



# 2022

# General Fund

# Budget



# Memorandum

**To:** Mayor Nelson and Members of the City Council  
**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer  
**Date:** July 30, 2021  
**Subject:** 2022 Administrator's Budget Proposal

On behalf of the City's Department Heads, I am pleased to present the proposed 2022 General Fund Budget for City Council consideration.

## Summary

The 2022 General Fund shows an increase of 6.73% to the operational side of the budget. Revenues are proposed to increase by 5.59%. The proposed General Fund levy for 2021, collectable in 2022, is proposed to increase by 6.13%, from \$3,366,932 to \$3,573,295.

Debt service expenditures will decline 3%, or \$7,943, from 2021 to 2022.

The overall levy for 2021, collectable in 2022, (which includes debt service) is proposed to increase by 5.46%, from \$3,631,417 to \$3,829,837.

## Budget Process

Budget forms were distributed to the Department Heads on May 25, 2021. After each department submitted their 2022 requests, Accountant Melissa Barker and I met individually with each Department Head to discuss all requests and receive further explanation as to their necessity. A number of adjustments were made via those discussions. Based on the budget requests made by the Department Heads, I projected revenues from a number of different categories to arrive at a proposed property tax levy.

The City Council will review the Administrator's Budget Proposal at a work session on August 9, 2021. If needed, a second work session will be scheduled for August 30, 2021.

Pursuant to state law, the preliminary tax levy must be adopted by September 30, 2021 and the final budget and property tax levy must be adopted no later than December 27, 2021. As such, the preliminary tax levy is proposed to be scheduled for the September 6, 2021 City Council meeting. The annual Truth in Taxation hearing will occur on December 6, 2021. Final budget and tax levy adoption will occur on December 20, 2021.

Once the City Council sets the preliminary tax levy, the final tax levy must be the same or lower than the preliminary tax levy.

### General Factors Affecting the Budget

- *Tax Base.* While tax capacity figures will not be available until late November, according to the City's Assessor, the City's overall market value rose by 4.2% to \$683,276,300. There was \$746,400 in new construction added to the property tax rolls in 2021. According to the Minneapolis Association of Realtors Residential Real Estate Report, market values increased by 11.8% in Spring Lake Park last year. The median sales price increased from \$225,500 in 2019 to \$252,150 in 2020.
- *State Budget and Legislative Impacts.* There were no levy limits established for the 2022 budget. There were no cuts to the Local Government Aid program for the 2022 budget year. The City will receive its second allocation of funds from the American Rescue Plan Act (ARPA) in the 2022 budget year [see further discussion on ARPA later in this memorandum].
- *Economy.* The Wall Street Journal surveyed economists who expect to see strong economic growth into 2022, albeit slower growth than what has occurred in 2021. The rapid growth in 2021 is due to business re-openings, government pandemic aid and increases in consumer spending. Economists are expecting solid growth into the coming year driven by job gains, pent-up savings and continued government fiscal support. A threat to economic growth in 2022 could be inflation. The Federal Reserve is watching the situation closely and is prepared to raise interest rates if needed, but believes that current levels of inflation are temporary due to supply chain bottlenecks resulting from the COVID-19 pandemic. Economic growth for 2022 is anticipated at 3.2%.

### Revenues

The proposed revenues for the 2022 General Fund budget total \$4,890,665. Property taxes are proposed to fund 73% of the General Fund budget. While property taxes are a major funding source for the City, there are several categories of revenues that contribute \$1.3 million that would otherwise fall on property taxpayers. The chart below compares these categories.

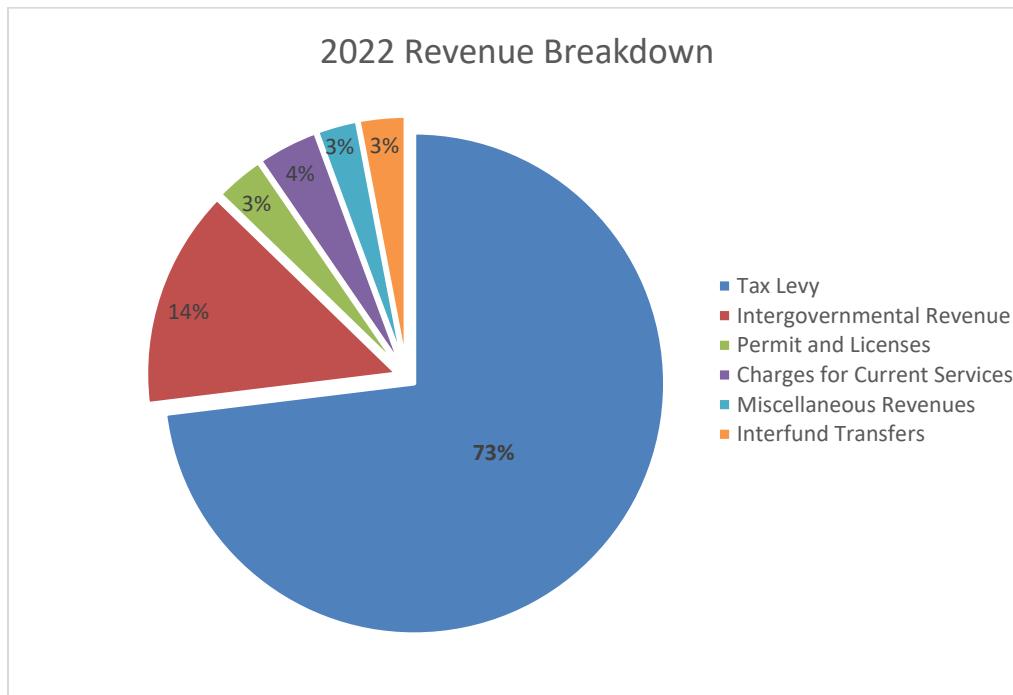
<b>Revenue</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>	<b>\$ Change</b>
Tax Levy	\$ 3,366,932	\$ 3,573,295	6.13%	\$ 206,363
Intergovernmental Revenue	689,048	694,424	0.78%	5,376
Permit and Licenses	160,562	155,462	-3.18%	(5,100)
Charges for Current Services	156,763	192,220	22.62%	35,457
Miscellaneous Revenues	112,784	128,034	13.52%	15,250
Interfund Transfers	145,666	147,230	1.07%	1,564
<b>Total Revenues</b>	<b>\$ 4,631,755</b>	<b>\$ 4,890,665</b>	<b>5.59%</b>	<b>\$ 258,910</b>

Local Government Aid is anticipated to increase by \$5,376 to \$551,424.

The significant increase in Charges for Current Services is the result of increased rental housing licensing fees to support the enforcement of the new rental housing ordinance amendments approved by the City Council earlier in 2021.

In an effort to reduce the proposed property tax levy for 2022, I am recommending the City Council postpone the elimination of the liquor fund transfer and continue to transfer \$25,000 for 2022. I will work to eliminate this transfer for budget years 2023 and beyond, as was the City Council's direction in 2019.

The pie chart below shows the breakdown of General Fund revenue by type. As is normal, the property tax levy funds nearly three-quarters of the City's annual General Fund expenditures.



### Expenditures

The proposed expenditures for the 2022 General Fund budget total \$4,890,665, an increase of 6.73% from 2021.

The following table is a summary of the 2021 expenditure budget by Department:

<b>Expenditure</b>	<b>2021 Budget</b>	<b>2022 Budget</b>	<b>% Change</b>	<b>\$ Change</b>
City Council	\$ 70,740	\$ 71,635	1.27%	\$ 895
Administration	435,118	440,211	1.17%	5,093
Assessor	37,040	37,500	1.24%	460
Audit	11,300	11,950	5.75%	650
I.T.	61,305	60,605	-1.14%	(700)
Legal	122,500	122,500	0.00%	-
Engineering	7,500	7,500	0.00%	-
Planning and Zoning	1,025	1,025	0.00%	-
Government Buildings	128,571	138,747	7.91%	10,176
Police	1,990,890	1,999,554	0.44%	8,664
Fire	291,710	309,995	6.27%	18,285
Code Enforcement	191,404	263,963	37.91%	72,559
Streets	275,616	280,824	1.89%	5,208
Recreation	343,498	378,550	10.20%	35,052
Parks	343,601	363,691	5.85%	20,090
Miscellaneous	<u>270,500</u>	<u>402,415</u>	48.77%	<u>131,915</u>
<b>Total Expenditures</b>	<b><u>\$ 4,582,318</u></b>	<b><u>\$ 4,890,665</u></b>	<b>6.73%</b>	<b><u>\$ 308,347</u></b>

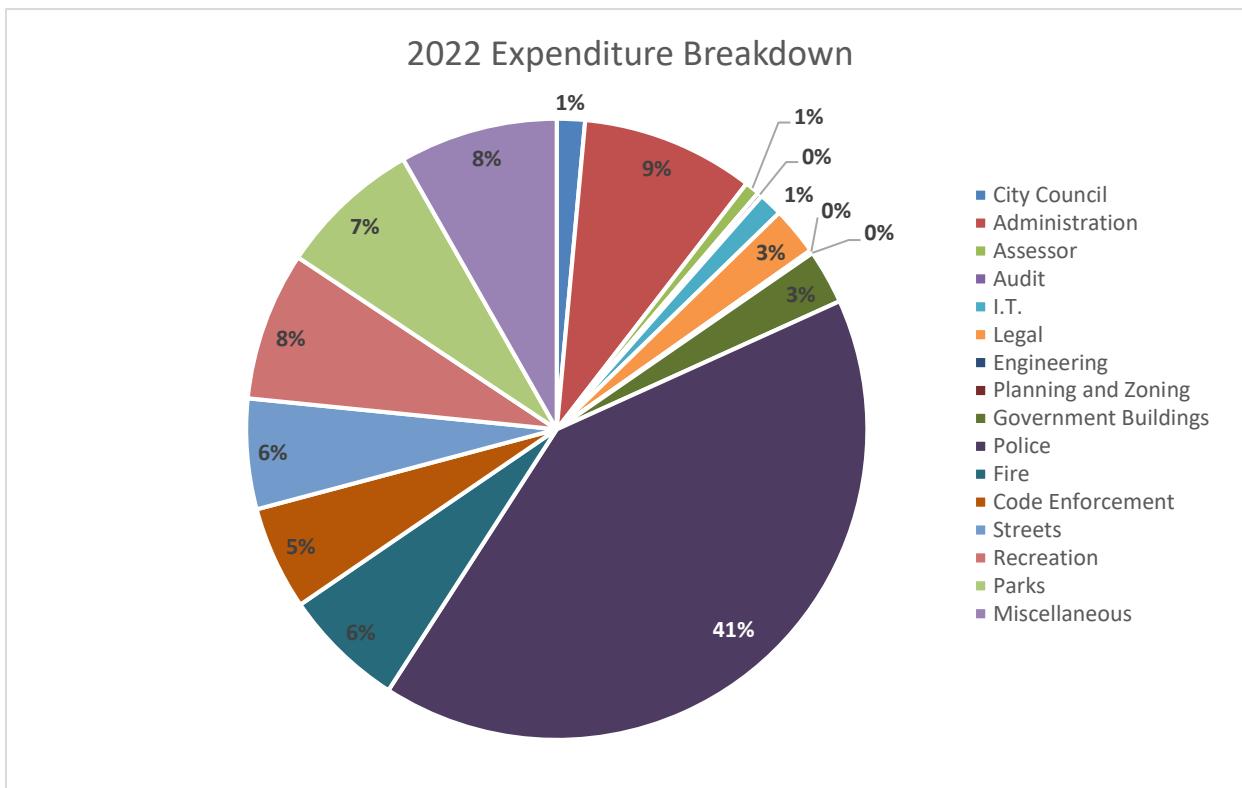
There are a number of factors driving expenditure growth for the upcoming year. I have summarized some of those factors below:

- *Wages and benefits.* The City will be negotiating labor contracts with its three bargaining units this fall. Funds have been set aside for these contracts, based on staff's forecast of other settlements. In addition, the City Council is in the process of completing a salary survey with comparable jurisdictions. While the salary study has not yet been completed, staff has set aside funds in the 2022 budget to make positional wage adjustments as specified in the survey. Health and dental insurance premiums have also increased. The anticipated growth in premiums across the General Fund is \$36,065. On the flip side, we did see some salary decreases in certain departments as a result of long-time employees retiring or leaving the City, with those positions being backfilled by individuals at lower steps on the salary scale.
- *Investment in mental health of Police Officers.* In 2021, the City Council approved a contract with Ridgeway and Associates to address mental wellness and remove barriers to mental health care for our law enforcement officers. This program had a \$16,960 impact to the General Fund.
- *Fire Department Budget.* The City's Fire Department Contract with SBM Fire Department is set to increase from \$246,253 to \$263,585, an increase of 7.0%. A major driver of this increase is salaries and benefits of firefighters. In the 2021 budget, the Fire Department froze the cost of living adjustment for firefighters due to the anticipated fiscal hardships of the COVID-19 pandemic. In their 2022 budget, the Fire Department is implementing two years of cost of living adjustments to bring salaries in line to where they would have been pre-pandemic. The capital outlay budget is growing by 2.1%. This number would have

been significantly higher had the City Council not used surplus dollars from the 2020 budget to prepay the debt service payments associated with the issuance of equipment certificates for the two ladder trucks. I have included the detail for the SBM Fire Department's budget for your review.

- *Parks Repair and Maintenance.* Staff is proposing to rehabilitate the Terrace Park sport court and the Able Park basketball court this year, resulting in an increase of \$12,400 to the repair and maintenance line item from 2021. In addition, the City will be replacing wood chips at its playgrounds, increasing the cost of landscape materials by approximately \$1,200.
- *Recreation staffing.* The Recreation salary line has increased by approximately \$18,017 to reflect the Department's return to authorized staffing levels.
- *New Code Enforcement Inspector position.* Funds have been included in the 2022 budget for a full-time Code Enforcement Inspector position. This added approximately \$60,000 to the Code Enforcement Department's budget. The vast majority of this increase is funded with increases to service fees, rather than the property tax levy. Justification for this position will be discussed later in this memorandum.

The following table is a summary of the 2021 expenditure budget by Department:



### Staffing Request

Staff is requesting the Code Enforcement Inspector position be increased to full-time, at a cost of approximately \$60,000.

The City Council, in 2020, instituted a single-family rental housing licensing moratorium to provide the City with time to study the impact of single-family rentals in established neighborhoods. Stantec performed the study and made recommendations on how to improve the City's rental housing program. Those recommendations were incorporated into two documents: an update to the City's rental licensing ordinance (Chapter 12.16 of the City Code) and a Housing Maintenance Inspection Policy. The study also recommended the City Council provide additional staff resources to implement these rental housing changes and to address code enforcement within the City. The City Council agreed the best time to discuss that recommendation was during the 2022 budget process.

