



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: December 27, 2019

Subject: 2020 Appointments

Included with this memorandum is the Mayor's recommendations for committee appointments for the remainder of 2020. Mayor Nelson tried to consider each Councilmember's strengths and interests when making these appointments, as well as the meeting time for each committee.

Here are the appointments broken down by Councilmember.

Mayor Bob Nelson	
Anoka County Joint Law Enforcement Council	4 th Wednesday of January, April, July and October at 2pm - varying locations
Beyond the Yellow Ribbon	2 nd Wednesday of each month at 6:00pm - Kraus Hartig VFW
Negotiations - Patrol	As needed
Negotiations - Sergeants	As needed
Negotiations - Public Works	As needed
Non-Bargained Personnel Committee	As needed
North Metro Cable Communications Commission	3 rd Wednesday of each month at 6:00pm - SLP City Hall
Councilmember Ken Wendling	
Acting Mayor	
Parks & Recreation Commission Liaison	1 st Tuesday of each month at 6:00pm - City Hall
Beyond the Yellow Ribbon	2 nd Wednesday of each month at 6:00pm - Kraus Hartig VFW
Anoka County Fire Protection Council - Alternate	4 th Thursday of January, April, July and October at 7pm - varying locations
Negotiations - Patrol	As needed
Negotiations - Sergeants	As needed
North Metro Mayor's Association	Wednesdays at 5:30pm: Jan. 16, March 20, May 15, Sept. 18, Nov. 20 - various locations

Tower Days Committee - Alternate	4 th Tuesday of January through June at 6:30pm - SLP City Hall
Councilmember Lisa Dircks	
Planning Commission Alternate	4 th Monday of the month at 7:00pm - SLP City Hall
Anoka County Joint Law Enforcement Council - Alternate	4 th Wednesday of January, April, July and October at 2pm - varying locations
Anoka County Fire Protection Council	4 th Thursday of January, April, July and October at 7pm - varying locations
Non-Bargained Personnel Committee	As needed
North Metro Mayor's Association-Alternate	Wednesdays at 5:30pm: Jan. 16, March 20, May 15, Sept. 18, Nov. 20 - various locations
Councilmember Brad Delfs	
Parks & Recreation Commission - Alternate	1 st Tuesday of each month at 6:00pm - City Hall
Planning Commission Liaison	4 th Monday of each month (except December) at 7:00pm - City Hall
North Metro Cable Communications Commission - Alternate	3 rd Wednesday of each month at 6:00pm - SLP City Hall
Negotiations - Public Works	As needed
Tower Days Committee - Liaison	4 th Tuesday of January through June at 6:30pm - SLP City Hall
Councilmember Barbara Goodboe-Bisschoff	
Coon Creek Watershed District Citizens Advisory Commission	2 nd Wednesday of each month at 5:00pm, Coon Creek Watershed District Office
Fire Department Liaison	
Trunk Highway 65 Corridor Coalition	4 th Thursday of January, March, May, July, September and November at 7:00pm at Isanti County Government Center
School Board Liaison	

Commissioners Doug Eischens and Jeff Bernhagen are recommended for reappointment to the Planning Commission. Commissioners Barbara Harlan and Chris Lammers are recommended for reappointment to the Parks and Recreation Commission. There are two vacancies on the Planning Commission (one regular member, ending on 12/31/21, and one student member) and two vacancies on the Parks and Recreation Commission (ending on 12/31/20 and 12/31/21). Please encourage residents to sign up for these vacancies.

If you have any questions, please don't hesitate to contact me at 763-784-6491.



CITY OF SPRING LAKE PARK

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2020 APPOINTMENTS

I. ELECTED OFFICIALS

POSITION	TERM	NAME	TERM EXPIRES
Mayor	4 Years	Bob Nelson	11/2020
Councilmember	4 Years	Lisa Dircks	1/3/21
Councilmember	4 Years	Ken Wendling	1/1/23
Councilmember	4 Years	Barbara Goodboe-Bisschoff	1/3/21
Councilmember	4 Years	Brad Delfs	1/1/23

II. ANNUAL APPOINTMENTS AT FIRST MEETING OF THE YEAR

POSITION	TERM	NAME	TERM EXPIRES
Acting Mayor	Annual	Ken Wendling	1/4/21
Official Newspaper	Annual	Blaine/SLP Life	1/4/21
Official Depository	Annual	U.S. Bank	1/4/21
		4M Fund	1/4/21
		Wells Fargo Bank	1/4/21
		UBS	1/4/21
		RBS Wealth Management	1/4/21
Agent of Record	Annual	Northern Capital Insurance	1/4/21
Attorney	Annual	Carson, Clelland & Schreder	1/4/21
Auditor	Annual	Smith Schafer	1/4/21
Engineer	Annual	Stantec	1/4/21
Bond Counsel	Annual	Andrew Pratt, Best & Flanagan	1/4/21
Weed Inspector	Annual	Mayor	1/4/21
Asst. Weed Inspector	Annual	Terry Randall	1/4/21
Animal Control	Annual	Douglas Ebeltoft	1/4/21

III. COUNCIL COMMITTEES

COMMITTEE	TERM	NAME	TERM EXPIRES
Parks & Recreation Commission Liaison	Annual	Ken Wendling	1/4/21
Parks & Recreation Commission Alternate	Annual	Brad Delfs	1/4/21
Planning Commission Liaison	Annual	Brad Delfs	1/4/21
Planning Commission Alternate	Annual	Lisa Dircks	1/4/21

