



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: May 16, 2024

Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Work continues at City Hall. The floor in the new police addition, the link and the Parks and Recreation addition was poured this week.
- Staff has turned over the former Council Library room over to the contractor for demolition work.
- The underfloor plumbing piping the new Police Garage has too much sediment to be reused. Public Works tried to jet the line but the sediment did not clear. We will be seeking a proposal request from Construction Results Corporation (CRC) to replace this section of pipe. Concrete has not been poured in this area, so it should be relatively inexpensive.
- The electrical switchgear should be delivered next week. This will allow us to coordinate with Xcel Energy for a new transformer.
- CRC located an existing sanitary sewer clean-out that was buried under 12 inches of asphalt. We will be extending the cleanout so it is accessible.
- The specifications for the emergency generator have been completed. Staff has solicited quotes from four vendors for the generator, utilizing Sourcewell (competitive bid) pricing. We hope to have proposals submitted by May 24 for presentation to the City Council at your June 3 meeting.
- The first change order in the amount of \$64,147.40 is included in the agenda. This covered the siren removal, exterior fuel tank removal (90% of which should be able to be rebated back to us), removing asbestos, soil corrections for the new addition, replacement of unknown water damaged metal roof decking over Police Garage, structural stoop foundations at the Police Garage and building masonry repair. These funds will come from the project contingency fund.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.