The City's entire building inspection, fire inspection, vacant property registration, code enforcement, and rental housing licensing program is managed by a Department made up of a full-time Building Official, a half-time Code Enforcement position, with clerical support from the Receptionist/Permit Technician. The position reclassification would permit the City to meet the standards set forth in the Housing Maintenance Inspection Policy, ensure timely response to code enforcement complaints from residents, maintain and enhance the City's commercial fire inspection program, manage the Administrative Citation process, and back up the permit technician role. Staff also envisions this position obtaining a Building Official Limited license to help cover residential building inspections. This position also could serve as a daytime responder to SBM Fire Department at Station 1, which would reduce the need for additional daytime staffing for the eventuality that Station 6 is built in Blaine, reducing costs across the JPA.

The position will cost approximately \$85,000 in 2022, benefits included. Staff is proposing to fund the position through a combinations of budget reductions, fee increases and property tax revenues. The proposed breakdown is below:

Eliminate part time/seasonal building official position	\$25,000
Increase rental housing licensing fees	\$33,300
Increased revenue from Administrative Offense Fines	\$15,000
Property tax levy	<u>\$11,700</u>
<b>Total</b>	<b>\$85,000</b>

The proposed schedule for rental housing licensing fees is listed below.

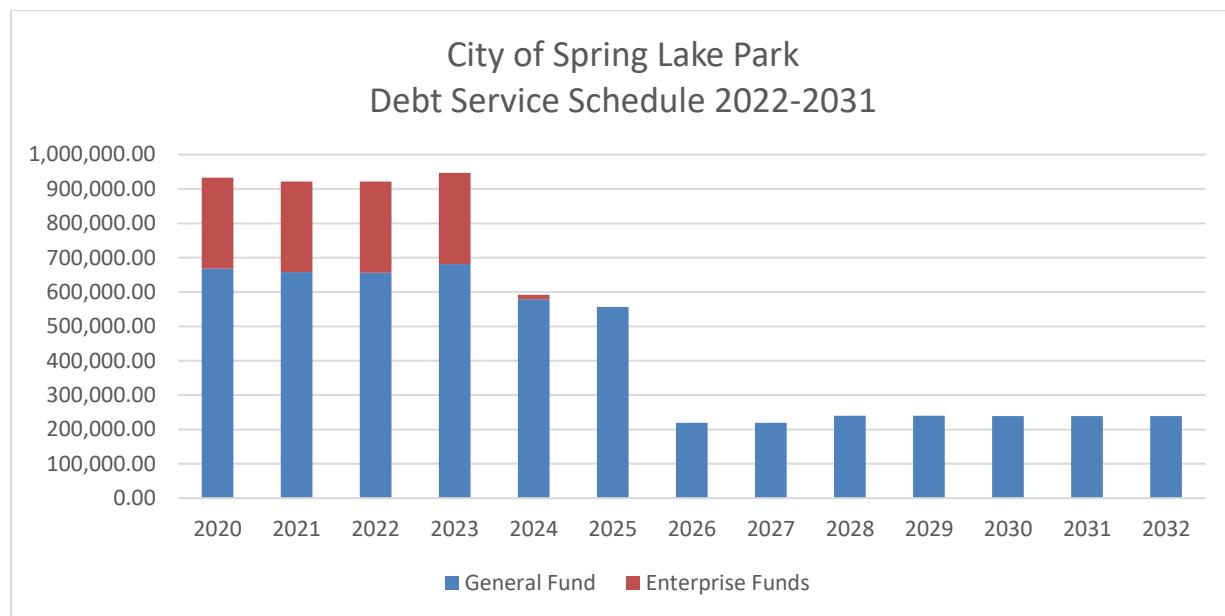
	<b>2021</b>	<b>2022 Proposed</b>
Single Family	\$150	\$250
Duplex	\$200	\$325
Apartment	\$250/building + \$25/unit	\$500/building + \$50/unit
Conversion Fee	\$750 – includes first year registration fee	\$1,000 – includes first year registration fee

There may be opportunities to contract services with Mounds View, which could result in additional revenue to the City. While Staff did not include these revenues in the 2022 proposed budget, Building Official Baker and I will pursue this opportunity should the City Council be supportive of this position.

### Debt Service

The City levies debt service for two debt issues – the 2021A General Obligation Improvement Refunding Bond and the 2018A General Obligation Equipment Certificate. An analysis of the two debt issues show that the City is able to implement a small decrease in the property tax levy. This reduction reflects savings achieved by the City Council through the refinancing of the 2014A General Obligation Improvement Bond this year.

The City's overall debt position is good. At the present time, all City debt is scheduled to be paid off in six years. The City will be issuing an interfund loan to finance the 2022 Street Improvement Project, with debt service to be levied beginning in 2023. I am also anticipating the issuance of additional 5-year Equipment Certificates in 2022 and 2027 to cover large capital equipment purchases for fiscal years 2023-2027 and 2028-2032, respectively.



The City's debt service is well under the statutory cap of 3%, leaving room for future infrastructure project bonding, should the City Council so decide.

### American Rescue Plan Act

The City is expecting to receive \$732,147.98 in federal funding through the American Rescue Plan Act (ARPA). The City received the first installment of \$366,073.99 on July 27, 2021. The second installment of \$366,073.99 is anticipated to be received in July 2022.

The federal ARPA funds can only be used for certain eligible activities associated with the COVID-19 pandemic. The following categories represent eligible uses under ARPA.

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer and broadband infrastructure

Generally, eligible uses under the CARES Act will also be eligible uses under ARPA. However, there are some key exceptions: (1) eligibility for public health and public safety payrolls have been updated and (2) expenses related to the issuance of tax- anticipation notes are not an eligible funding use.

Unlike the CARES Act funding, the City has time to develop plans for spending the ARPA funds. Funds must be obligated (under contract) by December 31, 2024. Projects under contract by the end of 2024 must be completed no later than December 31, 2026.

There is significant flexibility under the categories. Staff will provide the City Council with funding recommendations for the ARPA funds.

### Proposed Property Tax Levy

The proposed 2022 tax levy is as follows:

<b>General Government Levy</b>	<b>2021</b>	<b>2022</b>	<b>% Change</b>	<b>\$ Change</b>
General Government Levy	\$ 3,366,932	\$ 3,573,295	6.13%	\$ 206,363
Debt Service Levy	264,485	256,542	-3.00%	(7,943)
<b>Total Tax Levy</b>	<b>\$ 3,631,417</b>	<b>\$ 3,829,837</b>	<b>5.46%</b>	<b>\$ 198,420</b>

The following chart shows the City's tax levy for the past 10 years.



### Budget Workshop

The budget workshop is scheduled for Monday, August 9, 2021 at 5:30pm at Spring Lake Park City Hall.

If you have any questions regarding the proposed 2022 General Fund budget, please don't hesitate to contact me at 763-784-6491.

## HISTORICAL REVENUE RECAP 2017-2022

ACCT #	GENERAL FUND DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>TAX LEVY:</b>							
101-31010	CURRENT TAXES-LEVY	2,847,368.58	2,958,290.70	3,119,424.41	3,311,436.22	3,366,932	3,573,295
101-31020	DELINQUENT TAXES	28,619.47	52,106.54	41,800.49	18,816.52	0	0
101-31050	EXCESS TIF	0.00	0.00	0.00	0.00	0	0
101-31910	TAX PENALTIES & INTEREST	5,151.93	10,866.01	10,072.62	368.16	0	0
<b>INTERGOVERNMENTAL REVENUE:</b>							
101-33401	LOCAL GOVERNMENT AID	340,121.00	393,162.00	396,715.00	509,111.00	546,048	551,424
101-33404	PERA INCREASE AID	5,775.00	5,775.00	5,775.00	0.00	0	0
101-33407	STATE FIRE AID	0.00	0.00	0.00	0.00	0	0
101-33416	POLICE TRAINING REIM	3,497.20	10,527.04	10,935.95	10,350.02	8,000	8,000
101-33421	POLICE-PERA	91,670.49	95,701.06	100,754.90	97,660.72	95,000	95,000
101-35101	COURT FINES	41,093.09	40,009.82	39,868.61	29,309.56	40,000	40,000
<b>PERMIT AND LICENSES:</b>							
101-32110	LIQ,WINE,NON-INTOX,CLUB	26,989.49	40,799.35	32,659.69	21,911.35	29,500	26,500
101-32111	OFF-SALE LIQUOR	-	-	310.00	0.00	310	310
101-32178	PAWN INVESTIGATION FEE	-	-	100.00	0.00	-	0
101-32179	PAWN SHOP LICENSES	6,252.00	6,252.00	6,252.00	6,252.00	6,252	6,252
101-32180	CIG,DANCE,USED CAR,MISC	6,143.00	5,896.32	6,103.68	6,975.00	6,000	6,000
101-32181	SIGN PERMITS	6,767.00	6,394.74	13,117.50	3,934.70	8,000	5,500
101-32208	CONTRACTORS LICENSE	10,045.00	9,630.00	11,320.00	9,545.00	8,500	8,500
101-32210	BUILDING PERMITS	202,160.17	173,578.89	141,590.87	60,072.93	75,000	75,000
101-32211	BLDG PERMIT SURCHG	5,419.22	7,369.74	5,560.71	2,390.93	5,000	5,000
101-32215	DEMOLITION PERMIT	-	-	150.00	747.64	-	0
101-32230	PLUMBING PERMITS	16,747.00	5,126.00	10,196.92	7,094.62	5,000	5,000
101-32231	PLBG PERMIT SURCHG	878.00	83.00	150.14	107.80	1,000	1,000
101-32232	HEATING & A/C PERMITS	54,707.02	24,802.43	30,979.66	11,933.11	10,000	10,000
101-32233	HTG & A/C SURCHGS	1,060.52	591.99	936.06	192.38	1,000	1,000
101-32240	DOG & CAT REGISTRATION	396.00	694.00	670.00	492.00	400	400
101-32260	CERT OF OCCUPANCY	2,600.00	1,800.00	3,400.00	3,900.00	2,600	3,000
101-32261	VACANT PROPERTY REG**	1,456.33	2,800.00	2,400.00	400.00	2,000	2,000
101-32262	SOLICITORS LICENSE	50.00	0.00	100.00	0.00	0	0
<b>CHARGES FOR CURRENT SERVICES:</b>							
101-34102	ZONING LETTERS	200.00	400.00	100.00	200.00	200	200
101-34103	SUP,ZONING,VARIANCE	5,890.00	6,115.00	7,760.00	6,850.00	3,500	5,000
101-34104	PLAN REVIEW FEES	111,040.66	84,082.81	79,463.44	24,963.96	40,000	40,000
101-34105	SALE OF MAPS,COPIES	592.00	875.50	900.25	139.60	300	300
101-34107	ASSESSMENT SEARCHES	0.00	0.00	50.00	25.00	100	100
101-34108	ADMIN SAC CHARGES	0.00	340.00	975.00	2,425.00	100	100

## HISTORICAL REVENUE RECAP 2017-2022

ACCT #	GENERAL FUND DESCRIPTION	2017	2018	2019	2020	2021	2022
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
101-34109	FILING FEES	0.00	60.00	0.00	90.00	0	45
101-34111	ADM GAMBLING EXP	33,042.00	34,033.00	62,653.45	36,106.00	37,188	38,300
101-34115	GUN RANGE USE	60.00	340.00	390.00	180.00	375	375
101-34117	FACILITY ROOM RENTAL	100.00	1,600.00	450.00	0.00	500	500
101-34201	POLICE & FIRE ALARM CALLS	2,850.00	225.00	3,975.00	975.00	2,000	2,000
101-34203	ACCIDENT REPORTS	60.50	0.00	0.00	380.00	0	0
101-34204	RENTAL HOUSING REG	55,402.32	71,315.00	65,120.00	63,835.00	70,000	103,300
101-34205	R-OF-WAY APPLICATIONS	2,881.20	9,125.60	2,888.30	830.10	2,500	2,000
<b><i>MISCELLANEOUS REVENUES:</i></b>							
101-34801	INSURANCE DIVIDENDS	7,909.00	3,851.00	3,332.00	6,931.00	3,500	6,000
101-34949	RESTITUTION	0.00	0.00	217.84	363.91	0	0
101-34950	REFUND & REIM	409.73	1,259.07	9,751.82	502.51	5,000	5,000
101-35102	ADMN OFFENSE FINES	4,745.00	3,240.00	10,701.27	5,310.00	3,500	18,500
101-35347	TRAFFIC EDUCATION PRGM	1,815.06	0.00	0.00	0.00	0	0
101-35348	PROPERTY ROOM REVENUE	382.07	681.95	0.00	332.94	500	500
101-35349	MN DRIVING DIVERSION PRRM	1,000.00	700.00	1,100.00	1,300.00	500	750
101-35350	DETOX TRANSPRT REIM	30.00	300.00	120.00	60.00	200	200
101-36200	MISC REVENUES	10,245.00	0.00	0.00	0.00	0	0
101-36210	INTEREST EARNINGS	22,220.49	35,183.30	78,833.89	6,795.01	15,000	12,500
101-36901	LIAISON OFFICER	75,152.00	77,406.00	79,728.00	78,419.50	84,584	84,584
101-39100	REIMB FOR ADMIN SERVICES	1,164.40	0.00	8,100.00	5,050.00	0	0
101-39101	RECYCLE PARK PROGRAM	2,074.40	1,946.00	2,166.76	0.00	0	0
<b><i>INTERFUND TRANSFERS:</i></b>							
101-39201	TRANSFER-OTHER FUNDS	(260,000.00)	(209,022.30)	0.00	205,628.05	0	0
101-39202	TRANSFER-P.U.	47,740.00	47,740.00	49,172.00	50,647.00	52,166	53,730
101-39203	TRANSFER-LIQUOR	75,000.00	75,000.00	75,000.00	50,000.00	25,000	25,000
101-39205	TRANSFER-TIF #6	0.00	0.00	0.00	3,000.00	3,000	3,000
101-39206	TRANSFER-RECYCLING	2,500.00	2,500.00	2,500.00	3,000.00	3,000	3,000
101-39207	TRANSFER-RECREATION	60,000.00	60,000.00	62,500.00	62,500.00	62,500	62,500
TOTAL GENERAL FUND		3,969,473.34	4,161,553.56	4,599,293.23	4,729,841.24	4,631,755	4,890,665

