

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held virtually on January 04, 2021 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Acting Mayor Wendling called the virtual meeting to order at 7:00 PM.

### 2. OATHS OF OFFICE

- A. Councilmember Dircks
- B. Councilmember Goodboe-Bisschoff

Administrator Buchholtz administered the Oaths of Office.

### 3. ROLL CALL

#### PRESENT

Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### ABSENT

Mayor Nelson joined the meeting at 7:04 PM.

#### STAFF PRESENT

Public Works Director Randall, Building Official Baker, Police Chief Ebeltoft, Engineer Gravel, Attorney Thames, Parks and Recreation Director Okey and Administrator Buchholtz.

### 4. PLEDGE OF ALLEGIANCE

### 5. ADDITIONS OR CORRECTIONS TO AGENDA-None

### 6. DISCUSSION FROM THE FLOOR-None

### 7. CONSENT AGENDA

- A. Approval of Minutes - September 14, 2020 Work Session
- B. Approval of Minutes - October 19, 2020 Work Session
- C. Approval of Minutes - November 9, 2020 Work Session
- D. Approval of Minutes - December 21, 2020 City Council meeting
- E. Resolution 21-02, Establishing Precinct and Polling Locations for 2021 Election Year
- F. Contractor's Licenses
- G. Approval of 2021 Contract with Safe Assure (Safety Consultant)

#### H. Pay Equity Report Submittal

Councilmember Dircks inquired on Item 7H. Pay Equity Report. She inquired if the job classifications were indicating specific gender classes. Administrator Buchholtz stated that the jobs were classified as to whom is currently in the position, whether it be female or male.

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

### 8. DEPARTMENT REPORTS

#### A. Public Works Report

Public Works Director Randall reported that the Public Works Department continues to collect garbage and recycling from the parks. He reported that a new trail has been constructed at Lakeside Park and woodchips are being placed on the trail.

Mr. Randall reported that the Public Works Department responded to a watermain break on Manor Drive, north of Triangle Park. He reported that he continues to monitor the repairs at the Arthur Street Water Treatment plant.

#### B. Code Enforcement Report

Building Official Baker reported the monthly permit, inspections and citation statistics. He reported that most of the citations issued were for nuisance violations.

Mr. Baker reported that he is working with Executive Assistant Gooden on streamlining the code enforcement and rental housing inspection processes to minimize tickets and increase compliance. He reported that interior inspections at Hy-Vee are occurring almost daily and there are a lot of various contractors working inside the building.

### 9. ORDINANCES AND/OR RESOLUTIONS

#### A. Resolution 21-01, Approving and Authorizing Execution of a JPA for Fire Protection Services

Administrator Buchholtz reviewed the staff report.

Motion made by Councilmember Wendling to approve Resolution 21-01 Approving and Authorizing Execution of a Joint Powers Agreement for Fire Protection Services.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

**10. NEW BUSINESS****A. 2021 Appointments**

Motion made by Councilmember Dircks to approve the 2021 Appointments.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

**B. Authorize Plans and Bidding for 2021 Seal Coat Project**

Engineer Gravel reviewed the staff memo and provided a map of the area of the City that will be included in the 2021 project. He reported that there will be a separate mill and overlay patching contract for the street repairs prior to the sealcoat. He stated that the Public Works Department will be able to complete the markings for patching and will fill in any holes or cracks that appear to keep costs down.

Motion made by Councilmember Delfs to authorize plans and bidding for the 2021 Seal Coat Project.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

**C. Authorize Plans and Bidding for 2021 Sanitary Sewer Lining Project**

Engineer Gravel reviewed the staff report. He reported that all the sewer mains in the City will be lined by 2025.

Motion made by Councilmember Delfs to Authorize Plans and Bidding for 2021 Sanitary Sewer Lining Project.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

**D. Schedule Work Session**

Administrator Buchholtz requested a Work Session for January 11, 2021, for a presentation of the Cultural Assessment Results from Dr. Susan Herreid, a Resource Clearinghouse option, a low-cost veterinary clinic, the development of a Citizens Advisory Commission and an update on the Manor Drive sidewalk.

Councilmember Goodboe-Bisschoff inquired if the Citizens Advisory Commission could be placed on hold. She stated that she would like to attend a meeting at the City of Fridley to observe how their commission is organized. She requested that a sketch of the sidewalk

that will connect the Spring Lake Park Legends and Manor Drive and Able Street be provided at the meeting.

The consensus of the Council was to meet at the requested time and in person at City Hall.

## 11. REPORTS

### A. Engineer's Report

Engineer Gravel stated that his report was provided in the Council packet.

### B. Attorney's Report

Attorney Thames reported that he is in the process of reviewing a cell tower amendment and will have the documents to the Council in the near future.

### C. Administrator's Report

Administrator Buchholtz provided his report in the Council packet. He stated that he would not be in attendance for the January 19, 2021 City Council meeting. He reported that the 2014A GO refunding will be on the January 19, 2021 agenda.

## 12. OTHER - None

## 13. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Mayor Nelson, Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks. Motion carried.

The meeting was adjourned at 7:38 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer