

Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: April 11, 2024

Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- The City received good news regarding the delivery of the roof top units (RTUs). Construction Results Corporation (CRC) has received the curbs and are installing them simultaneously with the roof replacement. In addition, the lead time on the RTUs have improved. We anticipate to receive them between late June and mid-July. CRC will be renting a temporary heating/cooling unit to connect to the building to provide heating/cooling to the occupied areas of the building to allow the existing furnaces to be removed.
- The block walls for the addition have been built. The framing for the link is installed.
 CRC has installed the new concrete walls connecting City Hall with the north building.
 The roof joists and metal roof decking will be installed this week.
- The roof over the existing City Hall garage has been completed. The roofers will move to the Cold Storage roof as soon as the metal roof decking is in place.
- The specifications for the emergency generator have been completed. We will be soliciting quotes through the State contract for the new generator. When we receive the quotes, we will present them to City Council for approval. The new generator will be sized to power the entire building.
- Staff has allowed CRC to take over the rest of the City Council chambers this week. We
 anticipate the Council Library will be ceded to CRC within the next two weeks.
 Administration and Park and Rec staff are all currently located in the Administration
 office.

The Recycling Containers continue to remain accessible to residents during construction. We will be moving the organics recycling bin to minimize the amount of driving residents will need to do in the construction yard.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.

Three Week Look Ahead Schedule

CRC

Spring Lake Park

Period:

Job # 7088

4/29 - 5/17

PM: Jason H

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