# CITY OF SPRING LAKE PARK

## 2022 BUDGET BREAKDOWN OF REVENUES:

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>TAX LEVY:</b>				
31010	Current Taxes (Includes Fiscal Disparities) Anoka & Ramsey Counties	\$ 3,311,436.22	\$ 3,366,932	<b>\$ 3,573,295</b>
31020	Delinquent Taxes Received	\$ 18,816.52		
31910	Penalties & Interest	\$ 368.16		

## INTERGOVERNMENTAL REVENUE:

### STATE:

33401	Local Government Aid	\$ 509,111.00	\$ 546,048	<b>\$ 551,424</b>
33404	PERA Increase Aid (phased out 6/30/20)	\$ -	\$ -	<b>\$ -</b>
33416	Police Training Reimbursement	\$ 10,350.02	\$ 8,000	<b>\$ 8,000</b>
33421	Insurance Premium-Police (Based on the portion we pay into PERA benefits)	\$ 97,660.72	\$ 95,000	<b>\$ 95,000</b>
35101	Court Fines (Anoka Co-State disburses funds)	\$ 29,309.56	\$ 40,000	<b>\$ 40,000</b>

## PERMIT AND LICENSES:

32110	Liquor,Wine,Non-Intox & Club Lic	\$ 21,911.35	\$ 29,500	<b>\$ 26,500</b>
32111	Off-Sale Liquor	\$ -	\$ 310	<b>\$ 310</b>
32179	Pawn Shop Licenses & Investigation Fee	\$ 6,252.00	\$ 6,252	<b>\$ 6,252</b>
32180	Cigarette,Dance,Used Car & Misc	\$ 6,975.00	\$ 6,000	<b>\$ 6,000</b>
32181	Sign Permits	\$ 3,934.70	\$ 8,000	<b>\$ 5,500</b>
32208	Contractors Licenses	\$ 9,545.00	\$ 8,500	<b>\$ 8,500</b>
32210	Building Permits	\$ 60,072.93	\$ 75,000	<b>\$ 75,000</b>
32211	Building Permit Surcharges	\$ 2,390.93	\$ 5,000	<b>\$ 5,000</b>
32215	Demolition Permit	\$ 747.64	\$ -	<b>\$ -</b>
32230	Plumbing Permits	\$ 7,094.62	\$ 5,000	<b>\$ 5,000</b>
32231	Plumbing Permit Surcharges	\$ 107.80	\$ 1,000	<b>\$ 1,000</b>
32232	Heating & A/C Permits	\$ 11,933.11	\$ 10,000	<b>\$ 10,000</b>
32233	Heating & A/C Surcharges	\$ 192.38	\$ 1,000	<b>\$ 1,000</b>
32240	Dog and Cat Registrations	\$ 492.00	\$ 400	<b>\$ 400</b>
32260	Certificates of Occupancy	\$ 3,900.00	\$ 2,600	<b>\$ 3,000</b>
32261	Vacant Property Registration	\$ 400.00	\$ 2,000	<b>\$ 2,000</b>
32262	Solicitors Licenses	\$ -	\$ -	<b>\$ -</b>

**2022 BUDGET BREAKDOWN OF REVENUES:**

	2020 ACTUAL	2021 BUDGET	2022 BUDGET
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**CHARGES FOR CURRENT SERVICES:**

34102	Zoning Letters	\$ 200.00	\$ 200	\$ 200
34103	SUP, Zoning, Var. & Subd.	\$ 6,850.00	\$ 3,500	\$ 5,000
34104	Plan Review Fees	\$ 24,963.96	\$ 40,000	\$ 40,000
34105	Sale of Maps, Documents, Copies	\$ 139.60	\$ 300	\$ 300
34107	Assessment Searches	\$ 25.00	\$ 100	\$ 100
34108	Admin. SAC Charges	\$ 2,425.00	\$ 100	\$ 100
34109	Filing Fees	\$ 90.00	\$ -	\$ 45
34111	Adm. Gambling Fees	\$ 36,106.00	\$ 37,188	\$ 38,300
34115	Gun Range Facility Use	\$ 180.00	\$ 375	\$ 375
34117	Facility Room Rental	\$ -	\$ 500	\$ 500
34201	Police & Fire Alarms	\$ 975.00	\$ 2,000	\$ 2,000
34202	Police Reports	\$ 380.00	\$ -	\$ -
34204	Rental Housing Registration	\$ 63,835.00	\$ 70,000	\$ 103,300
34205	Right Of Way Applications	\$ 830.10	\$ 2,500	\$ 2,000

**MISCELLANEOUS REVENUES:**

34801	Insurance Dividends	\$ 6,931.00	\$ 3,500	\$ 6,000
34949	Restitution	\$ 363.91	\$ -	\$ -
34950	Refund and Reim	\$ 502.51	\$ 5,000	\$ 5,000
35102	Adm. Offense Fines	\$ 5,310.00	\$ 3,500	\$ 18,500
35347	Traffic Education Program-GF share	\$ -	\$ -	\$ -
35348	Property Room Revenue	\$ 332.94	\$ 500	\$ 500
35349	MN Driving Diversion Program	\$ 1,300.00	\$ 500	\$ 750
35350	Detox Transportation Reim	\$ 60.00	\$ 200	\$ 200
36200	Misc Revenues	\$ -	\$ -	\$ -
36210	Interest Earned	\$ 6,795.01	\$ 15,000	\$ 12,500
36901	ISD 16 - Liaison Officer	\$ 78,419.50	\$ 84,584	\$ 84,584
39100	Reimbursement for Admin Services	\$ 5,050.00	\$ -	\$ -
39101	Recycle Park Program	\$ -	\$ -	\$ -

**INTERFUND TRANSFERS:**

39200	Other Transfers	\$ 205,628.05	\$ -	\$ -
39201	Transfer from Other Funds	\$ -	\$ -	\$ -
39202	Transfer from Public Utilities	\$ 50,647.00	\$ 52,166	\$ 53,730
39203	Transfer from Liquor Fund	\$ 50,000.00	\$ 25,000	\$ 25,000
39205	Transfer from TIF #6-1 (begin taxes payable 2020)	\$ 3,000.00	\$ 3,000	\$ 3,000
39206	Transfer from Recycling Fund	\$ 3,000.00	\$ 3,000	\$ 3,000
39207	Transfer from Recreation	\$ 62,500.00	\$ 62,500	\$ 62,500

**TOTAL 2022 REVENUES**

\$ 4,729,841.24	\$ 4,631,755	\$ 4,890,665
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## HISTORICAL DEPARTMENT RECAP 2017-2022

GENERAL FUND		2017	2018	2019	2020	2021	2022
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
101-41110	COUNCIL	48,984.78	50,627.28	49,557.09	57,995.25	70,740	<b>71,635</b>
101-41400	ADMINISTRATION	440,864.37	447,727.25	455,648.54	417,461.78	435,118	<b>440,211</b>
101-41500	ASSESSOR	34,896.00	34,416.00	37,042.40	37,360.00	37,040	<b>37,500</b>
101-41540	AUDIT & ACCTG	9,594.00	10,676.50	12,012.50	8,062.50	11,300	<b>11,950</b>
101-41600	I.T. DEPARTMENT	35,965.30	27,824.81	49,079.16	62,387.73	61,305	<b>60,605</b>
101-41610	LEGAL FEES	95,434.69	122,222.82	99,962.43	113,796.42	122,500	<b>122,500</b>
101-41710	ENGINEERING	3,585.36	3,719.66	2,500.81	8,366.00	7,500	<b>7,500</b>
101-41720	P & Z	300.95	417.77	618.78	688.15	1,025	<b>1,025</b>
101-41940	GOV'T BLDG	96,421.10	102,057.34	116,880.52	101,026.92	128,571	<b>138,747</b>
101-42100	POLICE	1,619,609.49	1,775,205.63	1,834,586.13	1,636,400.09	1,990,890	<b>1,999,554</b>
101-42200	FIRE	232,136.45	260,994.00	289,116.60	293,845.10	291,710	<b>309,995</b>
101-42300	CODE ENFORCE	161,107.52	174,144.73	234,191.96	166,669.38	191,404	<b>263,963</b>
101-43000	STREET DEPT	221,608.00	239,765.71	257,433.77	248,894.85	275,616	<b>280,824</b>
101-45100	RECREATION	326,119.58	347,494.74	337,679.04	274,951.62	343,498	<b>378,550</b>
101-45200	PARKS DEPT	289,616.80	299,816.61	308,340.06	284,978.65	343,601	<b>363,691</b>
101-49000	MISCELLANEOUS	218,389.62	215,048.55	485,070.89	646,105.15	270,500	<b>402,415</b>
TOTALS:	GENERAL FUND	3,834,634.01	4,112,159.40	4,569,720.68	4,358,990	4,582,318	<b>4,890,665</b>
<b>TOTAL</b>		<b>3,834,634.01</b>	<b>4,112,159.40</b>	<b>4,569,720.68</b>	<b>4,358,989.59</b>	<b>4,582,318</b>	<b>4,890,665</b>

GENERAL FUND-MAYOR & COUNCIL ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	<b>2022 BUDGET</b>
101-41110-1030	ELECTED OFFICIALS	31,294.56	31,294.56	29,955.53	31,294.56	31,296	<b>31,297</b>
101-41110-1211	D.C.P./P.E.R.A.	1,056.62	1,266.84	1,198.53	1,266.84	1,565	<b>1,565</b>
101-41110-1220	FICA & MEDICARE	2,394.00	2,394.00	2,291.56	2,394.00	2,395	<b>2,394</b>
101-41110-1510	WORK COMP INSURANCE	59.00	59.00	0.00	0.00	77	<b>77</b>
101-41110-2100	OPERATING SUPPLIES	393.11	82.63	580.43	330.32	550	<b>500</b>
101-41110-3310	TRAVEL EXPENSE	852.86	257.25	278.28	142.02	700	<b>500</b>
101-41110-3500	PRINTING & PUBLISHING	978.26	860.03	532.15	698.77	1,100	<b>1,000</b>
101-41110-4300	CONFERENCE & SCHOOLS	1,039.00	22.50	425.00	1,036.00	2,805	<b>2,805</b>
101-41110-4330	DUES & SUBSCRIPTIONS	9,509.00	12,741.00	13,106.00	16,534.00	13,242	<b>14,487</b>
101-41110-4000	CONTRACTUAL SERVICES	0.00	0.00	0.00	2,200.00	5,460	<b>5,460</b>
101-41110-4955	DISCRETIONARY FUND	1,408.37	1,649.47	1,189.61	2,078.74	11,550	<b>11,550</b>
<b>TOTAL MAYOR &amp; COUNCIL</b>		<b>48,984.78</b>	<b>50,627.28</b>	<b>49,557.09</b>	<b>57,975</b>	<b>70,740</b>	<b>71,635</b>

# CITY OF SPRING LAKE PARK

## 2022 BUDGET BREAKDOWN OF EXPENDITURES:

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>CITY COUNCIL-41110</b>					
<b>1030</b>	<b>SALARIES</b>		\$ 31,294.56	\$ 31,296	\$ 31,297
a)	Mayor	\$ 7,453			
b)	Councilmembers	\$ 23,844			
<b>1211</b>	<b>PERA</b>		\$ 1,266.84	\$ 1,565	\$ 1,565
a)	Defined Contribution Plan				
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>		\$ 2,394.00	\$ 2,395	\$ 2,394
a)	FICA (6.2% x \$31,297)	\$ 1,940			
b)	Medicare (1.45% x \$31,297)	\$ 454			
<b>1510</b>	<b>WORKER'S COMPENSATION</b>		\$ -	\$ 77	\$ 77
<b>2100</b>	<b>OPERATING SUPPLIES</b>		\$ 330.32	\$ 550	\$ 500
a)	Budget Notebooks & Dividers	\$ 250			
b)	Business Cards & I.D. Badges	\$ 150			
c)	Miscellaneous	\$ 100			
<b>3310</b>	<b>TRAVEL EXPENSE</b>		\$ 142.02	\$ 700	\$ 500
<b>3500</b>	<b>PRINTING &amp; PUBLISHING</b>		\$ 698.77	\$ 1,100	\$ 1,000
a)	Ordinances & Resolutions	\$ 650			
b)	Special Meetings, etc.	\$ 100			
c)	Assessment Notices	\$ 100			
d)	Legal Notices	\$ 150			
<b>4300</b>	<b>CONFERENCES &amp; SCHOOLS</b>		\$ 1,036.00	\$ 2,805	\$ 2,805
a)	LMC Annual Conference	\$ 1,200			
b)	Conference for Newly Elected Officials	\$ 400			
c)	Conference for Experienced Officials	\$ 650			
d)	Municipal Banquets	\$ 60			
e)	LMC Legislative Conference	\$ 125			
f)	MN Mayor's Association Conference	\$ 250			
g)	Anoka County Local Officials Meeting	\$ 120			
<b>4330</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ 16,534.00	\$ 13,242	\$ 14,487
a)	LMC Dues (4% increase)	\$ 7,303			
b)	North Metro Mayors (1% decrease)	\$ 2,746			
c)	MN Mayors Assn	\$ 30			
d)	Metro Cities (1% increase)	\$ 2,886			
e)	Anoka Co. Econ Dev. Initiative	\$ 350			

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>CITY COUNCIL-41110</b>					
f) Suburban Rate Authority	\$	922			
g) North Trunk Hwy 65 Coalition	\$	250			
 <b>4000 CONTRACTUAL SERVICES</b>			\$ 2,220.00	\$ 5,460	\$ 5,460
a) Board/Commission Stipends (\$30/mtg)					
 <b>4955 DISCRETIONARY FUNDS</b>			\$ 2,078.74	\$ 11,550	\$ 11,550
a) Memorials	\$	250			
b) Retreat/Workshop Expenses	\$	500			
c) Parade Candy/Parade Banner	\$	800			
d) Council Discretionary	\$	10,000			
 <b>TOTAL CITY COUNCIL</b>			\$ 57,995.25	\$ 70,740	\$ 71,635

