



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: May 11, 2023

Subject: Administrator Report

Councilmember Goodboe-Bisschoff requested several items be discussed at a future work session. I wanted to provide a brief update on these items.

- What are we doing for Public Works to show our appreciation for the job they did during the winter?
 - Mayor Nelson proclaimed the week of May 21 as Public Works Week in the City of Spring Lake Park.
 - We are catering in lunch for the Public Works employees one day that week to express our appreciation.
 - The simplest way to express appreciation is to thank them whenever you see them working in the community.
- Clean-up in Spring Lake Park on 5/27 or 6/3 with rain date the next day on either date.
 - Public Works is working to get potholes filled on Parade Route streets and parks cleaned-up and ready for Tower Days.
 - Staff is willing to publicize a clean-up should the City Council decide to move forward.
- Consider looking for grant money from Coon Creek and Rice Creek Watershed Districts to purchase a street sweeper.
 - Coon Creek Watershed District is in the process of completing a street sweeping credit study to identify potential credits toward the City's compliance to its MS4 permit
 - Public Works Director Randall believes that contracting out street sweeping is the most cost-effective approach based on anticipated equipment , manpower, and maintenance costs.