

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 21, 2024 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Robert Nelson

Councilmember Ken Wendling

Councilmember Goodboe-Bisschoff

Councilmember Lisa Dircks

Councilmember April Moran

#### STAFF PRESENT

Police Chief Josh Antoine, Public Works Director George Linngren Building Official Jeff Baker,  
Administrator Daniel Buchholtz

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that Item 12A be added to the Agenda Motion to Close City Council Meeting to Develop or Consider Offers or Counteroffers for the Purchase or Sale of Real Property Pursuant to M.S. 13D.05, subd. 3(c)3.

### 5. DISCUSSION FROM THE FLOOR

None

### 6. CONSENT AGENDA

- A. Approval of Minutes – January 6, 2025 City Council Meeting
- B. Approval of Claims List – General Disbursement #24-23 - \$1,057,428.19
- C. Revenue and Expenditure Report – December 2024
- D. Contractor's Request for Payment #6 – 2024 Sanburnol, Elm Drive and 83<sup>rd</sup> Avenue Improvement Project - \$77,452.76
- E. Approval of Public Right of Way Application – Telcom Construction for Lumen (7703 Lakeview Lane NE)
- F. Approval of Public Right of Way Application – Telcom Construction for Lumen (8025 Benjamín Street NE)

- G. Approval of Public Right of Way Application – Telcom Construction for Lumen (7884 Monroe Street NE)
- H. Contractor’s Licenses
- I. Sign Permit

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

## 7. DEPARTMENT REPORTS

- A. SBM Fire Department Report – Chief Retka

Tabled

- B. Police Report

Chief Antoine reported that the Police Department responded to 724 calls for service in December 2024 compared to 844 calls for service for the month of December 2023. He stated that the total number of calls for 2024 were 9,409. He noted that the calls were down slightly from 2023. Chief Antoine stated that School Resource Officer Imig handled 11 school-related calls, 10 student contacts, 16 escorts, and 10 follow-up investigations.

Chief Antoine said Investigator Bennek reported handling 24 cases for the month of December, 21 of which are felony in nature, 3 misdemeanor cases, while monitoring 5 forfeiture cases. He stated that Investigator Bennek closed one forfeiture case in December.

Chief Antoine thanked his staff for all their hard work throughout the year.

## 8. ORDINANCES AN/OR RESOLUTIONS

- A. Resolution 2025-01, Approval of 2025 Appointments

Administrator Buchholtz gave an overview of the finalized 2025 appointment list.

Motion made by Councilmember Wendling to approve Resolution 2025-01, Approval of 2025 Appointments.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Nay: Mayor Nelson. Motion carried 4-1.

B. Ordinance 500 – Comcast Franchise Agreement Extension

Administrator Buchholtz gave an overview of the cable commissions interaction with Comcast. He stated that Comcast would like to extend the franchise agreement for another five years. Administrator Buchholtz stated that the Cable Commission is recommending extending the franchise agreement. He stated that Comcast has reviewed and approved the ordinance.

Motion made by Councilmember Goodboe-Bisschoff to approve Ordinance 500 – Comcast Franchise Agreement Extension.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

C. Resolution 2025-02, Authorizing Summary Publication of Ordinance 500, Franchise Extension Agreement

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-02, Authorizing Summary Publication of Ordinance 500, Franchise Extension Agreement.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

D. Resolution 2025-03, Resolution of Support for MACTA Efforts to Modernize Public Education and Government (PEG) Programming/Public Access Funding

Administrator Buchholtz gave an overview of the MACTA Efforts. He stated that the North Metro Telecommunications Commission (NMTC) is requesting that the member cities support the Minnesota Association of Community Telecommunications Administrators (MACTA) in their efforts to modernize public, educational, and governmental (PEG) programming and public access funding.

Administrator Buchholtz made note that one of the key proposals is the "Equal Access to Broadband" bill, which would enable cities to franchise wireline broadband providers, impose franchise fees for using public rights-of-way, and establish oversight and build-out requirements similar to those for cable providers. He stated that another potential solution involves seeking state general fund support. He said the Commission recommends that member cities pass a resolution to support these initiatives as endorsed by the NMTC operations committee.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2025-03, A Resolution of Support for MACTA Efforts to Modernize Public Education and Government (PEG) Programming/Public Access Funding.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

## 9. UNFINISHED BUSINESS

### A. Authorize Hiring Process for Fire Inspector/Code Enforcement Officer

Administrator Buchholtz stated that with the resignation of Walter Morris the position of Fire Inspector/Code Enforcement is now vacant. He gave an overview of the position, stating that it is a dual focus on fire safety and property maintenance.

Administrator Buchholtz stated that staff is seeking approval to begin the hiring process for the position of Fire Inspector/Code Enforcement Official. He stated that the 2025 salary range for the position is \$34.02-\$41.81/hour.

Motion made by Councilmember Wendling to Authorize Hiring Process for Fire Inspector/Code Enforcement Officer.

Aye: Councilmember Wendling, Councilmember Dircks, Councilmember Moran. Abstain: Councilmember Goodboe-Bisschoff. Nay: Mayor Nelson. Motion carried 3-1, with one abstention.

## 10. NEW BUSINESS

None

## 11. REPORTS

### A. Attorney's Report

None

### A. Engineer's Report

Report accepted as presented.

### B. Administrator Report

Administrator Buchholtz gave an update on the City Hall Renovation project.

## 12. OTHER

### A. Motion to Close City Council Meeting to Develop or Consider Offers or Counteroffers for the Purchase or Sale of Real Property Pursuant to M.S. 13D.05, subd. 3(c)3.

Motion made by Councilmember Goodboe-Bisschoff to close the City Council meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3), for a property identified as 8492 Highway 65 HE.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Meeting closed at 7:26 PM.

Meeting reconvened at 7:43 PM

Administrator Buchholtz stated that the City Council met in closed session to discuss meeting to Develop or Consider Offers or Counteroffers for the Purchase of Real Property Pursuant to M.S. § 13D.05, subd. 3(c)(3) for the property identified as 8492 Highway 65 NE. He stated that the City Council discussed a proposed amendment to the purchase agreement and gave staff direction.

Administrator Buchholtz stated that he is seeking authorization from the City Council to engage Stantec to perform remediation work at 8492 Highway 65 NE and 8478 Highway 65 NE, contingent upon agreement with the seller on the second amendment to the purchase agreement.

Motion made by Mayor Nelson to authorize the City Administrator to engage Stantec to perform remediation work at 8492 Highway 65 NE and 8478 Highway 65 NE, contingent upon agreement to a second amendment to the purchase agreement.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

Motion made by Mayor Nelson to authorize the City Administrator to execute the second amendment to the purchase agreement, contingent upon appropriate revisions made by the City Attorney and as directed by the City Council.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

## **12. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:47 PM

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer