

City of Spring Lake Park  
1301 81st Avenue NE  
Spring Lake Park, MN 55432

Sign Permit

August 18, 2025

Allegis Corp.  
8001 Central Ave



## SIGN PERMIT APPLICATION

City of Spring Lake Park  
1301 81<sup>st</sup> Ave NE  
Spring Lake Park, MN 55432  
763-784-6491  
Permits@slpmn.org

JOB ADDRESS: 8001 Central Avenue NE

### APPLICANT INFORMATION:

Name: Spectrum Sign Systems, Inc. / Contact: Lisa Pelle

Address: 8786 West 35W Service Drive NE, Blaine, MN 55449

Email: permits@spectrum-signs.com

Phone: 763-703-5824

☒ New Construction  
☐ Remodel  
☐ Word Change

### CONTRACTORS INFORMATION:

*Please Note: Contractors must be licensed with the City of Spring Lake Park*

Name: Same as above

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

State License #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

### DESCRIPTION OF WORK TO BE COMPLETED:

Install (1) double-sided, non-illuminated monument sign and footing. Copy to read: Allegis Corporation Corporate Headquarters.

Square Footage of front of Building (Length X Width): 98 ft. x 23 ft.

Square Footage of all existing signs (Length X Width): No existing signs.

Square footage of proposed sign or signs (Length X Width): 96 SF Total - 48 SF each side

IS AN ELECTRICAL PERMIT REQUIRED? Yes \_\_\_ No X

I, the undersigned applicant, do further make the following agreement with the City of Spring Lake Park, MN:

1. To authorize and direct the City of Spring Lake Park to remove and dispose of any signs and sign structures on which a permit has been issued but which was not renewed, if the owner does not remove the same within thirty (30) days following the expiration of the permit.
2. To authorize and direct the City of Spring Lake Park to remove said sign & structure, at the expense of the applicant, where maintenance is not furnished, but only after hearing and after notice of sixty (60) days, specifying the maintained required by the City.
3. To provide any other additional information which may be required by the Building Inspection Department.

⇒ Applicant Signature: Lisa Pelle Date: 8-6-2026



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### REQUIREMENTS:

Attach a drawing or sketch showing the position of the sign in relation to the nearest building, structures, public streets, right of way and property lines. Said drawing to be prepared to scale.

Attach blueprints or ink drawings of the plans and specifications and method of construction or attachment to the building or in the ground, including all dimensions. Show location of all light sources, wattage, type and color of lights and details of light shields or shades.

Attach a copy of stress sheets and calculations showing the structure is designed for dead load and wind velocity in the amount required by this and all other Ordinances of the City, if requested by the Building Inspection Department.

Include a drawing showing location and message on sign.

If you are not the owner of the property, include a **SIGNED** letter from the owner giving permission to erect the sign.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

**NOTE: All applications are due by noon on the Tuesday preceding the Council Meeting.**

### \*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

Fee: \$170.<sup>00</sup>

Receipt Number: \_\_\_\_\_

Date of Approval: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

$$48\cancel{\$} - \$75 + 8(1.25) = \$85 \times 2 = \$170$$

676~~\\$~~ - 30%  
96~~\\$~~ - proposed  

---

580~~\\$~~ - Remaining

**Lisa Pelle**

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**From:** Anna Grace <AGrace@ricecreek.org>  
**Sent:** Tuesday, August 5, 2025 3:56 PM  
**To:** Lisa Pelle  
**Subject:** RE: Freestanding Sign - RCWD Approvals Required?

Lisa,

Thank you for reaching out and sharing plans for the proposed sign install at 8001 Central Ave NE in Spring Lake Park.

Based on the scope of work and location of sign, there are no RCWD regulatory concerns.

From review of RCWD permit 20-008, Allegis Corporation - Parking Expansion, the location of the sign is outside of delineated wetland.

Please let me know if you have any questions.

Best,

**Anna Grace**  
Regulatory Technician  
Rice Creek Watershed District  
4325 Pheasant Ridge Dr. NE, #611  
Blaine, MN 55449-4539  
Direct: (763) 398-3071  
[agrace@ricecreek.org](mailto:agrace@ricecreek.org)



Please note that RCWD has an updated rule set as of January 1, 2025. More information available [here](#).

**From:** Lisa Pelle <lisap@spectrum-signs.com>  
**Sent:** Monday, August 4, 2025 2:42 PM  
**To:** Anna Grace <AGrace@ricecreek.org>  
**Subject:** Freestanding Sign - RCWD Approvals Required?

Hello Anna,

I left you a voicemail late last week concerning a potential monument sign to be installed in the Rice Creek Watershed District.

The City of Spring Lake Park suggested I reach out to verify if additional approvals will be required to install the proposed monument sign.

Please see the attached drawing and site map and let me know if you have any questions.

Thank you for your time.

Sincerely,

Lisa Pelle | Office Administrator

**SP=CTRUM**  
SIGN SYSTEMS

8786 West 35W Service Drive  
Blaine, MN 55449  
Office: 763-432-7447  
Direct: 763-703-5824

Custom signs for your business. [www.spectrum-signs.com](http://www.spectrum-signs.com)



## BUILDING PERMIT APPLICATION

City of Spring Lake Park  
1301 81<sup>st</sup> Ave NE  
Spring Lake Park, MN 55432  
763-784-6491  
Permits@slpmn.org

JOB ADDRESS: 8001 Central Avenue NE

### OWNERS INFORMATION:

Name: K A Investments LLP  
Address: 309 Tianna Drive  
Email: ckeister@allegiscorp.com Phone: 612-965-9576

### TYPE OF PROPERTY:

☒ Commercial  
☐ Multi-Family  
☐ Residential  
☐ Mobile Home

### CONTRACTORS INFORMATION:

*Please Note: Contractors must be licensed with the City of Spring Lake Park*

Name: Spectrum Sign Systems, Inc. / Contact: Lisa Pelle  
Address: 8786 West 35W Service Drive NE, Blaine, MN 55449  
Email: permits@spectrum-signs.com Phone: 763-703-5824  
State License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

### APPLICANT:

Same as ☐ Property Owner ☒ Contractor ☐ Other (Explain): \_\_\_\_\_

### DESCRIPTION OF WORK TO BE COMPLETED:

Install (1) double-sided, non-illuminated monument sign and footing. Copy to read: Allegis Corporation Corporate Headquarters.

Value of work including labor: \$10,200.00 Start Date: 8-10 weeks after approval Estimated Completion Date: 8-10 weeks after approval

### REQUIREMENTS:

Commercial/Industrial: Submit electronic plans and specifications for work.

If the application is **NOT** fully completed, it will be denied at time of processing. Please verify that all necessary information is legible and plans are included with job cost estimates.

Separate permits are required for electrical, plumbing, heating, ventilating, and air conditioning. This permit becomes null and void if work or construction authorized is not commenced within 180 days or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

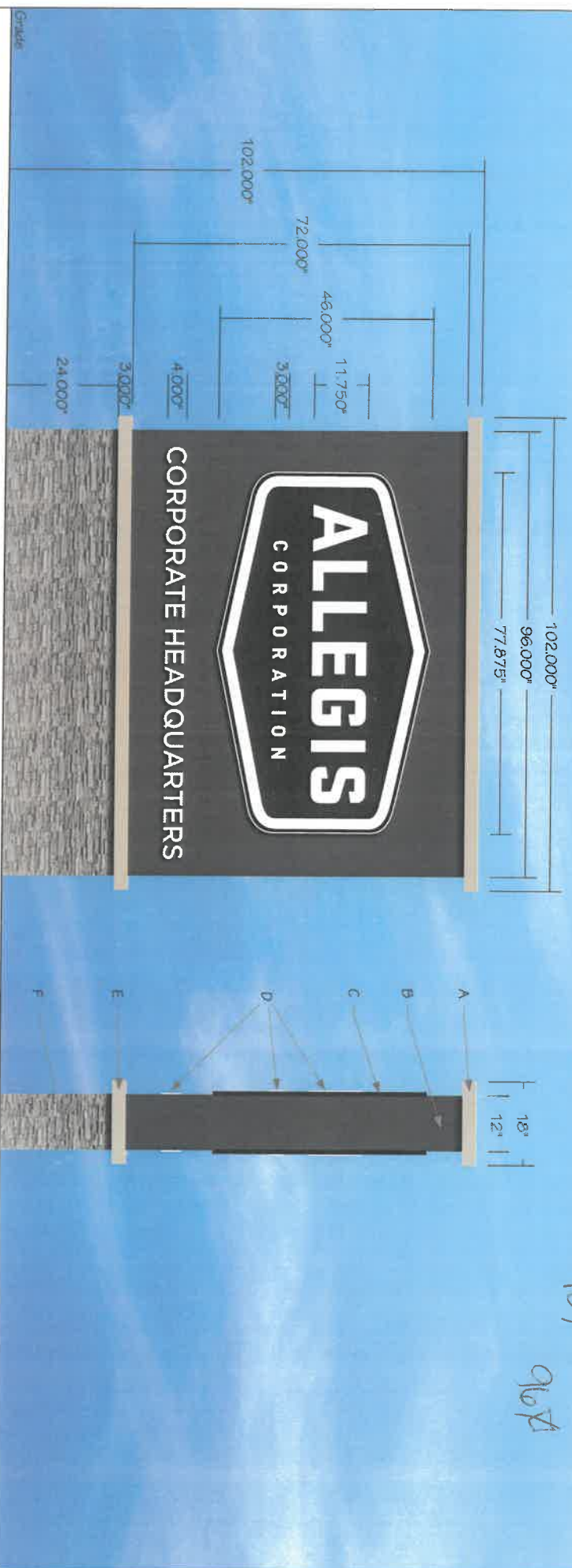
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction. Initial here \_\_\_\_\_

⇒ Contractor Signature: Lisa Pelle Date: 8-6-2025

⇒ Homeowner doing work Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment: We accept cash, checks & credit cards (with additional processing fees).

# 250828 - Allegis Corporation - Spring Lake Park - Sign Type 1



Furnish and Install (1) 72" x 96" D/F Non Illuminated Monument Sign (96 SF Sum of Both Faces)

- A. Aluminum Cap Painted SW 6099 Sand Dollar
- B. Aluminum Cabinet Painted 7068 Grizzle Gray
- C. 1" Deep Aluminum Pan Painted Satin Black
- Border Decorated with First Surface 3M 220-10 White Vinyl
- D. 1/4" Thick Flat Cut Aluminum Letters Painted Satin White
- E. Aluminum Brick Cap Painted SW 6099 Sand Dollar
- F. Masonry Stone Base to Match Building Columns

**SPECTRUM**  
SIGN SYSTEMS

8786 W. 35W Service Drive  
Blaine, MN 55449

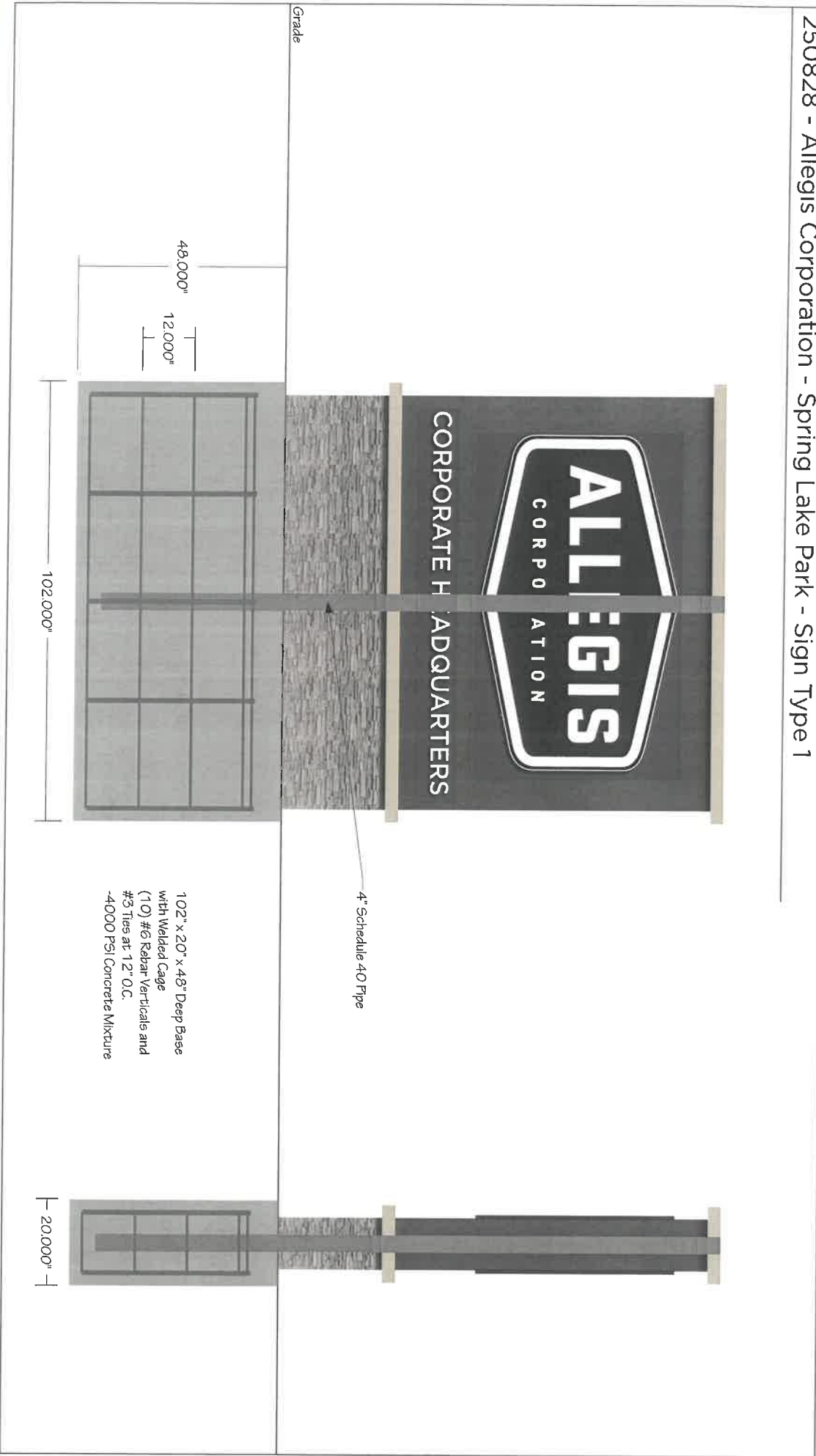
763-432-7447  
www.spectrum-signs.com

This drawing is the exclusive property of Spectrum Sign Systems, Inc. It is not to be produced or duplicated without the written consent of Spectrum Sign Systems, Inc. Distribution of this drawing for the purpose of constructing the sign by anyone other than Spectrum Sign Systems, Inc. is strictly prohibited. In such an event occurs, Spectrum Sign Systems, Inc. will be reimbursed \$1,000.00 per occurrence.