GENERAL FUND-ADMINISTRATION		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
ACCT #	DESCRIPTION						
101-41400-1010	FULL TIME EMPLOYEES	304,328.63	314,580.20	317,153.41	287,608.42	297,505	<b>290,621</b>
101-41400-1050	VACATION BUY BACK	6,006.95	6,184.86	2,881.24	785.58	5,000	<b>3,500</b>
101-41400-1210	PERA CONTRIBUTION	22,270.57	23,188.77	24,062.96	21,633.58	22,313	<b>21,707</b>
101-41400-1220	FICA & MEDICARE	23,101.55	23,758.38	24,449.50	22,206.90	23,143	<b>22,410</b>
101-41400-1300	HEALTH-DENTAL INS	49,980.71	52,510.88	56,449.24	45,804.11	49,408	<b>58,278</b>
101-41400-1313	LIFE INSURANCE	230.38	243.24	228.24	196.18	199	<b>200</b>
101-41400-1510	WORK COMP INSURANCE	1,404.02	1,294.86	1,000.00	1,000.00	2,844	<b>2,793</b>
101-41400-2000	OFFICE SUPPLIES	3,740.41	5,062.65	4,398.60	2,338.03	3,125	<b>2,875</b>
101-41400-2030	PRINTED FORMS	1,369.76	1,788.65	926.07	2,042.19	1,625	<b>2,025</b>
101-41400-2100	OPERATING SUPPLIES	545.50	569.59	577.57	1,135.92	640	<b>640</b>
101-41400-2220	POSTAGE	3,767.82	2,220.21	2,002.82	5,146.24	2,516	<b>2,956</b>
101-41400-3210	CELL TELEPHONE	633.18	760.61	595.48	839.59	650	<b>650</b>
101-41400-3310	TRAVEL EXPENSE	3,192.58	3,273.87	3,403.21	2,745.99	3,400	<b>3,400</b>
101-41400-3410	EMPLOYMENT ADVERTISING	0.00	0.00	267.00	0.00	0	<b>0</b>
101-41400-3500	PRINTING & PUBLISHING	0.00	0.00	0.00	32.25	300	<b>300</b>
101-41400-3550	COUNTY SERVICE FEES	2,890.86	1,452.22	17.43	1,390.51	1,550	<b>1,550</b>
101-41400-4050	MAINT AGREEMENT	8,111.32	5,828.88	9,084.17	11,992.23	9,000	<b>7,786</b>
101-41400-4300	CONFERENCE & SCHOOLS	4,965.55	4,757.44	6,606.60	1,585.00	5,825	<b>5,325</b>
101-41400-4330	DUES & SUBSCRIPTIONS	326.00	468.93	1,448.10	1,408.17	1,520	<b>1,625</b>
101-41400-4350	BANK FEES	0.00	0.00	0.00	1,820.56	0	<b>2,000</b>
101-41400-4390	US BANK CC REBATE	(1,658.39)	(3,046.83)	(3,272.82)	(165.55)	0	<b>0</b>
101-41400-4500	CONTRACTUAL SERVICES	5,656.97	2,829.84	3,369.72	5,807.28	4,555	<b>9,570</b>
101-41400-5000	CAPITAL OUTLAY	0.00	0.00	0.00	108.60	0	<b>0</b>
TOTAL ADMINISTRATION		440,864.37	447,727.25	455,648.54	417,461.78	435,118	<b>440,211</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020	2021	2022
			ACTUAL	BUDGET	BUDGET
<b><u>ADMINISTRATION-41400</u></b>					
<b>1010</b>	<b>SALARIES *2021 Salaries</b>		\$ 287,608.42	\$ 297,505	<b>\$ 290,621</b>
a)	Full time Salaries	\$ 289,421			
b)	Administrator's Deferred Comp. Contrib.	\$ 1,200			
<b>1050</b>	<b>VACATION BUY BACK</b>		\$ 785.58	\$ 5,000	<b>\$ 3,500</b>
<b>1210</b>	<b>PERA EMPLOYER CONTRIBUTION</b>		\$ 21,633.58	\$ 22,313	<b>\$ 21,707</b>
a)	Coordinated 7.5% \$ 289,421				
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>		\$ 22,206.90	\$ 23,143	<b>\$ 22,410</b>
a)	FICA 6.2% \$ 292,921	\$ 18,162			
b)	Medicare 1.45% \$ 292,921	\$ 4,248			
<b>1300</b>	<b>HEALTH &amp; DENTAL INSURANCE/H.S.A</b>		\$ 45,804.11	\$ 49,408	<b>\$ 58,278</b>
<b>1313</b>	<b>PRUDENTIAL LIFE INSURANCE</b>		\$ 196.18	\$ 199	<b>\$ 200</b>
<b>1510</b>	<b>WORKER'S COMPENSATION</b>		\$ 1,000.00	\$ 2,844	<b>\$ 2,793</b>
a)	Premium \$ 1,793				
b)	Deductible \$ 1,000				
<b>2000</b>	<b>OFFICE SUPPLIES</b>		\$ 2,338.03	\$ 3,125	<b>\$ 2,875</b>
a)	Copy/Computer/FAX Paper \$ 625				
b)	Office Supplies \$ 650				
c)	Labels \$ 75				
e)	Storage Boxes \$ 75				
f)	Toner (B&W, Color) \$ 1,250				
g)	Calendars \$ 100				
h)	Cash Register Tape/Kroy Tape \$ 100				
<b>2030</b>	<b>PRINTED FORMS</b>		\$ 2,042.19	\$ 1,625	<b>\$ 2,025</b>
a)	Checks/Envelopes \$ 400				
b)	Minute Books (2) \$ 225				
c)	Stationery/Envelopes \$ 500				
d)	Stationery/Envelope Shells \$ 300				
e)	Business Cards \$ 200				
f)	Misc. Printing \$ 400				
<b>2100</b>	<b>OPERATING SUPPLIES</b>		\$ 1,135.92	\$ 640	<b>\$ 640</b>
a)	Dog/Cat Receipt Books & Tags \$ 90				
b)	Reverse Directory \$ 500				
c)	Miscellaneous \$ 50				

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>ADMINISTRATION-41400</u></b>					
<b>2220</b>	<b>POSTAGE</b>		\$ 5,146.24	\$ 2,516	\$ 2,956
a)	Postage	\$ 2,050			
b)	Monthly Meter Rental (\$44.84 x 12)	\$ 538			
c)	Maintenance Agreement	\$ 368			
<b>3210</b>	<b>CELL PHONE</b>		\$ 839.59	\$ 650	\$ 650
<b>3310</b>	<b>TRAVEL EXPENSE</b>		\$ 2,745.99	\$ 3,400	\$ 3,400
a)	Staff Mileage	\$ 400			
b)	Administrator's Car Allowance \$250/mo	\$ 3,000			
<b>3410</b>	<b>EMPLOYMENT ADVERTISING</b>		\$ -	\$ -	
<b>3500</b>	<b>PRINTING &amp; PUBLISHING</b>		\$ 32.25	\$ 300	\$ 300
<b>3550</b>	<b>COUNTY FEE FOR SERVICE</b>		\$ 1,390.51	\$ 1,550	\$ 1,550
a)	Special Assessment & TNT Charges				
1)	Anoka County	\$ 1,500			
2)	Ramsey County	\$ 50			
<b>4050</b>	<b>MAINTENANCE AGREEMENTS</b>		\$ 11,992.23	\$ 9,000	\$ 7,786
a)	Copy Machine Maintenance	\$ 3,636			
b)	USTI - Software Support	\$ 1,050			
c)	Document Imaging (Laser Fiche)	\$ 2,600			
d)	Copy-overage	\$ 500			
<b>4300</b>	<b>CONFERENCES &amp; SCHOOLS</b>		\$ 1,585.00	\$ 5,825	\$ 5,325
a)	MCMA Annual Conf.	\$ 600			
b)	MCFOA Annual Conf./Meetings	\$ 600			
c)	ICMA Training	\$ 1,500			
d)	LMC Annual Conference	\$ 700			
e)	MCFOA Advanced Institute	\$ 500			
f)	Municipals Banquets (1 per year)	\$ 250			
g)	LMC Loss Control Workshop	\$ 75			
h)	MN GFOA Conference	\$ 600			
i)	Miscellaneous	\$ 500			

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>ADMINISTRATION-41400</u></b>				
<b>4330 DUES &amp; SUBSCRIPTIONS</b>		\$ 1,408.17	\$ 1,520	\$ 1,625
a) ICMA	\$ 1,015			
b) Municipal	\$ 25			
c) Sam's Club	\$ 45			
d) MCFOA	\$ 90			
e) MN GFOA	\$ 50			
f) Zip 4 Directories	\$ 50			
g) LMC City Official Directory	\$ 65			
h) MCMA	\$ 145			
i) Notary Renewal	\$ 140			
<b>4350 BANK FEES</b>		\$ 1,820.56	\$ -	\$ 2,000
<b>4390 US BANK CREDIT CARD REBATE</b>		\$ (165.55)	\$ -	\$ -
<b>4500 CONTRACTUAL SERVICES</b>		\$ 5,807.28	\$ 4,555	\$ 9,570
a) Shredding Service	\$ 710			
b) Northland Securities	\$ 645			
Continuing Disclosure Reports				
c) City Code Self-Publication License	\$ 3,200			
d) Novatime - time keeping software	\$ 4,515			
e) Contingency	\$ 500			
<b>5000 CAPITAL OUTLAY</b>		\$ 108.60	\$ -	\$ -
<b><u>TOTAL ADMINISTRATION</u></b>		<b>\$ 417,461.78</b>	<b>\$ 435,118</b>	<b>\$ 440,211</b>

GENERAL FUND-ASSESSOR ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-41500-4000	CONTRACTUAL SERVICES	34,896.00	34,416.00	37,042.40	37,360.00	37,040	<b>37,500</b>
TOTAL ASSESSOR		34,896.00	34,416.00	37,042.40	37,360.00	37,040	<b>37,500</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

<b><u>ASSESSOR-41500</u></b>		2020	2021	2022
		ACTUAL	BUDGET	BUDGET
<b>4000</b>	<b>CONTRACTUAL SERVICES</b>	\$ 37,360.00	\$ 37,040	\$ 37,500
	a) Kenneth A. Tolzmann Contract			

ACCT #	GENERAL FUND-AUDIT & ACCTG SERV DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-41540-3010	AUDIT & ACCTG SERVICES	9,594.00	10,676.50	12,012.50	8,062.50	11,300	<b>11,950</b>
	TOTAL AUDIT & ACCTG SERV	9,594.00	10,676.50	12,012.50	8,062.50	11,300	<b>11,950</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>AUDIT &amp; FINANCIAL-41540</b>				
<b>3010 AUDIT EXPENSE</b>				
a) Expense breakdown				
General Fund - 50%				
Public Utilities - 50%				
		\$ 8,062.50	\$ 11,300	\$ 11,950

GENERAL FUND-I.T. SERVICES		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
ACCT #	DESCRIPTION						
101-41600-4000	CONTRACTUAL SERVICES	35,965.30	27,824.81	49,079.16	62,387.73	61,305	<b>60,605</b>
	TOTAL I.T. SERVICES	35,965.30	27,824.81	49,079.16	62,387.73	61,305	<b>60,605</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:****IT DEPARTMENT-41600****4000 CONTRACTUAL SERVICES**

- a) IT Services (Computer Integration Technologies) \$29,760
- b) High Speed Internet (\$234/month) \$2,800
- c) Constant Contact (\$45/month) \$540
- d) Website Hosting/Domains \$2,000
- e) Exchange Subscription (\$8/mo/user @ 50 users) \$4,800
- f) Zix encrypted e-mail (\$89/yr/user @ 29 users) \$2,465
- g) Off-site backup (City) \$400
- h) Datto off-site backup (PD) \$8,640
- i) Agenda Management System \$3,800
- j) Website Update \$3,500
- k) Anoka County Connect (\$75/month) \$900
- k) Miscellaneous \$1,000

	2020 ACTUAL	2021 BUDGET	2022 BUDGET
	\$ 62,387.73	\$ 61,305	\$ 60,605

GENERAL FUND-LEGAL FEES ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-41610-3040	LEGAL SERVICES	95,434.69	122,222.82	99,962.43	113,796.42	122,500	<b>122,500</b>
TOTAL LEGAL FEES		95,434.69	122,222.82	99,962.43	113,796.42	122,500	<b>122,500</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:****LEGAL FEES-41610**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>3040</b>	<b>ATTORNEY FEES</b>			
a)	Civil	9%		
b)	Criminal	85%		
c)	Special Projects	6%		
		\$ 113,796.42	\$ 122,500	\$ 122,500

GENERAL FUND-ENGINEERING ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-41710-3030	ENGINEERING SERVICES	3,585.36	3,719.66	2,500.81	8,366.00	7,500	<b>7,500</b>
	TOTAL ENGINEERING FEES	3,585.36	3,719.66	2,500.81	8,366.00	7,500	7,500

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

	2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>ENGINEERING FEES-41710</u></b>	\$ 8,366.00	\$ 7,500	\$ 7,500

**3030    ENGINEERING FEES**

GENERAL FUND-PLANNING & ZONING		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
ACCT #	DESCRIPTION						
101-41720-2100	OPERATING SUPPLIES	0.00	17.99	18.29	19.27	125	125
101-41720-2220	POSTAGE	33.58	0.00	(8.92)	71.00	100	100
101-41720-3500	PRINTING & PUBLISHING	(80.63)	32.25	139.76	80.63	300	300
101-41720-4000	PLANNER FEES	348.00	367.53	469.65	517.25	500	500
TOTAL PLANNING & ZONING		300.95	417.77	618.78	688.15	1,025	1,025

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>PLANNING &amp; ZONING-41720</u></b>				
<b>2100</b>	<b>OPERATING SUPPLIES</b>	\$ 19.27	\$ 125	\$ 125
a)	Name Plates			
b)	Letterhead/Envelopes			
<b>2220</b>	<b>POSTAGE</b>	\$ 71.00	\$ 100	\$ 100
<b>3500</b>	<b>PRINTING &amp; PUBLISHING</b>	\$ 80.63	\$ 300	\$ 300
a)	Public Notices (Property Owners)			
b)	Official Notices (Newspapers)			
<b>4000</b>	<b>PLANNER FEES</b>	\$ 517.25	\$ 500	\$ 500
<b><u>TOTAL PLANNING &amp; ZONING</u></b>		\$ 688.15	\$ 1,025	\$ 1,025

