

Memorandum

To: Mayor Nelson and Members of the City Council

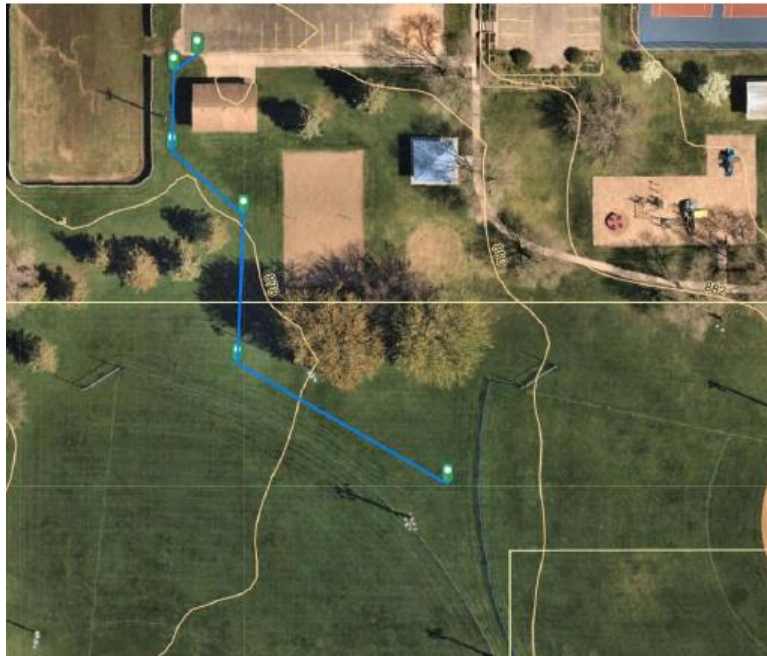
From: Daniel R. Buchholtz, ICMA-CM, Administrator, Clerk/Treasurer

Date: March 25, 2026

Subject: Terrace Park 2026 Drainage Improvements

Staff is seeking authority to begin planning for drainage improvements at Terrace Park to address persistent wet conditions that limit field usability. The proposed improvements are intended to improve drainage performance across the park's active recreation areas.

The project includes extending a 12-inch perforated storm sewer from the existing storm basin near the warming house and installing approximately 450 feet of 4-inch perforated drain tile to capture and convey water from areas with poor soils within the park.



In July 2025, the City Engineer prepared a opinion of probable costs for the project, which showed a project cost of \$49,950, which includes construction, engineering and administrative costs. Applying a 5% inflationary adjustment for 2026 construction results in an estimated project cost of \$52,500.

The City successfully applied for a \$15,000 grant from the Twins Community Fund to assist with the project. The remaining \$37,500 would be funded from the Park Acquisition and Improvement Fund (Fund 226).

Completion of the project will provide numerous benefits including earlier field availability in the spring reducing seasonal delays for youth athletics and community use; improved usability following rain events, minimizing cancellations and field damage, and enhanced park functionality for community events, including positioning Terrace Park as a viable location to host Tower Days in 2027.

Staff recommends approval of Resolution 2026-18, which accepts the \$15,000 Twins Community Fund grant, authorizes up to \$37,500 in matching funds toward the project, and authorizes the Mayor and City Administrator to execute all necessary grant agreements on behalf of the city.

This is a relatively low-cost, high-impact improvement, particularly with the benefit of outside funding. Staff recommends approval of Resolution 2026-18 and proceeding with final design and construction in Fall 2026.

If you have any questions, please do not hesitate to contact me at 763-784-6491.