Customer Approval

Date

250828 - Allegis Corporation - Spring Lake Park - Sign Type 1



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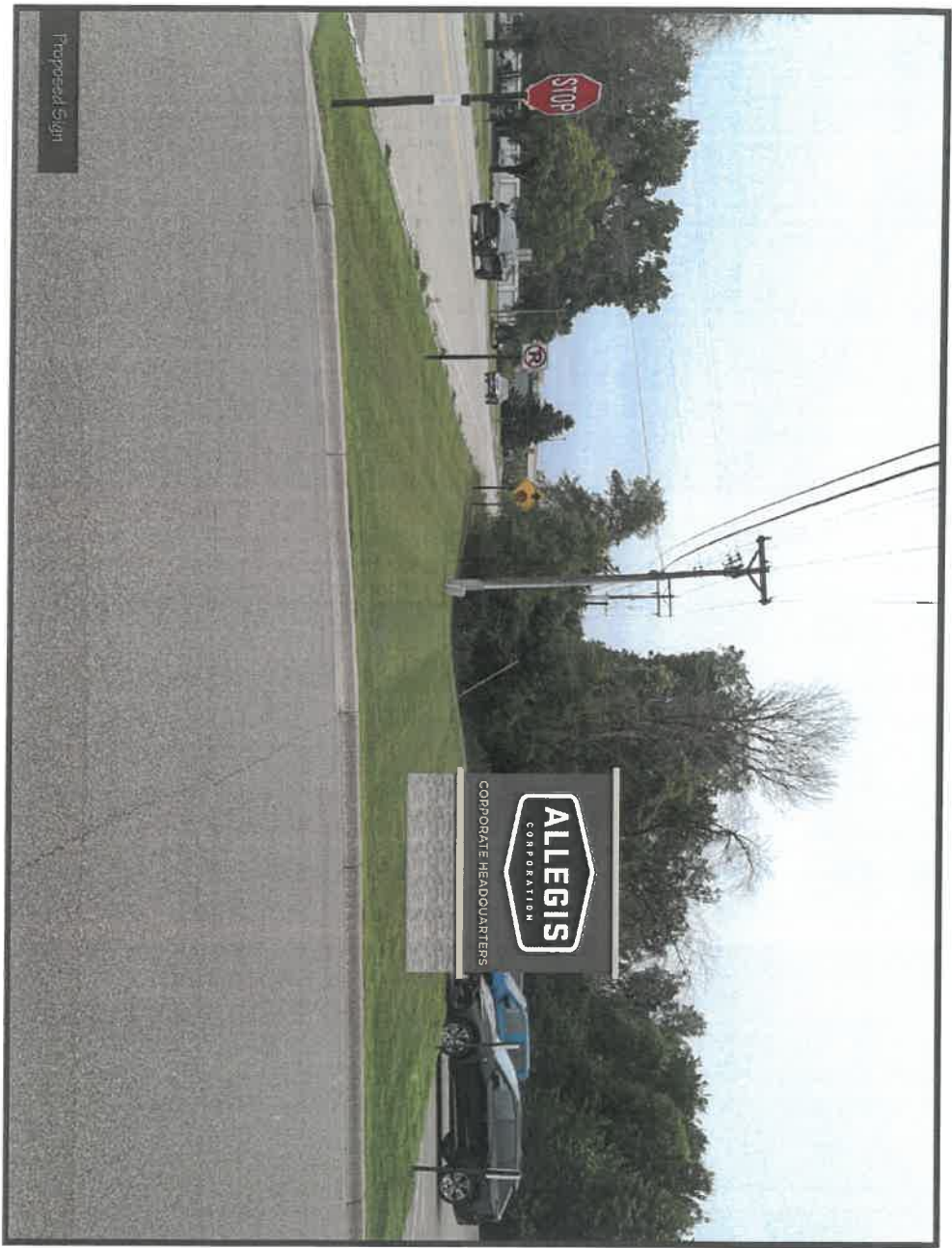
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250828 - Allegis Corporation - Spring Lake Park - Sign Type 1 - Option 1



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250828 - Allegis Corporation - Spring Lake Park - Site Map



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Customer Approval

Date

[illegible]

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www.spectrum-signs.com

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EXISTING PARKING = 51 STALLS  
DEMOLISHED PARKING = 12 STALLS  
39 STALLS  
PROPOSED PARKING = 54 STALLS  
POTENTIAL PARKING = 93 STALLS

Date \_\_\_\_\_



**250828J**

# Allegis Corporation Spring Lake Park

## Contact

Allegis Corporation  
Tanner Landin  
8001 Central Avenue NE  
Spring Lake Park, MN 55432

## Phone/Email

763-780-4333  
tlandin@allegiscorp.com

## Jobsite

8001 Central Avenue NE  
Spring Lake Park, MN 55432

## Designer

Alex Wasnick

## Salesperson

Jeff Nelson

## Project Manager

Tim Prinsen

## Date

7-18-25  
8-1-25



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