



## Memorandum

Date: August 27<sup>th</sup>, 2024

To: Mayor and City Council

From: Joshua Antoine  
Chief of Police

Re: Authorization to begin testing process for additional Police Officer position.

Mayor and City Council Members,

As many of you may recall, in March 2023 I presented a staffing study to the City Council, which indicated that our police department could support the addition of up to two new officers. The last time we added to our force was in the early 1990s when we hired a School Resource Officer (SRO). This new position will bring our total to 12 licensed officers, including myself.

Since the SRO contract was canceled for the 2023-2024 school year, we have not yet moved forward with hiring for that position. However, with the SRO program set to resume for the 2024-2025 school year, I believe now is the appropriate time to proceed with filling this additional officer position.

I have discussed this with Administrator Buchholtz, and we agree that it is the right moment to initiate the hiring process. Therefore, I am requesting authorization from the Mayor and City Council to begin advertising for the new officer position, accepting applications, and conducting interviews to select the top candidates.

I plan to start this process as soon as I receive the Council's approval.

Thank you,

Chief Antoine