



Memorandum

To: Mayor Nelson and Members of the City Council
Cc: Dan Buchholtz, City Administrator
From: George Linngren, Public Works Director
Date: July 3, 2025
Subject: June 2025 Public Works Report

Dear Mayor and Council Members,

Below is a summary of work activities completed during the month of June:

1. **Seasonal Work Crew** – Our full seasonal crew is now in place and has been doing a great job. Their help has made a significant difference for our full-time staff, allowing us to complete a wide range of tasks more efficiently.
2. **Tree Stump Grinding** – Terry Randall has been busy grinding tree stumps from ash tree removals. We're making good progress, and as mentioned before, having the seasonal workers follow behind to collect shavings and bring in dirt has allowed Terry to continue grinding without needing to stop and backtrack.
3. **Tower Days** – Tower Days has wrapped up for another year, and the planning for next year begins again. The parade and park activities went smoothly, and it was great to showcase the new street sweeper in the parade, which was then used to clean the parade route afterward.
4. **Landscaping** – The City Hall landscaping project is nearly complete. Wanda did an outstanding job coordinating with the contractor and selecting plants that will enhance the beauty of City Hall as they mature. We have a couple more trees to plant to complete the project.
5. **New Mower** – Our new mower is scheduled to arrive this week. The Toro mower will be taken in as a trade-in. Thank you for your support in facilitating this upgrade.
6. **Patching with Hot Box** – When the weather has allowed, we've been out patching with our new hot box. It has been a fantastic upgrade and makes the job much easier. We are currently preparing the seal coat areas for the project scheduled in August.
7. **Playground and Ball Field Maintenance** – Brett and the parks crew will be filling in the playgrounds with engineered fiber and adding ag lime to the ball fields over the next week. This is an annual task that would typically fall solely to our full-time staff if not for the seasonal help.

Meetings Attended:

- I attended one Council meeting and one Council workshop.
- I attended the monthly SUSA meeting.
- I completed the preliminary work and finished up the 2026 budget preparation.

Thank you. This concludes my June report.