GENERAL FUND-GOVERNMENT BUILDING ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-41940-1010	FULL TIME EMPLOYEES	15,189.10	16,575.15	15,648.38	5,317.34	16,690	<b>16,690</b>
101-41940-1013	OVERTIME	-	-	1,052.83	510.31	0	<b>0</b>
101-41940-1020	ON CALL SALARIES	-	-	233.46	735.08	0	<b>0</b>
101-41940-1050	VACATION BUY BACK	284.00	0.00	150.64	310.34	400	<b>400</b>
101-41940-1210	PERA CONTRIBUTION	1,138.92	1,242.95	1,269.92	505.11	1,252	<b>1,252</b>
101-41940-1220	FICA & MEDICARE	1,168.86	1,240.13	1,280.46	513.57	1,308	<b>1,308</b>
101-41940-1300	HEALTH-DENTAL INS	2,267.17	2,474.66	2,598.16	(552.68)	2,799	<b>2,966</b>
101-41940-1313	LIFE INSURANCE	12.50	12.50	12.48	5.26	13	<b>13</b>
101-41940-1510	WORK COMP INSURANCE	546.00	557.00	0.00	0.00	991	<b>991</b>
101-41940-2100	OPERATING SUPPLIES	10,905.30	10,147.49	10,012.48	11,104.42	9,500	<b>9,500</b>
101-41940-2200	REPAIR & MAINTENANCE	6,622.11	6,853.14	14,129.89	20,861.26	10,000	<b>12,000</b>
101-41940-2225	LANDSCAPE MATERIALS	0.00	0.00	0.00	0.00	0	<b>0</b>
101-41940-2280	UNIFORM ALLOWANCE	118.74	125.00	125.00	143.74	750	<b>750</b>
101-41940-3210	TELEPHONE & SERVICE	5,794.54	5,681.77	6,372.22	6,987.69	6,465	<b>7,465</b>
101-41940-3810	ELECTRIC UTILITIES	23,368.29	23,400.10	29,979.51	22,709.98	23,000	<b>23,000</b>
101-41940-3830	GAS UTILITIES	12,673.63	15,486.38	16,277.57	13,291.64	16,000	<b>15,500</b>
101-41940-3841	RUBBISH REMOVAL	3,004.92	3,128.34	3,485.81	4,129.35	4,300	<b>4,300</b>
101-41940-4000	CONTRACTUAL SERVICES	3,891.02	5,738.73	4,987.71	5,026.51	23,415	<b>30,000</b>
101-41940-5000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0	<b>0</b>
101-41940-7000	GOVT BLDG REPL FUND	9,436.00	9,394.00	9,264.00	9,428.00	11,688	<b>12,612</b>
TOTAL GOVERNMENT BUILDING		96,421.10	102,057.34	116,880.52	101,026.92	128,571	<b>138,747</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>GOVERNMENT BUILDINGS-41940</u></b>				
<b>1010 SALARIES *2021 Salaries</b>		\$ 5,317.34	\$ 16,690	\$ 16,690
a) 1 - 25%				
<b>1013 OVERTIME</b>		\$ 510.31	\$ -	\$ -
<b>1020 ON CALL SALARIES</b>		\$ 735.08	\$ -	\$ -
<b>1050 VACATION BUY BACK</b>		\$ 310.34	\$ 400	\$ 400
<b>1210 PERA EMPLOYER CONTRIBUTION</b>		\$ 505.11	\$ 1,252	\$ 1,252
a) Coordinated 7.5% \$ 16,690				
<b>1220 FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>		\$ 513.57	\$ 1,308	\$ 1,308
a) FICA 6.2% \$ 17,090		\$ 1,060		
b) Medicare 1.45% \$ 17,090		\$ 248		
<b>1300 HEALTH &amp; DENTAL INSURANCE/H.S.A</b>		\$ (552.68)	\$ 2,799	\$ 2,966
<b>1313 PRUDENTIAL LIFE INSURANCE</b>		\$ 5.26	\$ 13	\$ 13
<b>1510 WORKER'S COMPENSATION</b>		\$ -	\$ 991	\$ 991
a) Premium \$ 991				
b) Deductible \$ -				
<b>2100 OPERATING SUPPLIES</b>		\$ 11,104.42	\$ 9,500	\$ 9,500
a) Paper Products				
b) Cleaning Supplies				
c) Biohazard Clean Up Kits				
d) Mat Cleaning Service				
<b>2200 REPAIR &amp; MAINTENANCE</b>		\$ 20,861.26	\$ 10,000	\$ 12,000
a) Irrigation System \$ 538				
b) Plbg./Electrical \$ 2,322				
c) General Bldg. Repair/Maint. \$ 6,890				
d) Annual Fire Ext. Maint. \$ 750				
e) Test Fire Sprinklers in North Garage \$ 500				
f) Gun Range-Service Calls (furnace etc) \$ 1,000				
<b>2225 LANDSCAPE MATERIALS</b>		\$ -	\$ -	\$ -
<b>2280 UNIFORMS</b>		\$ 143.74	\$ 750	\$ 750
a) Uniforms Allowance per contract \$ 700				
b) T-Shirts \$ 50				

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
	<b><u>GOVERNMENT BUILDINGS-41940</u></b>				
<b>3210</b>	<b>LANDLINE TELEPHONE</b>		\$ 6,987.69	\$ 6,465	\$ 7,465
a)	T1 Service,Phone System,Long Distance	\$ 5,465			
b)	Service Calls	\$ 2,000			
<b>3810</b>	<b>ELECTRIC SERVICE</b>		\$ 22,709.98	\$ 23,000	\$ 23,000
a)	Bulletin Board				
b)	Security Lighting				
c)	City Offices				
d)	Public Works Building				
<b>3830</b>	<b>GAS UTILITIES</b>		\$ 13,291.64	\$ 16,000	\$ 15,500
a)	Public Works Building				
b)	City Hall				
<b>3841</b>	<b>RUBBISH REMOVAL</b>		\$ 4,129.35	\$ 4,300	\$ 4,300
a)	Rubbish Removal	\$ 3,450			
b)	Anoka County Solid Waste Mgmt Fee	\$ 850			
<b>4000</b>	<b>CONTRACTUAL SERVICES</b>		\$ 5,026.51	\$ 23,415	\$ 30,000
a)	Pest Control	\$ 535			
b)	Safety Consultant	\$ 640			
c)	Security Camera Maintenance	\$ 3,825			
d)	Custodial Services	\$ 25,000			
<b>5000</b>	<b>CAPITAL OUTLAY</b>		\$ -	\$ -	
<b>7000</b>	<b>GOVERNMENT BUILDING REPLACEMENT FUND</b>	\$ 126,135	\$ 9,428.00	\$ 11,688	\$ 12,612
<b><u>TOTAL GOVERNMENT BUILDINGS</u></b>			\$ 101,026.92	\$ 128,571	\$ 138,747

GENERAL FUND-POLICE PROTECTION ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-42100-1010	FULL TIME EMPLOYEES	1,018,953.89	1,117,015.86	1,119,092.69	1,038,647.10	1,177,148	1,142,366
101-42100-1013	OVERTIME	58,792.02	52,807.84	81,582.70	30,372.88	97,000	97,000
101-42100-1050	VACATION BUY BACK	6,344.82	7,273.89	14,183.96	6,933.16	10,000	10,000
101-42100-1210	PERA CONTRIBUTION	163,781.30	174,504.35	187,485.93	168,926.98	205,579	200,322
101-42100-1220	FICA & MEDICARE	23,922.98	27,073.52	28,324.18	27,160.08	31,366	30,314
101-42100-1300	HEALTH-DENTAL INS	150,297.05	170,165.46	178,793.65	161,903.03	192,153	210,058
101-42100-1313	LIFE INSURANCE	723.60	732.96	767.40	640.91	725	722
101-42100-1510	WORK COMP INSURANCE	35,057.71	37,782.33	45,195.29	42,363.99	51,017	51,017
101-42100-2000	OFFICE SUPPLIES	2,958.29	1,496.21	2,355.83	2,656.22	3,600	3,600
101-42100-2030	PRINTED FORMS	959.93	586.70	1,166.01	275.91	1,200	1,200
101-42100-2040	RANGE EQUIP & SUPPLIES	6,852.42	7,699.71	7,364.42	7,591.09	8,000	9,750
101-42100-2100	OPERATING SUPPLIES	2,431.44	1,776.18	627.25	1,819.47	5,382	5,382
101-42100-2120	FUEL-LUBRICANTS	17,660.80	21,057.47	17,738.99	13,141.03	25,700	27,200
101-42100-2220	POSTAGE	2,437.28	349.89	404.73	298.44	1,900	1,900
101-42100-3050	MEDICAL EXPENSE	50.00	0.00	1,020.57	1,425.60	2,000	2,000
101-42100-3210	CELL TELEPHONES	3,218.76	2,691.09	2,562.88	1,665.92	3,900	3,900
101-42100-3211	DATA SERVICES	26,342.65	30,647.73	29,060.21	28,222.74	29,261	37,668
101-42100-3300	UNIFORM ALLOWANCE	9,466.23	6,934.14	10,431.51	11,804.90	10,960	10,960
101-42100-3310	TRAVEL EXPENSE	755.45	535.96	1,045.15	520.25	1,200	1,200
101-42100-3421	800 MHZ RADIO	213.00	0.00	2,006.00	0.00	2,006	2,006
101-42100-4000	CONTRACTUAL SERVICES	16,286.12	14,802.14	14,810.53	16,819.35	23,385	40,345
101-42100-4050	MAINT AGREEMENT	4,792.64	4,496.81	4,926.82	5,925.71	7,300	7,300
101-42100-4060	AUTO EQUIP REPAIRS	14,524.23	29,556.41	18,923.04	21,085.77	20,000	20,000
101-42100-4070	OTHER EQUIP REPAIRS	1,445.38	2,351.68	685.97	2,066.57	2,500	2,500
101-42100-4300	CONFERENCE & SCHOOLS	8,783.55	13,140.79	10,539.31	10,806.60	21,805	22,305
101-42100-4330	DUES & SUBSCRIPTIONS	520.00	1,435.77	1,498.00	1,155.24	1,175	1,630
101-42100-5000	CAPITAL OUTLAY	30,382.95	31,633.74	28,937.14	6,442.50	37,471	39,752
101-42100-7000	TRANSFERS OUT	11,655.00	16,657.00	23,055.97	25,728.65	17,157	17,157
TOTAL POLICE PROTECTION		1,619,609.49	1,775,205.63	1,834,586.13	1,636,400.09	1,990,890	1,999,554

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>POLICE PROTECTION-42100</u></b>				
<b>1010</b>	<b>SALARIES *2021 Salaries</b>	\$ 1,038,647.10	\$ 1,177,148	<b>\$ 1,142,366</b>
a)	Officers, Chief & Sergeants	\$ 961,630		
b)	Record Management Technicians	\$ 179,296		
c)	Terminal Agency Coord (TAC)	\$ 1,440		
	Special Pay - \$120/month			
<b>1013</b>	<b>OVERTIME</b>	\$ 30,372.88	\$ 97,000	<b>\$ 97,000</b>
a)	Officers	\$ 82,000		
b)	Record Management Technicians	\$ 6,000		
c)	City SITE	\$ 9,000		
<i>(Holiday Pay, **Revenue Generating: Safe &amp; Sober Grant, SITE; Non Generating Revenue: Night to Unite)</i>				
<b>1050</b>	<b>VACATION BUY BACK</b>	\$ 6,933.16	\$ 10,000	<b>\$ 10,000</b>
<b>1210</b>	<b>PERA EMPLOYER CONTRIBUTION</b>	\$ 168,926.98	\$ 205,579	<b>\$ 200,322</b>
a)	PNF 17.70% \$ 1,052,630	\$ 186,316		
b)	Coordinated 7.5% \$ 186,736	\$ 14,006		
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>	\$ 27,160.08	\$ 31,366	<b>\$ 30,314</b>
a)	FICA 6.2% \$ 196,736	\$ 12,198		
b)	Medicare 1.45% \$ 1,249,366	\$ 18,116		
<b>1300</b>	<b>HEALTH &amp; DENTAL INSURANCE/H.S.A</b>	\$ 161,903.03	\$ 192,153	<b>\$ 210,058</b>
<b>1313</b>	<b>PRUDENTIAL LIFE INSURANCE</b>	\$ 640.91	\$ 725	<b>\$ 722</b>
<b>1510</b>	<b>WORKER'S COMPENSATION</b>	\$ 42,363.99	\$ 51,017	<b>\$ 51,017</b>
a)	Premium \$ 46,847			
b)	Deductible \$ 3,000			
<b>2000</b>	<b>OFFICE SUPPLIES</b>	\$ 2,656.22	\$ 3,600	<b>\$ 3,600</b>
a)	Ticket Writer Paper			
b)	Ink Cartridges			
c)	Printer Paper			
<b>2030</b>	<b>PRINTED FORMS</b>	\$ 275.91	\$ 1,200	<b>\$ 1,200</b>
a)	Mandate Property Receipts			
b)	Notice of Seizure/Intent to Forfeit			
c)	Business Cards & Letterhead			

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>POLICE PROTECTION-42100</b>					
<b>2040</b>	<b>RANGE EQUIPMENT &amp; SUPPLIES</b>		\$ 7,591.09	\$ 8,000	\$ 9,750
a)	Taser Cartridges	\$ 1,250			
b)	Ammo (Mandated to use duty ammo)	\$ 5,000			
c)	Targets	\$ 300			
d)	Range Filter	\$ 700			
e)	Gun Cleaning Supplies	\$ 300			
f)	Range Cleaning-Contractor	\$ 1,600			
g)	Range Service Calls-routine maintenance	\$ 600			
<b>2100</b>	<b>OPERATING SUPPLIES</b>		\$ 1,819.47	\$ 5,382	\$ 5,382
a)	First Aid Supplies	\$ 200			
b)	Tobacco compliance checks	\$ 100			
c)	Vehicle Registrations	\$ 200			
d)	Vehicle Title Transfers	\$ 60			
e)	Mouth Pieces	\$ 350			
f)	Defib Electrodes \$170x10	\$ 1,700			
g)	Biohazard Clean-Up Kits	\$ 250			
h)	DVD-DVR	\$ 47			
i)	Eyeglasses (Contractual)	\$ 600			
j)	Annual Fire Ext Inspections	\$ 425			
k)	Narcan	\$ 1,050			
l)	Miscellaneous	\$ 400			
<b>2120</b>	<b>MOTOR FUELS &amp; LUBRICANTS</b>		\$ 13,141.03	\$ 25,700	\$ 27,200
<b>2220</b>	<b>POSTAGE</b>		\$ 298.44	\$ 1,900	\$ 1,900
<b>3050</b>	<b>MEDICAL EXPENSES</b>		\$ 1,425.60	\$ 2,000	\$ 2,000
a)	Hiring Process-Employee Physical & Psych Evaluation				
<b>3210</b>	<b>CELL PHONES &amp; AIR CARDS</b> (Aircards-Laptops-Unlimited Data. No throttle down \$5 more x7x12)		\$ 1,665.92	\$ 3,900	\$ 3,900
<b>3211</b>	<b>DATA SERVICES</b>		\$ 28,222.74	\$ 29,261	\$ 37,668
a)	Mobile Data Quarterly Fee \$450x4	\$ 1,800			
b)	Monthly Mobile Access \$266x12	\$ 3,192			
c)	CJDN Quarterly Fee \$390x4	\$ 1,560			
d)	Netmotion Mobility	\$ 2,500			
e)	Evidence.com/Officer Safety (BWL/Tasers)	\$ 20,288			
f)	Evidence.com/Squad Video Fleet System	\$ 8,328			

