

RESOLUTION NO. 2023-37

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING
THE ADVERTISEMENT FOR BIDS FOR THE 2024 CITY HALL
RENOVATION/EXPANSION PROJECT**

WHEREAS, Spring Lake Park City Hall, opened in 1977, was built to serve as both the central administrative facility for the city and as a community center for the public; and

WHEREAS, in 1994, an addition to City Hall was constructed to accommodate the police department, enhancing the building's utility and function; and

WHEREAS, over the years, the building has begun to show signs of wear and is faced with several deficiencies; and

WHEREAS, the 2024 City Hall Renovation/Expansion Project aims to address these pressing issues by improving the building's energy efficiency, adding public meeting spaces for community use, creating a separate front entrance for the Police Department, enhancing building security, increasing the functionality of the building, and adding public and staff restrooms;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spring Lake Park:

1. **Approval of Plans and Specifications:** The plans and specifications for the 2024 City Hall Renovation/Expansion Project, as presented to this Council and of record at City Hall, are hereby approved.
2. **Advertisement for Bids:** The Administrator, Clerk/Treasurer is hereby authorized and directed to advertise for sealed bids for the 2024 City Hall Renovation/Expansion Project in accordance with the approved plans and specifications. The advertisement for bids shall be published in the official city newspaper, the Construction Bulletin and on the city's official website.
3. **Bid Opening:** Sealed bids shall be received by the Administrator, Clerk/Treasurer no later than 1:00 PM on November 20, 2023. Bids shall be publicly opened and read aloud at the City Council Chambers, Spring Lake Park City Hall, 1301 81st Avenue NE immediately thereafter. No bids will be considered unless sealed and filed with the Administrator, Clerk/Treasurer, and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City for 5% of the amount of such bid.
4. **Reserve Rights:** The City Council reserves the right to reject any and all bids, to waive any irregularities or informalities in any bid or in the bidding process, and to accept the bid that is in the best interest of the City of Spring Lake Park.

The foregoing resolution was moved for adoption by Councilmember .

Upon roll call, the following voted aye:

And the following voted nay:

Whereupon the Mayor declared said resolution duly passed and adopted this 16th day of October, 2023.

Robert Nelson, Mayor

ATTEST:

Daniel R. Buchholtz, Administrator