

Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: September 12, 2024

Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Phase 1 is nearing completion! Tile and carpet are being laid, paint has been applied, ceiling tile has been placed, toilets and sinks have been installed and more. It really looks great!
- Furniture for the Police Department and Public Works will be installed on September 19-20. The Police Department and Recreation will be moving into their new spaces the week of September 19-26. The Police window will be closed during this time. If residents need assistance, they are encouraged to dial 911 to request an officer. Administration staff will begin moving into the multipurpose room the week of 9/23. The furniture movers will be moving our current furniture into the multipurpose room and Council Chambers on September 24 & 25. While City Hall will be open, staff will be providing limited service during that week. We appreciate the City Council's patience as we go through this transition.
- Once we are moved, the contractor will begin work on Phase 2. Access to City Hall will be through the front doors.

I have attached the most recent 3 week look ahead for your review. If you would like a tour of the progress so far, please let me know.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

Three Week Look Ahead Schedule

CRC

Spring Lake Park

Period:

Job # 7088

9/9- 9/27

PM: Jason H

	Opining Lake Fark			005 #								1 141. 0	40011	••					
Contractor	Activity	9/9 Mon	9/10		9/12			9/16 r Mon	9/17		9/19		# #	# 9/23	9/24	9/25 Wed	9/26	9/27 Fri	# Remarks
ARC Paving	Top layer	Ivion	Tue	Wed	Inu	Fri	рари	r Ivion	Tue	vved	Inu	Fri	Sabi	in ivion	Tue	vved	Thu	Fri	Pending brick is done
arto r aving	Topilayor						H		11	1				1					T Griding brick to done
Murphy Window & Door	Install Doors/ Caulk / install metal trim at doors.	X	X	X	X	X													
	Remove or store materals outside of building.				X	X													
Construction results	Hang doors & hardware	X	X	X	X	X		X	X	X	X	X							
	Caulking door frames	X	X	X	X														
	Install casework/ window sills/ Corner guards	X	X	X	X	X	+	X	X	X	X	X	++		-				
PBS Aluminum panels	Install Aluminum panels																		Need to confirm materials
Acoustics door	Install after carpet???? After Phase 2 is done																		
Minnesota Acoustics	Ceiling grid install	X	X	X															
	Cut borders			X	X	X		X											
	Drop full tile after inspections						\prod		X	X			$+ \top$						
HVAC Precise	Install diffusers	X	X	X	X		++						++		+				
	Above ceiling Inspections inspection					X													
	Finial inspection phase 1									X									
	test & balance								X	X	X	X							
RTL	Tie in last door frame & drywall/tape																		Need delivery date
Miner Garage doors	Install weatherstrip/ Set limits						+	X	X				++		-				
Brush Masters	Prime paint walls, Frames	X	X	X	X	X		X					H						
	Paint police garage							X	X	X	X								
JSB servalance	Install cameras/ door opener/ card readers.ect													X	X	X	X	X	
RC Electrical	Pipe and conect wire for generator	X	X	х	X	X		X	X										
	Install lights in grid ceiling	X	X	X	X	X													
	Overhead inspections								X										
	Final inspection phase 1						+					X	++		-				
QC Companies	Concrete floor Coating						+	X	X	X									
Mavo	Sealed Concrete floor		<u> </u>	<u> </u>	I		1	X	X	 	<u> </u>	I	 	<u> </u>	 	<u> </u>	I	1 1	_
ATR Flooring tile	Tile in bathrooms then halls, all rooms, halls	X	X	X	X	X													
Centennial Flooring	Floor carpet offices				X	X	++	X	X				++		-				
Jonathia Fiboring					Λ	Λ	++	Λ	Λ				++	X	X	X	X	X	
Plumbing Precise	Pipe Insulation/ labeling	x	X	X	X	X	+				İ		\top					1 1	

						Three Week Look Ahead Schedule													
	CRC Spring Lake Park	Period		9/9- 9/27															
				Job#	7088		PM: Jason H												
	Install toilets / sinks / water fountain					X		X	X										п "
	Above ceiling inspection									X									
	Final inspection phase 1											X							
Thurnco Roofing	Metal cap on roof	X	X	X	X	X	++						\vdash	 	<u> </u>	$\vdash \vdash \vdash$			
	Metal cap garage doors jambs	X	X	X	\Box	\Box	\Box												
Summit	Rough-in sprinkler lines/ Heads in AC ceilings	X	X	X	X	X	+			 			$\vdash\vdash$	 	<u> </u>	$\vdash \vdash \vdash$		 '	
	Overhead inspections phase 1		<u> </u>			\Box		X									· '		
	Fire marshal inspection fire alarm system			\square'		\square					X				X				
Linco	Ships ladder		 	 '	 		+		<u> </u>		 		++	 	<u> </u>	\vdash		 	Phase 2
Contractor	Activity	9/9	9/10	9/11	9/12	9/13	# #	9/16	9/17	9/18	9/19	9/20	# ##	9/23	9/24	9/25	9/26		# Remarks
i		Mon	Tue	Wed	Thu	Fri	3aSur	Mon	Tue	Wed	Thu	Fri	SaSur	Mon	Tue	Wed	Thu	Fri	Sat

2024 SPRING LAKE PARK CITY HALL RENOVATION / EXPANSION Construction Results
Corporation PROJECT MANAGER: JASON HARALDSON 612-919-0234 GARY SWIFT 612-282-5658 _ ___ CONDUCTOR PRINTS 4.0

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