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>POLICE PROTECTION-42100</b>					
3300	<b>CLOTHING &amp; PERSONAL EQUIPMENT</b>		\$ 11,804.90	\$ 10,960	\$ 10,960
a)	\$850x11	\$ 9,760			
b)	Office Staff \$350x3	\$ 1,200			
c)	Service Awards	\$ 300			
3310	<b>TRAVEL EXPENSE</b>		\$ 520.25	\$ 1,200	\$ 1,200
3421	<b>800 MHZ RADIO</b>		\$ -	\$ 2,006	\$ 2,006
a)	Annual MESB Fee	\$ 1,000			
b)	Radio Extended Warranty	\$ 1,006			
4000	<b>CONTRACTUAL SERVICE</b>		\$ 16,819.35	\$ 23,385	\$ 40,345
a)	Shredding Service	\$ 600			
b)	Radar Calibration	\$ 400			
c)	Public Safety Data System (PSDS)	\$ 18,200			
d)	Detox transportation	\$ 335			
e)	MN IT	\$ 600			
f)	VCS (P.D. Work Schedule Software-Annual)	\$ 1,750			
g)	Interpretative Services	\$ 1,500			
h)	SLP Power Program	\$ 16,960			
4050	<b>MAINTENANCE AGREEMENTS</b>		\$ 5,925.71	\$ 7,300	\$ 7,300
a)	Copier & Overages	\$ 3,700	.		
b)	Imaging, Scanner Service Plan & Support (Marco/OPG-3)	\$ 1,450			
c)	Taser Extended Warranties	\$ 200			
d)	Speed Trailer-Annual Traffic Suite	\$ 1,950			
4060	<b>AUTO EQUIPMENT &amp; REPAIR</b>		\$ 21,085.77	\$ 20,000	\$ 20,000
4070	<b>OTHER EQUIPMENT REPAIR</b>		\$ 2,066.57	\$ 2,500	\$ 2,500
4300	<b>CONFERENCES &amp; SCHOOLS</b>		\$ 10,806.60	\$ 21,805	\$ 22,305
a)	Law Enforcement Training	\$ 12,300			
b)	IACP Conference	\$ 3,000			
c)	Training per Contract (\$500x11)	\$ 5,500			
d)	BCA PTT	\$ 1,005			
e)	Records Management Training	\$ 500			
4330	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ 1,155.24	\$ 1,175	\$ 1,630
a)	Anoka County Chiefs	\$ 45			
b)	MN Chiefs of Police	\$ 305			
c)	IACP	\$ 190			

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>POLICE PROTECTION-42100</b>					
d) Post Board Renewals (\$90x1)	\$ 540				
e) MN Crime Prevention	\$ 60				
f) Assn. Of Training Officers	\$ 15				
g) Sam's Club	\$ 35				
h) Tri Co Investigation Assoc.	\$ 85				
i) MOCIC	\$ 250				
j) PLEAA - Police Tech Membership	\$ 105				
<b>5000 CAPITAL OUTLAY</b>			\$ 6,442.50	\$ 37,471	\$ 39,752
a) 2021 Squad	\$ 33,952				
b) Tear Down & Rebuild 2021	\$ 5,000				
c) Squad Graphic's Stripping	\$ 800				
<b>7000 TRANSFER OUT</b>			\$ 25,728.65	\$ 17,157	\$ 17,157
a) Radio Replacement (Fund 243)	\$ 10,000				
b) Emergency Management (Fund 249)	\$ 3,157				
1) Repair & Maintenance	\$ 1,450.00				
2) Electric	\$ 100.00				
3) Maintenace Agreement	\$ 1,107.00				
4) Capital Outlay	\$ 500.00				
i) Masks Gloves					
ii) Storage Bins					
iii) Barrier Tape					
c) Animal Control (Fund 250)	\$ 1,000				
d) Reserves (Fund 103)	\$ 2,500				
e) Chaplain Program (Fund 103)	\$ 500				
f) 800 MHZ Radio	\$ 2,006				
g) Contractual Service	\$ 6,566				
<b>TOTAL POLICE PROTECTION</b>			\$ 1,636,400.09	\$ 1,990,890	\$ 1,999,554

GENERAL FUND-FIRE PROTECTION		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
ACCT #	DESCRIPTION						
101-42200-4000	CONTRACTUAL SERVICES	207,456.00	226,008.00	220,368.00	230,700	246,253	<b>263,585</b>
101-42200-4935	STATE FIRE AID	0.00	0.00	0.00	0	0	<b>0</b>
101-42200-5000	CAPITAL OUTLAY	24,680.45	34,986.00	29,178.00	63,145	45,457	<b>46,410</b>
101-42200-7000	PERMANENT TRANSFERS OU	-	-	39,570.60			
TOTAL FIRE PROTECTION		232,136.45	260,994.00	289,116.60	293,845.10	291,710	<b>309,995</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>FIRE PROTECTION-42200</u></b>				
4000	<b>FIRE DEPARTMENT CONTRACT</b>	\$ 230,700.00	\$ 246,253	\$ 263,585
5000	<b>CAPITAL OUTLAY - LGA</b>	\$ 63,145.10	\$ 45,457	\$ 46,410
	a) 2020 Capital Budget	\$ 46,410		
	<b><u>TOTAL FIRE PROTECTION</u></b>	<b>\$ 293,845.10</b>	<b>\$ 291,710</b>	<b>\$ 309,995</b>

**Fire Department Formula Distribution**

Spring Lake Park	8.500%
Mounds View	15.500%
Blaine	76.000%

# SBMFD, 2022 BUDGET PROPOSED

Prepared by the Spring Lake Park – Blaine – Mounds View Fire Department

May 2021

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# 2022 SBM Proposed Budget- 5/17/2021

## **Budget Highlights – 2022 Proposed**

This document provides a brief explanation for increases/decreases contained in the Proposed FY 2022 SBM budget.

## **Operations**

- *Administrative Payroll = 7.69% increase.*
  - 5% base increase plus step (for those affected positions).
  - This budget brings most positions to Step 5 (or more with longevity) in the SBM Compensation Plan with the exception of two newest hires (will be at steps 2 and 3 and the end of 2022).
- *Volunteer Payroll = 5% increase.*
- *Payroll Taxes = 13.3% increase.*
  - Overall volunteer pay increase
- *Benefits = 6.39% increase.*
  - Increase medical insurance cost to estimated \$460/month/per employee from \$378.50 (2020 cost).
- *Utilities = 11.5% decrease.*
  - Cost savings achieved from improved HVAC preventative maintenance/performance for Station 3 and LED bulb installation.
- *Apparatus Maintenance/Mortal Equipment = 6.02% increase.*
  - \$6000 increase for Apparatus Maintenance
  - \$2000 increase for Mortal Equipment
- *Building Maintenance/Supplies – 1.2% increase.*
  - Small inflationary increase.
- *Training – 10% increase.*
  - Increased costs for Emergency Medical Technician certification course.
- *Insurance – 8.4% increase.*
  - Estimated 10% increase in worker's compensations costs and small increase in auto insurance cost.
- *Legal/Accounting – 33.61% decrease.*
  - Termination of SAP/Concur accounting software pilot project. Cost transfer to GL 6220 for Lexipol project.
- *Medical – 19.6% decrease.*
  - Reduction in medical exam costs reflecting historical expenditures.
- *Uniforms – 23.1% increase.*
  - Increase in uniform costs to reflect historical expenditures and adding Class A Uniform to additional ranks.
- *Computer – 42.53% increase.*
  - Lexipol\* Policy and SOG writing program \$13,000. Cost offset with termination of SAP/Concur accounting software pilot (GL 5940).
  - Move annual cost of Target Solutions subscription from Training – Operations to Computer Software \$8,000. Inflationary increases to PSDS cost. Target

## 2022 SBM Proposed Budget- 5/17/2021

Solutions Subscription Cost is reimbursable from the Minnesota Board of Fire Training and Education.

- *Reimbursable Expenses – 51.4% decrease.*
  - Annual contract payment from City of Blaine to SBM (\$18,000) for Anoka County Airport Fire Coverage expires at the end of FY 2021.
  - Still in negotiations with MAC for their portion (\$6,000).
- ***Overall Proposed FY 2022 Operations Budget Increase = \$198,938 or 6.85%***
- ***Overall FY 2021 Operations Budget Increase = \$0 or 0%***

### Capital

- *Apparatus*
  - Approximately 60% remaining funding for Engine/Tender 3 project (\$265,000).
    - SBM currently holds 40% (\$175,000) from FY 2020 Budget in Capital account for the project. Total requested for FY 2022 = \$265,000. Total estimated apparatus cost = \$440,000.
    - *The Tender/Engine 3 project/concept eliminates one future apparatus purchase from the SBM fleet*
    - *This program change is anticipated to save over an estimated \$1M in future capital replacement costs as well as related annual maintenance costs and associated equipment (see replacement graphic attachment). Reduces overall fleet size of major apparatus from 16 to 15.*
      - *Moves Engine 2 replacement from 2027 to 2032*
      - *Moves Engine 3 replacement from 2032 to 2042*
      - *Current Engine 2 (or E1) to Reserve (2007)*
      - *Dispose of Engine 8 (1997)*
      - *Dispose of Tender 3 (1991)*
    - **Total estimated Pumper/Tender 3 project cost with equipment = \$480,000** (see equipment category below)
  - Funding for two fully outfitted squad/staff vehicles. SBM switched from Chevy Tahoe to Ford F-150 in FY 2018 (see squad inventory attachment). Estimated cost and detail of each:
    - 1- Ford F-150 XLT Supercrew with Off-Road Package, 5.0 V8 w/extended warranty (State Contract) = \$47,000
      - Outfitting/Graphics = \$10,500
      - Total = \$57,500
    - 1 – Ford F-250 XLT Crew Cab with Off-Road Package, 7.3L V8 w/extended warranty (State Contract) = \$49,000
      - Outfitting/Graphics = \$10,500
      - Total = \$59,500
    - Total Cost for Squad/Staff Vehicles = \$117,000

## 2022 SBM Proposed Budget- 5/17/2021

- *Equipment*
  - Associated apparatus equipment for Engine/Tender 3 project (60% @ \$24,000)). SBM currently holds 40% (\$16,000) from FY 2020 Budget in a Capital account for the project. Total estimated equipment cost for Pumper/Tender 3 project = \$40,000.
    - **Total estimated Pumper/Tender 3 project cost with apparatus = \$480,000 (see apparatus category above)**
  - Fitness equipment for the Fire Stations = \$25,000
- *Station Infrastructure*
  - Complete concrete replacement for front apron at Station 3 (Phase 4) = \$65,000
- *PPE*
  - Inflationary increase to PPE = \$50,000
- ***Overall Proposed FY 2022 Capital = \$546,000***
- ***Overall FY 2021 Capital Request = \$48,000 (PPE)***

\*New Program. May be CARES eligible.

**Spring Lake Park Fire Department, Inc.  
2022 Budget, Proposed**
**SUMMARY**

<b>COST</b>	<b>2021</b>	<b>2022</b>	<b>%</b>	<b>Inc/(Dec)</b>
<b>Operating Cost, Share</b>				
Blaine	2,207,091	2,356,764	6.78%	
Mounds View	450,130	480,656	6.78%	
Spring Lake Park	246,846	263,585	6.78%	
<b>Total Operating Cost</b>	<b>2,904,067</b>	<b>3,101,005</b>	<b>6.78%</b>	<b>196,938</b>
<b>Capital Cost, Share</b>				
Blaine	37,028	414,960	1020.66%	
Mounds View	7,123	84,630	1088.20%	
Spring Lake Park	3,849	46,410	1105.66%	
<b>Total Capital Cost</b>	<b>48,000</b>	<b>546,000</b>	<b>1037.50%</b>	<b>498,000</b>
<b>Formula</b>				
Blaine	76.000%	76.000%	0.000%	
Mounds View	15.500%	15.500%	0.000%	
Spring Lake Park	8.500%	8.500%	0.000%	
<b>Total SBM Cost</b>	<b>2,952,067</b>	<b>3,647,005</b>	<b>23.54%</b>	<b>694,938</b>
<b>EXPENSES</b>	<b>2021</b>	<b>2022</b>		<b>Inc/(Dec)</b>
<b>Operating</b>				
Administrative Payroll	1,127,081	1,213,699		86,618
Volunteer Payroll	348,158	365,566		17,408
Payroll Taxes	42,884	48,588		5,704
Benefits	588,393	625,996		37,603
Utilities	137,400	121,500		(15,900)
Supplies	56,750	56,750		-
Communications	5,800	5,800		-
Apparatus Maint/Mortal Equip	133,000	141,000		8,000
Meetings/Conference/Travel	16,500	16,500		-
Building Maintenance/Supplies	78,500	79,500		1,000
Training	57,250	63,000		5,750
Insurance	184,500	200,000		15,500
Legal/Accounting	29,750	19,750		(10,000)
Medical	16,800	13,500		(3,300)
Uniforms	13,000	16,000		3,000
Computer	69,500	97,055		27,555
Public Fire Ed	15,000	15,000		-
Other	18,800	18,800		-
Reimbursible Expenses	(35,000)	(17,000)		18,000
<b>Total Operating Expenses</b>	<b>2,904,067</b>	<b>3,101,005</b>		<b>196,938</b>
<b>Capital</b>				
Apparatus	-	382,000		382,000
Equipment	-	49,000		49,000
Station Infrastructure	-	65,000		65,000
RMS/Computer	-	-		-
PPE	48,000	50,000		2,000
<b>Total Capital Expenses</b>	<b>48,000</b>	<b>546,000</b>		<b>498,000</b>

**Spring Lake Park Fire Department, Inc.** **OPERATING, Detail**  
**2022 Budget, Proposed**

COST	2021	2022	Inc/(Dec)
<b>Operating Cost, Share</b>			
Blaine	2,207,091	2,356,764	149,673
Mounds View	450,130	480,656	30,525
Spring Lake Park	246,846	263,585	16,740
<b>Total Operating Cost</b>	<b>2,904,067</b>	<b>3,101,005</b>	<b>196,938</b>
<b>Formula</b>			
Blaine	76.000%	76.000%	0.000%
Mounds View	15.500%	15.500%	0.000%
Spring Lake Park	8.500%	8.500%	0.000%
<b>EXPENSES</b>	<b>2021</b>	<b>2022</b>	<b>Inc/(Dec)</b>
<b>Payroll</b>			
4210 Chief	135,775	142,564	6,789 5.00%
4109 Uniform Allowance	400	400	- 0%
4244 FF/Support Services Sup.	74,767	81,353	6,586 8.81%
4109 Uniform Allowance	300	300	- 0%
4265 FF/Deputy Chief	113,304	118,970	5,666 5.00%
4109 Uniform Allowance	300	300	- 0%
4266 FF/Ops Chief	87,055	102,377	15,322 17.60%
4109 Uniform Allowance	300	300	- 0%
4241 FF/Fire Tech Training	106,059	54,911	(51,148) -48.23%
4109 Uniform Allowance	300	300	- 0%
4271 FF/IS Network	73,594	85,990	12,396 16.84%
4109 Uniform Allowance	300	300	- 0%
4262 FF/ BC CRR	74,767	85,990	11,223 15.01%
4109 Uniform Allowance	300	300	- 0%
4264 FF/Mechanic	75,354	81,647	6,293 8.35%
4109 Uniform Allowance	300	300	- 0%
4268 FF/BC Training	77,080	91,479	14,399 18.68%
4109 Uniform Allowance	300	300	- 0%
4260 FF/BC Admin	66,556	85,990	19,434 29.20%
4109 Uniform Allowance	300	300	- 0%
4272 FF/Records Tech	56,158	72,418	16,260 28.95%
4109 Uniform Allowance	300	300	- 0%
4270 FF/Fire Technician OPS	54,193	61,105	6,912 12.75%
4109 Uniform Allowance	300	300	- 0%
4221 Executive Assistant	41,737	42,469	732 1.75%
4109 Uniform Allowance	300	300	- 0%
4267 CRR Specialist	41,776	56,902	15,126 36.21%
4109 Uniform Allowance	300	300	- 0%
4273	-	-	- 0%
4109	-	-	- 0%
4279 Overtime	32,000	32,000	- 0%
4250 Board of Directors (7)	12,606	13,236	630 5.00%
<b>Total Administrative Payroll</b>	<b>1,127,081</b>	<b>1,213,699</b>	<b>86,618 7.69%</b>

### Volunteer Payroll

4280	Duty Crew	26,000	27,300	1,300	5.00%
4281	Cleanup	3,019	3,170	151	5.00%
4282	Miscellaneous Duty	706	741	35	5.00%
4283	Training - Regular Drills	4,000	4,200	200	5.00%
4284	Special Training	9,000	9,450	450	5.00%
4285	Fire Calls	10,000	10,500	500	5.00%
4286	Fire Prevention FF	1,500	1,575	75	5.00%
4287	Pub Ed. Pay	15,000	15,750	750	5.00%
4288	Supplemental Pay - Vol FF Lump	48,235	50,647	2,412	5.00%
4290	Fire Prevention Officers	-	-	-	0%
4293	Pre-Plan Assistance (3)	3,065	3,218	153	5.00%
4295	Investigation Division	-	-	-	0%
4298	District and Volunteer Chief Mon	25,000	26,250	1,250	5.00%
4303	Drive Sim training pay	1,775	1,864	89	5.00%
4310	Miscellaneous Pay	22,000	23,100	1,100	5.00%
4390	Vol FF Retire Pension - Employ C	178,858	187,801	8,943	5.00%
<b>Total Volunteer Payroll</b>		<b>348,158</b>	<b>365,566</b>	<b>17,408</b>	<b>5.00%</b>

### Payroll Taxes

4810	Fica Employer Tax	22,878	26,714	3,835	16.76%
4811	Medicare Employer Tax	20,006	21,874	1,869	9.34%
<b>Total Payroll Taxes</b>		<b>42,884</b>	<b>48,588</b>	<b>5,704</b>	<b>13.30%</b>

### Benefits

4400	Employee Medical/Dental Insurance	193,788	207,480	13,692	7.07%
4420	Employee Wellness/Life	10,000	10,000	-	0.00%
4812	P&F Pera Employer Share	187,946	202,139	14,193	7.55%
4813	CRD Pera Employer Share	3,537	3,599	62	1.75%
4890	Vol FF Retire Pension - City Con	193,122	202,778	9,656	5.00%
<b>Total Benefits</b>		<b>588,393</b>	<b>625,996</b>	<b>37,603</b>	<b>6.39%</b>

### Utilities

5101	Light & Power Sta 1	10,500	9,000	(1,500)	-14.29%
5102	Light & Power Sta 2	6,000	6,500	500	8.33%
5103	Light & Power Sta 3	36,500	32,000	(4,500)	-12.33%
5104	Light & Power Sta 4	2,900	2,900	-	0.00%
5110	Sewer & Water	6,000	7,600	1,600	26.67%
5121	Heat Sta 1	6,000	5,000	(1,000)	-16.67%
5122	Heat Sta 2	4,000	3,500	(500)	-12.50%
5123	Heat Sta 3	18,000	10,000	(8,000)	-44.44%
5124	Heat Sta 4	2,000	2,000	-	0.00%
5130	Telephone-Stations	13,000	12,500	(500)	-3.85%
5131	Telephone - Cell Phones	18,500	19,000	500	2.70%
5132	Telephone - Air Cards	8,000	5,000	(3,000)	-37.50%
5133	Cable / Internet Provider	6,000	6,500	500	8.33%
<b>Total Utilities</b>		<b>137,400</b>	<b>121,500</b>	<b>(15,900)</b>	<b>-11.57%</b>

### Supplies

5206	General Supplies	38,000	38,000	-	0%
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5610	Office Supplies	18,750	18,750	-	0%
	Total Supplies	56,750	56,750	-	0%

**Communications**

5310	Pager/Radio Repairs	1,300	1,300	-	0%
5320	Pager/Radio Batteries	500	500	-	0%
5340	Pager/Radio - New	4,000	4,000	-	0%
5350	Radio Access Fee -- 800mhz	-	-	-	0%
	Total Communications	5,800	5,800	-	0%

**Apparatus Maint/Mortal Equipment**

5210	Mortal Equipment	40,000	42,000	2,000	5.00%
5218	Investigation Expense	1,000	1,000	-	0%
5220	Equipment Maintenance	-	-	-	0%
5410	Apparatus Maintenance	44,000	50,000	6,000	13.64%
5411	Apparatus Preventive Maintenance	6,000	6,000	-	0%
5420	Fuel	42,000	42,000	-	0%
	Total App Maint/Mortal Equip	133,000	141,000	8,000	6.02%

**Meetings/Conference/Travel**

5207	Mileage, Parking, Travel	2,000	2,000	-	0%
5208	Meetings, Meals, Lodging	3,500	3,500	-	0%
5510	Dues/Subscriptions	6,000	6,000	-	0%
5520	Conferences	5,000	5,000	-	0%
	Total Meet/Conf/Travel	16,500	16,500	-	0%

**Building Maintenance/Supplies**

5601	Building Maintenance Station 1	17,500	17,500	-	0%
5602	Building Maintenance Station 2	8,000	8,000	-	0%
5603	Building Maintenance Station 3	43,000	43,000	-	0%
5604	Building Maintenance Station 4	5,000	5,000	-	0%
5607	Cleaning Contract	5,000	6,000	1,000	20.00%
	Total Bldg Maint/Supplies	78,500	79,500	1,000	1.27%

**Training**

5710	Training - Misc	3,000	3,000	-	0%
5711	Training - CRR	2,000	2,000	-	0%
5713	Training - Professional Developm	10,000	10,000	-	0%
5715	Training - Office	-	-	-	0%
5716	Training - Operations	33,500	33,500	-	0%
5718	Training - Certifications	2,500	2,500	-	0%
5723	Training - EMS Expense	6,250	12,000	5,750	92.00%
	Total Training	57,250	63,000	5,750	10.04%

**Insurance**

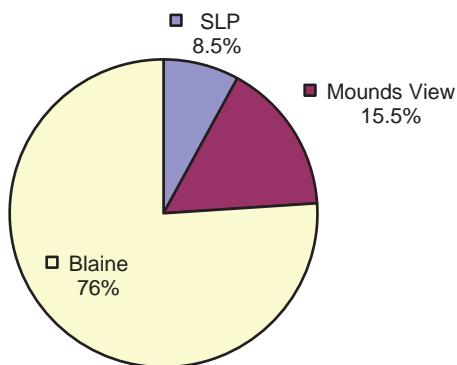
5910	Insurance - Misc	3,000	3,000	-	0%
5916	Insurance - Property/Commercial	1,500	1,500	-	0%
5917	Insurance - Auto	20,000	22,000	2,000	10.00%
5918	Insurance - Umbrella Liab.	5,000	3,000	(2,000)	-40.00%
5919	Insurance - Worker's Comp	155,000	170,500	15,500	10.00%
	Total Insurance	184,500	200,000	15,500	8.40%

<b>Legal/Accounting</b>						
5930	Legal	3,750	3,750	-	0%	
5935	Health Care Services	1,000	1,000	-	0%	
5940	Accounting	25,000	15,000	(10,000)	-40.00%	
	<b>Total Legal/Accounting</b>	<b>29,750</b>	<b>19,750</b>	<b>(10,000)</b>	<b>-33.61%</b>	
<b>Medical</b>						
5219	Medical Supplies	1,500	1,500	-	0%	
6010	Medical Exams	15,300	12,000	(3,300)	-21.6%	
6012	Medical - Hepatitis B	-	-	-	0.0%	
	<b>Total Medical</b>	<b>16,800</b>	<b>13,500</b>	<b>(3,300)</b>	<b>-19.64%</b>	
<b>Uniforms</b>						
6110	Uniforms	13,000	16,000	3,000	23.08%	
	<b>Total Uniforms</b>	<b>13,000</b>	<b>16,000</b>	<b>3,000</b>	<b>23.08%</b>	
<b>Computer</b>						
6210	Computer Maintenance	1,000	100	(900)	-90.00%	
6211	Web / Email Server	2,000	3,000	1,000	50.00%	
6220	Computer Software/Equipment	12,500	33,500	21,000	168.00%	
6225	Computer Hardware	2,000	2,000	-	0%	
6230	PSDS- ACJPA	52,000	58,455	6,455	12.41%	
	<b>Total Computer</b>	<b>69,500</b>	<b>97,055</b>	<b>27,555</b>	<b>39.65%</b>	
<b>Public Fire Ed</b>						
6310	Public Fire Education	15,000	15,000	-	0%	
	<b>Total Public Fire Ed</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>0%</b>	
<b>Other</b>						
5690	Miscellaneous Expense	-	-	-	0%	
5945	Property Taxes	1,800	1,800	-	0%	
6510	Chaplaincy Program	1,000	1,000	-	0%	
6520	Fire Corps Program	3,000	3,000	-	0%	
6610	Selection/Promotion/Psych Exam	7,000	7,000	-	0%	
6620	Volunteer Recruitment	2,000	2,000	-	0%	
6630	Explorers	3,000	3,000	-	0%	
	Safety Camp	1,000	1,000	-	0%	
	<b>Total Other</b>	<b>18,800</b>	<b>18,800</b>	<b>-</b>	<b>0%</b>	
	<b>Total Operating Expenses</b>	<b>2,939,067</b>	<b>3,118,005</b>	<b>178,938</b>	<b>6.09%</b>	
<b>Reimbursable Expenses/Income</b>						
	MBFTE Reimbursement	(5,000)	(5,000)	-	0%	
	ACFTA Rental	(6,000)	(6,000)	-	0%	
	MAC Contract	(24,000)	(6,000)	18,000	-75.00%	
	Centennial Contract	-	-	-	0.0%	
	<b>Total Reimbursible Expense</b>	<b>(35,000)</b>	<b>(17,000)</b>	<b>18,000</b>	<b>-51.43%</b>	

<b>Total Operating COST</b>	<b>2,904,067</b>	<b>3,101,005</b>	<b>196,938</b>
		<b>Operating Change</b>	<b>6.78%</b>

<b>Spring Lake Park Fire Department, Inc.</b> <b>2022 Budget, Proposed</b>		<b>CAPITAL, Detail</b>		
<b>COST</b>		<b>2021</b>	<b>2022</b>	<b>Inc/(Dec)</b>
<b>Capital Cost, Share</b>				
Blaine		36,480	414,960	378,480
Mounds View		7,440	84,630	77,190
Spring Lake Park		4,080	46,410	42,330
<b>Total Capital COST</b>		<b>48,000</b>	<b>546,000</b>	<b>498,000</b>
<b>Formula</b>				
Blaine		76.000%	76.000%	0.000%
Mounds View		15.500%	15.500%	0.000%
Spring Lake Park		8.500%	8.500%	0.000%
<b>EXPENSES</b>				
<b>Capital Expenses</b>				
Apparatus				
Engine/Tender 3 (60%)			265,000	265,000
Staff Vehicle x2			117,000	117,000
Equipment				
New Tender/Engine Equipment (60%)			24,000	24,000
Fitness Equipment			25,000	25,000
Station Infrastructure				-
Station 3 Concrete			65,000	65,000
RMS Computer				-
PPE				-
				-
				-
				-
				-
<b>Total Capital Expenses</b>		<b>48,000</b>	<b>50,000</b>	<b>2,000</b>
<b>Total Capital COST</b>		<b>48,000</b>	<b>546,000</b>	<b>498,000</b>
			<b>Capital Change</b>	<b>1037.50%</b>

	<b>2021</b>	<b>2022 Proposed</b>	<b>Inc/Percent</b>
Budget, MV Share	\$ 450,130 15.50%	\$ 480,656 15.50%	\$ 30,525 6.78%
Budget, SLP Share	\$ 246,846 8.50%	\$ 263,585 8.50%	\$ 16,740 6.78%
Budget, Blaine Share	\$ 2,207,091 76.00%	\$ 2,356,764 76.00%	\$ 149,673 6.78%
<b>Budget</b>	<b>\$ 2,904,067</b>	<b>\$ 3,101,005</b>	<b>\$ 196,938 6.78%</b>



City	2022	2021	2020	2019	2018
SLP	8.50%	8.50%	7.963%	7.994%	8.692%
MV	15.50%	15.50%	15.998%	16.373%	16.158%
Blaine	76%	76%	76.039%	75.633%	75.150%

# SBM Squad and Staff Vehicles

MAKE	YEAR	MILAGE	ASSIGNMENT
Chevrolet Tahoe	2002	142,551	Chief 9
Chevrolet Tahoe	2002	157,420	CRR
Ford Ranger	2006	69,809	Mechanic
Dodge Ram	2008	84,156	Utility 1
Chevrolet Tahoe	2008	104,875	Chief 8
Chevrolet Tahoe	2009	98,071	Customer Support
Chevrolet Tahoe	2011	73,433	Chief 4
Chevrolet Tahoe	2012	102,325	Chief 7
Chevrolet Tahoe	2015	57,613	Chief 3
Chevrolet Tahoe	2016	44,257	Chief 6
Toyota 4Runner	2017	50,621	Chief 1
Ford F150	2018	56,453	Chief 2
Ford F150	2019	31,338	Chief 5

## 2002 Tahoe(s)

- No longer suitable for emergency response.
- Very rusty
- Eligible for collector license plates in 2022

## 2006 Ford Ranger

- Currently out of service.
- Waiting for a new transmission.
- Repurposed from Blaine after it was retired from their fleet.
- Not suitable for response due to lack of lighting package.

