



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: August 26, 2024

Subject: Ratify City Administrator's acceptance of Travis Betz resignation

On August 26, 2024, I received and accepted the resignation of Public Works Maintenance Worker Travis Betz. The resignation was effective August 26, 2024. The resignation has been processed in accordance with City policies and the terms of the Labor Agreement between the City and IUOE, Local 49.

I respectfully request the City Council ratify my acceptance of this resignation at the September 3, 2024 City Council meeting.

If you have any questions, please do not hesitate to contact me at 763-784-6491.