

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on April 15, 2024 at the Able Park Building, 8200 Able Street NE, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Councilmember Ken Wendling
Councilmember Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran
Mayor Robert Nelson

STAFF PRESENT

Public Works Director George Linngren, Recreation Director Kay Okey, Officer Aaron Imig, Attorney John Thames, Engineer Phil Gravel, Administrator Daniel Buchholtz

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz requested that the following change be made to the agenda: 1) that Item 6Q be added for approval of Temporary Liquor License for Kraus-Hartig VFW for Tower Days Festivities.

5. DISCUSSION FROM THE FLOOR

None

MOMENT OF SILENCE

Officer Imig gave an update on the shooting that took place in Minnetonka. He stated that the officer County was issuing a warrant at the time of the shooting. Officer Imig stated that the officer will make a full recovery.

6. CONSENT AGENDA

- A. Approval of Minutes – March 18, 2024 City Council Meeting
- B. Approval of Minutes – April, 1, 2024 City Council Meeting
- C. Approval of Claims – General Disbursement No 24-05 - \$1,483,492.30
- D. Mayor's Proclamation – Proclaiming April 2024 Volunteer Month

- E. Mayor's Proclamation - Municipal Clerks Week – May 5-11, 2024
- F. Mayor's Proclamation – Arbor Day April 26, 2024
- G. Statement of Revenue and Expenditures – March 2024
- H. Statement of Fund Balance – March 2024
- I. Resolution 2024-32, Authorizing Closure of Public Works Building Debt Service Fund
- J. Resolution 2024-33, Authorizing 2023 Year End Fund Transfers and Budget Adjustment
- K. Resolution 2024-35, Accepting Donation of LifeVac Equipment
- L. Public Right of Way Application – Lumen/CenturyLink – 122977-A
- M. Public Right of Way Application – Lumen/CenturyLink – 122977-B
- N. Public Right of Way Application – Lumen/CenturyLink – 122978-A
- O. Public Right of Way Application – Lumen/CenturyLink – 122978-B
- P. Contractor's Licenses
- Q. Temporary Liquor License – Kraus-Hartig VFW – Tower Days

Councilmember Wendling pulled item 6K, Donation of LifeVac Equipment. He expressed the City's thanks to the O'Neil family for their generous donation.

Councilmember Dircks pulled item 6D, Mayor's Proclamation on April 2024 as Volunteer Month. She expressed her thanks to all volunteers for their dedication.

The items were re-added to the agenda.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Report accepted as presented.

Mayor Nelson inquired on the status of the SRO contract. Administrator Buchholtz gave an update on the SRO contract. He stated that staff will be presenting an updated contract to the City Council at the first meeting in May.

B. Recreation Report

Recreation Director Okey gave an update on the ongoing activities for the Parks and Recreation Department. She stated that there are still 4 spots left for the Community Raised Garden Beds at Sanburnol. Director Okey gave updates on the Able Park facelift project and the Terrace Park Playground project. She stated that bids for the Terrace Park Project will be going out in May.

Director Okey stated that the Park and Recreation Commission currently has 7 members. She thanked the Commissioners for voluntary their time. Director Okey reminded the City Council and the public that the Earth Day clean up will be held Saturday, April 20 from 9:30 am – 12:00 pm.

8. ORDINANCES AN/OR RESOLUTIONS

A. Resolution 2024-34, Proclaiming “No Mow May” in Spring Lake Park

Motion made by Councilmember Moran to approve Resolution 2024-34, Approving “No Mow May” in Spring Lake Park

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. NEW BUSINESS

A. Award Low Voltage Quote for City Hall Renovation/Expansion Project

Administrator Buchholtz said staff is seeking authority to enter into an agreement with Computer Integrated Technologies (CIT) to install the low voltage wiring throughout the City Hall building. He stated that the quote includes installation, termination, testing and labeling of 230 CAT-6 data cables, the wall mount data cabinet for the intermediate distribution frame (IDF) system, installation, termination, testing and labeling of six strands of fiber from the IDF to the server room, all required equipment and patch cables.

Administrator Buchholtz stated that the cost will be \$109,775.00. He requested a 10% contingency to allow for minor field adjustments. Administrator Buchholtz stated the total appropriation would be \$120,750.00. He said the project is included in the City Hall Renovation/Expansion project budget.

Motion made by Councilmember Wendling to Award Low Voltage Quote for City Hall Renovation/Expansion Project to CIT.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

B. Approval to Purchase Riding Lawn Mower

Public Works Director Linngren said he is seeking approval to purchase a 2024 Toro lawn mower to replace the current lawn mower. He stated that the lawn mower will be purchased from MTI. He said the lawn mower would be purchased under the Omnia purchasing cooperative.

Public Works Director Linngren said the price for the lawn mower is \$150,866.32. He stated that the funds will come from the 2024 Capital Equipment budget. Director Linngren said that the current lawn mower will either be traded in or put up for auction to recapture some of the cost for the new lawn mower.

Motion made by Mayor Nelson for Approval to Purchase Riding Lawn Mower.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

10. REPORTS

A. Attorney's Report

Attorney Thames gave an update on the review of the contracts for the Sanburnol Drive project. He stated that the draft contract for the SRO was completed and is under review with the School district Attorney.

A. Engineer's Report

Report accepted as presented.

B. Administrator Report

Administrator Buchholtz stated he received a call from staff at Unity Hospital about a community meeting on April 23, 2024 from 6:00-8:00 pm at the Spring Lake Park High School Cafeteria. The meeting is being held to discuss the changes taking place at Unity Hospital.

Administrator Buchholtz thanked Recreation Director Okey for her hard work on getting the CDBG grants.

11. OTHER

A. Correspondence

None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:26 PM

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer