The grant has been submitted for the street sweeper. We will know later this year if we receive the grant. It looks positive and I can't thank Justine Dauphinais enough for her work on this. More to follow.

This concludes my report for the month of August. I am available to answer any questions.