



August 21, 2023

Mr. Dan Buchholtz, Administrator  
City of Spring Lake Park  
1301 Eighty-First Avenue NE  
Spring Lake Park, MN 55432-2188

**Reference:** 2024 Street Project (Sanburnol-Elm and 83<sup>rd</sup> Avenue  
Receive Feasibility Report, Call for Hearing, and Authorize Plans and Specs

Dear Dan:

A Feasibility Report for the possible 2024 Street Improvement Project has been prepared. The streets in the project are Sanburnol Drive, Elm Drive NE and 83<sup>rd</sup> Avenue NE between University and Terrace.

**We request that the City Council take the following actions:**

- **Receive Feasibility Report and Call for Public Improvement Hearing.**
- **Authorize the preparation of final plans and specifications.**

A possible schedule to complete major project tasks is:

Authorize Feasibility Report	June 5 and July 17 ✓
Accept Report and Call for Improvement Hearing	August 21, 2023
Authorize Preparation of Plans and Specifications	August 21, 2023
Public Improvement Hearing	September 18 or October 2
City Council Approve Plans and Specifications	November 20, 2023
MnDOT State Aid Approval	December 2023
Open Bids	January 2024
Declare Costs and Order Final Assessment Roll	February 5, 2024
Receive Assessment Roll & Order Assessment Hearing	February 20, 2024
Public Assessment Hearing	March 18, 2024
Award Contract (Award Bids)	March 18, 2024
Begin Construction	May 2024

The current planning level estimate of the project costs are as shown below.

Construction	\$ 879,800
Engineering	\$ 176,000
Legal, Geotech, Testing, and Admin.	<u>\$ 60,000</u>
Total Project	\$ 1,115,800

Please feel free to contact us if you have any questions or require any additional information.

Sincerely,  
**Stantec**

Phil Gravel