



May 30, 2022

Mr. Dan Buchholtz, Administrator  
City of Spring Lake Park  
1301 Eighty-First Avenue NE  
Spring Lake Park, MN 55432-2188

**Reference:** 2024 Sanburnol Dr. and Elm Dr. Reconstruction Project  
Authorize Preparation of Feasibility Report and Preliminary Engineering

Dear Dan:

Sanburnol Drive (SAP 183-103-001) and Elm Drive (SAP 183-104-001) were reconstructed in 1998. The city’s CIP includes a planned pavement replacement project for Sanburnol and Elm for 2024. The city intends to assess a portion of the project costs to the adjacent property owners. To keep the project on schedule, we should start working on the preliminary matters soon. **We request that the City Council order preparation of a Feasibility Report for the 2024 Sanburnol Dr. and Elm Dr. Reconstruction Project.**

Sanburnol Drive is a shared road between Spring Lake Park and Blaine. Spring Lake Park will be the lead agency, but it will be a cooperative project between Blaine and Spring Lake Park. We understand that you are working with Blaine to process a Joint Powers Agreement for the project.

The following schedule outlines the major project tasks necessary to complete the project.

Authorize Feasibility Report (and Geotechnical)	June 5, 2023
Accept Report and Call for Improvement Hearing	August 7, 2023
Authorize Preparation of Plans and Specifications	August 7, 2023
Neighborhood Open House	August 2023
Public Improvement Hearing	September 5, 2023
City Council Approve Plans and Specifications	November 20, 2023
MnDOT State Aid Approval	December 2023
Open Bids	January 2024
Declare Costs and Order Final Assessment Roll	February 5, 2024
Receive Assessment Roll & Order Assessment Hearing	February 20, 2024
Public Assessment Hearing	March 18, 2024
Award Contract (Award Bids)	March 18, 2024
Begin Construction	May 2024

An initial planning level estimate of the project costs at this time are as shown below.

Construction	\$ 670,000
Engineering	\$ 120,000
Legal, Geotech, Testing, and Admin.	\$ 80,000
<b>Total Project</b>	<b>\$ 970,000</b>

Please feel free to contact us if you have any questions or require any additional information.

Sincerely,  
**Stantec**

Phil Gravel