COMMITTEE	TERM	NAME	TERM EXPIRES
Anoka County Joint Law Enforcement Council	Annual	Bob Nelson	1/4/21
Anoka County Joint Law Enforcement Council – Alternate	Annual	Lisa Dircks	1/4/21
Anoka County Fire Protection Council	Annual	Lisa Dircks	1/4/21
Anoka County Fire Protection Council – Alternate	Annual	Ken Wendling	1/4/21
Beyond the Yellow Ribbon	Annual	Bob Nelson	1/4/21
Beyond the Yellow Ribbon	Annual	Ken Wendling	1/4/21
Fire Department Liaison Administrative Committee Fire Protection Services	Annual	Barbara Goodboe-Bisschoff	1/4/21
	Annual	Daniel Buchholtz	1/4/21
Negotiations – Patrol	Annual	Ken Wendling	1/4/21
Negotiations – Patrol	Annual	Bob Nelson	1/4/21
Negotiations – Patrol	Annual	Daniel Buchholtz	1/4/21
Negotiations – Sergeants	Annual	Ken Wendling	1/4/21
Negotiations – Sergeants	Annual	Bob Nelson	1/4/21
Negotiations – Sergeants	Annual	Daniel Buchholtz	1/4/21
Negotiations – Public Works	Annual	Bob Nelson	1/4/21
Negotiations – Public Works	Annual	Brad Delfs	1/4/21
Negotiations – Public Works	Annual	Daniel Buchholtz	1/4/21
Non-Bargained Employee Personnel Committee	Annual	Bob Nelson	1/4/21
Non-Bargained Employee Personnel Committee	Annual	Lisa Dircks	1/4/21
Non-Bargained Employee Personnel Committee	Annual	Daniel Buchholtz	1/4/21
			1/4/21
N. Metro Cable Communications Commission	Annual	Bob Nelson	1/4/21
N. Metro Cable Communications Commission – Alt.	Annual	Ken Wendling	1/4/21
N. Metro Cable Communications Operations Committee	Annual	Daniel Buchholtz	1/4/21
North Metro Mayor’s Assn Rep.	Annual	Ken Wendling	1/4/21
North Metro Mayor’s Assn. – Alt.	Annual	Bob Nelson	1/4/21
North Metro Mayor’s Assn Operations Committee	Annual	Daniel Buchholtz	1/4/21

COMMITTEE	TERM	NAME	TERM EXPIRES
Tower Days Committee Liaison	Annual	Brad Delfs	1/4/21
Tower Days Committee Alt.	Annual	Ken Wendling	1/4/21
Trunk Highway 65 Corridor Coalition	Annual	Barbara Goodboe-Bisschoff	1/4/21
School Board Liaison	Annual	Barbara Goodboe-Bisschoff	1/4/21
Suburban Rate Authority	Annual	Daniel Buchholtz	1/4/21
Suburban Rate Authority – Alt.	Annual	Terry Randall	1/4/21
Coon Creek Watershed District Citizens Advisory Commission	Annual	Barbara Goodboe-Bisschoff	1/4/21
Coon Creek Watershed District Technical Advisory Committee	Annual	Phil Gravel	1/4/21

IV. ADMINISTRATIVE APPOINTMENTS

POSITION	TERM	NAME
Administrator, Clerk-Treasurer	Indefinite	Daniel Buchholtz
Police Chief/Public Safety Director	Indefinite	Douglas Ebeltoft
Parks & Recreation Director	Indefinite	Kay Okey
Public Works Director	Indefinite	Terry Randall
Building Inspector	Indefinite	Jeff Baker
Plumbing Inspector	Indefinite	Jeff Baker
Fire Marshal	Indefinite	Jeff Baker

V. PLANNING COMMISSION (Municipal Code Chapter 3)

POSITION	TERM	NAME	TERM EXPIRES
Commissioner	3 Years	Eric Julien	12/31/20
Commissioner	3 Years	Rick Cobbs	12/31/20
Commissioner	3 Years	<i>vacant</i>	12/31/21
Commissioner	3 Years	Hans Hansen	12/31/21
Commissioner	3 Years	Jeff Bernhagen	12/31/22
Commissioner	3 Years	Doug Eischens	12/31/22
Commissioner (student)	1 Year	<i>vacant</i>	

VI. EMERGENCY MANAGEMENT AGENCY (Municipal Code Chapter 8 – Appointed by Mayor)

POSITION	TERM	NAME
Co-Directors	Indefinite	Doug Ebeltoft/Charlie Smith
Deputy Directors	Indefinite	Sgts. Long and Antoine

VII. PARKS AND RECREATION COMMISSION

POSITION	TERM	NAME	TERM EXPIRES
Commissioner	3 Years	Daniel Lambert	12/31/20
Commissioner	3 Years	John Kylander	12/31/20
Commissioner	3 Years	<i>Vacant</i>	12/31/20
Commissioner	3 Years	Mark Hoard	12/31/21
Commissioner	3 Years	<i>Vacant</i>	12/31/21
Commissioner	3 Years	Barbara Harlan	12/31/22
Commissioner	3 Years	Chris Lammers	12/31/22