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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** March 15, 2023

**Subject:** Submittal of Joint List for Coon Creek Watershed District Manager Opening

The Coon Creek Watershed District is governed by a Board of Managers comprised of 5 members appointed by the commissioners of Anoka County. The term of each appointment is three years, with managers eligible to be reappointed. To be eligible for appointment, a nominee must reside within the watershed district boundaries, be eligible to vote in the district, and not be a public officer of the county, state or federal government.

Pursuant to M.S. §103B.227, Anoka County has published a notice detailing a vacancy will occur on the Rice Creek Watershed District Board of Managers due to the expiration of the terms of Matthew Herbst and Jim Hafner, city of Blaine. Persons interested in being appointed to serve on the Board of Managers may submit their names for consideration to the Anoka County Board.

In appointing a manager to the Rice Creek Watershed District, M.S. §103D.311 is also applicable. This statute requires a county board, upon the expiration of a term, to appoint managers for a watershed district from a list of persons nominated jointly or severally by the towns and municipalities within the district if a list(s) is (are) submitted 60 days before the managers term expires or the county board may appoint any manager from towns and municipalities that fail to submit a list. In order for the county to accept nominations for the expiring term, they must be received by March 28, 2023.

The three nominees proposed for the joint list are:

Ken Wendling, Spring Lake Park  
Matthew Herbst, Blaine  
Jim Hafner, Blaine

Matthew Herbst and Jim Hafner are the incumbent Board members. Councilmember Ken Wendling informed me that he has submitted his application to Anoka County for the open Manager position

Staff is recommending the City Council approve a resolution authorizing submittal of the list.

If you have any questions, please don't hesitate to contact me at 763-784-6491.