## 2008 Dodge Ram

- Main purpose is towing our large trailers.
- Significant rust on box. Truck is not suitable for response
- Not suitable for response due to lack of lighting package.

## 2009 Tahoe

- Rust and hail damage

## 2008 Tahoe

- Rust repaired in 2020 and is nearing its end of response life.
- The vehicle will transition to CRR/Prevention activities when replaced.

The last squads/staff vehicles purchased were F-150s (2018 and 2019). Two of the main reasons for transition from SUV's are:

- Turnout gear is kept out of the cab to significantly reduce driver/passenger exposure to carcinogenic contaminants
- Able to carry contaminated firefighting equipment from scenes such as hose, SCBAs and others without exposing driver/passenger to contaminants

GENERAL FUND-CODE ENFORCEMENT		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
ACCT #	DESCRIPTION						
101-42300-1010	FULL TIME EMPLOYEES	100,895.23	105,673.07	69,555.63	87,554.72	102,976	<b>181,736</b>
101-42300-1030	PART TIME EMPLOYEES	15,187.50	16,888.50	6,324.00	25,266.00	25,056	<b>0</b>
101-42300-1050	VACATION BUY BACK	3,086.18	3,178.76	0.00	1,443.99	3,300	<b>3,300</b>
101-42300-1210	PERA CONTRIBUTION	7,923.21	8,656.56	4,118.45	3,801.11	9,603	<b>13,631</b>
101-42300-1220	FICA & MEDICARE	8,834.04	9,175.02	5,465.34	8,555.72	10,048	<b>14,157</b>
101-42300-1300	HEALTH-DENTAL INS	16,888.25	20,488.36	17,179.13	22,747.38	23,130	<b>32,647</b>
101-42300-1313	LIFE INSURANCE	74.90	77.04	59.72	76.56	77	<b>129</b>
101-42300-1510	WORK COMP INSURANCE	376.02	342.06	0.00	0.00	1,713	<b>1,713</b>
101-42300-2000	OFFICE SUPPLIES	239.81	623.17	523.24	203.79	600	<b>600</b>
101-42300-2100	OPERATING SUPPLIES	1,194.61	1,529.30	550.27	537.88	1,600	<b>2,150</b>
101-42300-2120	FUEL-LUBRICANTS	1,184.43	1,392.88	1,180.29	883.14	1,400	<b>1,900</b>
101-42300-2200	REPAIRS & MAINTENANCE	505.32	1,031.72	370.43	374.98	1,000	<b>1,000</b>
101-42300-3210	CELL TELEPHONE	865.95	1,313.51	706.10	516.04	1,000	<b>1,600</b>
101-42300-3310	TRAVEL EXPENSE	101.44	102.71	30.28	41.40	300	<b>300</b>
101-42300-4000	CONTRACTUAL SERVICES	0.00	0.00	122,834.26	11,437.84	3,000	<b>1,500</b>
101-42300-4300	CONFERENCE & SCHOOLS	190.00	1,082.07	2,236.36	1,038.83	1,600	<b>2,600</b>
101-42300-4330	DUES & SUBSCRIPTIONS	3,560.63	2,590.00	3,058.46	2,190.00	5,000	<b>5,000</b>
101-42300-5000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0	<b>0</b>
TOTAL CODE ENFORCEMENT		161,107.52	174,144.73	234,191.96	166,669.38	191,403	<b>263,963</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>CODE ENFORCEMENT-42300</u></b>					
<b>1010</b>	<b>SALARIES *2021 Salaries</b>		\$ 87,554.72	\$ 102,976	<b>\$ 181,736</b>
a)	100% Building Official & Code Enforcement Of	\$ 93,022			
b)	100% Code Enforcement Inspector	\$ 63,475			
b)	50% Receptionist	\$ 25,239			
<b>1040</b>	<b>TEMPORARY SALARY</b>		\$ 25,266.00	\$ 25,056	<b>\$ -</b>
	Seasonal - NA	\$ -			
<b>1050</b>	<b>VACATION BUY BACK</b>		\$ 1,443.99	\$ 3,300	<b>\$ 3,300</b>
<b>1210</b>	<b>PERA EMPLOYER CONTRIBUTION</b>		\$ 3,801.11	\$ 9,603	<b>\$ 13,631</b>
a)	Coordinated 7.5%	\$ 181,736	\$ 13,631		
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>		\$ 8,555.72	\$ 10,048	<b>\$ 14,157</b>
a)	FICA 6.2%	\$ 185,036	\$ 11,473		
b)	Medicare 1.45%	\$ 185,036	\$ 2,684		
<b>1300</b>	<b>HEALTH &amp; DENTAL INSURANCE/H.S.A</b>		\$ 22,747.38	\$ 23,130	<b>\$ 32,647</b>
<b>1313</b>	<b>PRUDENTIAL LIFE INSURANCE</b>		\$ 76.56	\$ 77	<b>\$ 129</b>
<b>1510</b>	<b>WORKER'S COMPENSATION</b>		\$ -	\$ 1,713	<b>\$ 1,713</b>
a)	Premium	\$ 662			
b)	Deductible	\$ 1,000			
<b>2000</b>	<b>OFFICE SUPPLIES</b>		\$ 203.79	\$ 600	<b>\$ 600</b>
<b>2100</b>	<b>OPERATING SUPPLIES</b>		\$ 537.88	\$ 1,600	<b>\$ 2,150</b>
a)	Printed Forms - Permits	\$ 300			
b)	Business Cards	\$ 400			
c)	Identification Attire	\$ 800			
d)	Code Books & Publications	\$ 400			
e)	Annual Charge for Color Copies	\$ 250			
<b>2120</b>	<b>MOTOR FUELS</b>		\$ 883.14	\$ 1,400	<b>\$ 1,900</b>
<b>2200</b>	<b>REPAIR &amp; MAINTENANCE</b>		\$ 374.98	\$ 1,000	<b>\$ 1,000</b>
a)	Vehicle Repair & Maint.				
<b>3210</b>	<b>CELL PHONE</b>		\$ 516.04	\$ 1,000	<b>\$ 1,600</b>
<b>3310</b>	<b>TRAVEL EXPENSES</b>		\$ 41.40	\$ 300	<b>\$ 300</b>
<b>4000</b>	<b>CONTRACTUAL SERVICES</b>		\$ 11,437.84	\$ 3,000	<b>\$ 1,500</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>CODE ENFORCEMENT-42300</u></b>					
<b>4300</b>	<b>CONFERENCES &amp; SCHOOLS</b>		\$ 1,038.83	\$ 1,600	\$ 2,600
a)	Annual Bldg. Offical State Conference	\$ 2,200			
b)	Fire Marshall Training	\$ 100			
c)	M.A.H.C.O.	\$ 100			
d)	M.B.P.T.A.	\$ 200			
<b>4330</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ 2,190.00	\$ 5,000	\$ 5,000
a)	ICC Membership	\$ 160			
b)	10,000 Lakes Membership	\$ 150			
c)	Fire Marshalls Assn	\$ 80			
d)	M.A.H.C.O.	\$ 100			
e)	Permit Works Annual Subscription	\$ 4,360			
f)	M.B.P.T.A.	\$ 150			
<b><u>TOTAL CODE ENFORCEMENT</u></b>			\$ 166,669.38	\$ 191,404	\$ 263,963

GENERAL FUND-STREET DEPARTMENT ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-43000-1010	FULL TIME EMPLOYEES	141,005.55	136,996.63	138,617.20	149,553.45	151,662	<b>151,051</b>
101-43000-1013	OVERTIME	1,796.21	3,691.93	4,858.29	3,276.64	8,393	<b>8,390</b>
101-43000-1020	ON-CALL SALARIES	1,519.87	1,686.52	934.04	3,590.19	2,398	<b>3,835</b>
101-43000-1050	VACATION BUY BACK	1,419.68	1,462.34	1,408.61	2,226.72	1,900	<b>1,900</b>
101-43000-1210	PERA CONTRIBUTION	10,164.55	10,661.68	11,050.47	11,941.63	12,184	<b>12,246</b>
101-43000-1220	FICA & MEDICARE	10,340.88	10,718.81	11,149.13	12,098.73	12,574	<b>12,637</b>
101-43000-1300	HEALTH-DENTAL INS	19,356.99	20,903.94	22,909.74	23,615.04	23,406	<b>24,816</b>
101-43000-1313	LIFE INSURANCE	106.31	106.31	106.35	106.40	107	<b>107</b>
101-43000-1510	WORK COMP INSURANCE	11,662.36	11,311.52	14,857.50	7,303.12	14,862	<b>14,862</b>
101-43000-2120	FUEL-LUBRICANTS	11,566.86	16,030.39	16,047.47	10,345.51	15,000	<b>16,000</b>
101-43000-2150	SHOP MATERIALS	1,660.90	2,001.49	3,672.28	2,603.61	3,000	<b>3,500</b>
101-43000-2200	REPAIR & MAINTENANCE	4,979.75	4,490.68	9,174.48	4,323.41	7,000	<b>7,000</b>
101-43000-2210	EQUIPMENT PARTS	5,305.33	8,351.36	12,193.76	7,225.01	8,000	<b>8,250</b>
101-43000-2221	TIRES	336.69	0.00	0.00	207.92	1,000	<b>1,000</b>
101-43000-2224	STREET MAINT SUPPLY	(6,603.00)	520.85	0.00	0.00	2,000	<b>2,000</b>
101-43000-2226	SIGNS & STRIPING	3,615.24	4,731.69	6,092.80	5,190.14	6,500	<b>6,500</b>
101-43000-2280	UNIFORM ALLOWANCE	866.25	875.00	1,113.40	1,196.00	1,200	<b>1,300</b>
101-43000-3210	CELL TELEPHONE	210.42	224.94	198.47	183.30	370	<b>370</b>
101-43000-4000	CONTRACTUAL SERVICES	150.00	1,720.64	738.95	1,529.30	1,040	<b>1,040</b>
101-43000-4300	CONFERENCE & SCHOOLS	442.79	1,569.42	607.70	213.06	800	<b>800</b>
101-43000-4330	DUES & SUBSCRIPTIONS	104.37	109.57	103.13	165.67	220	<b>220</b>
101-43000-5000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0	<b>0</b>
101-43000-7000	TRANSFER OUT	1,600.00	1,600.00	1,600.00	2,000.00	2,000	<b>3,000</b>
TOTAL STREET DEPARTMENT		221,608.00	239,765.71	257,433.77	248,894.85	275,616	<b>280,824</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>STREETS-43000</b>				
<b>1010</b>	<b>SALARIES *2021 Salaries</b>		\$ 149,553.45	\$ 151,662 <b>\$ 151,051</b>
a)	1 - 100%	\$ 66,487		
b)	3 - 25%	\$ 49,865		
c)	33% of Director	\$ 34,699		
<b>1013</b>	<b>OVERTIME</b>		\$ 3,276.64	\$ 8,393 <b>\$ 8,390</b>
a)	175 hrs @ \$47.94			
<b>1020</b>	<b>ON-CALL SALARIES</b>		\$ 3,590.19	\$ 2,398 <b>\$ 3,835</b>
a)	80 hrs @ \$47.94			
<b>1050</b>	<b>VACATION BUY BACK</b>		\$ 2,226.72	\$ 1,900 <b>\$ 1,900</b>
<b>1210</b>	<b>PERA EMPLOYER CONTRIBUTION</b>		\$ 11,941.63	\$ 12,184 <b>\$ 12,246</b>
a)	Coordinated 7.5% <b>\$ 163,276</b>			
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>		\$ 12,098.73	\$ 12,574 <b>\$ 12,637</b>
a)	FICA 6.2% <b>\$ 165,176</b>	\$ 10,241		
b)	Medicare 1.45% <b>\$ 165,176</b>	\$ 2,396		
<b>1300</b>	<b>HEALTH &amp; DENTAL INSURANCE/H.S.A</b>		\$ 23,615.04	\$ 23,406 <b>\$ 24,816</b>
<b>1313</b>	<b>PRUDENTIAL LIFE INSURANCE</b>		\$ 106.40	\$ 107 <b>\$ 107</b>
<b>1510</b>	<b>WORKER'S COMPENSATION</b>		\$ 7,303.12	\$ 14,862 <b>\$ 14,862</b>
a)	Premium	\$ 12,833		
b)	Deductible	\$ 1,000		
<b>2120</b>	<b>MOTOR FUELS &amp; LUBRICANTS</b>		\$ 10,345.51	\$ 15,000 <b>\$ 16,000</b>
<b>2150</b>	<b>SHOP MATERIALS</b>		\$ 2,603.61	\$ 3,000 <b>\$ 3,500</b>
<b>2200</b>	<b>REPAIR, MAINTENANCE &amp; SUPPLIES</b>		\$ 4,323.41	\$ 7,000 <b>\$ 7,000</b>
<b>2210</b>	<b>EQUIPMENT PARTS</b>		\$ 7,225.01	\$ 8,000 <b>\$ 8,250</b>
<b>2221</b>	<b>TIRES</b>		\$ 207.92	\$ 1,000 <b>\$ 1,000</b>
<b>2224</b>	<b>STREET MAINTENANCE MATERIALS</b>		\$ -	\$ 2,000 <b>\$ 2,000</b>
a)	Asphalt			
<b>2226</b>	<b>SIGNS &amp; STRIPING</b>		\$ 5,190.14	\$ 6,500 <b>\$ 6,500</b>
a)	Crosswalks			
b)	Curbs			

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b>STREETS-43000</b>					
<b>2280</b>	<b>UNIFORMS</b>		\$ 1,196.00	\$ 1,200	\$ 1,300
a)	Uniforms Allowance per contract	\$ 1,100			
b)	T-Shirts	\$ 100			
<b>3210</b>	<b>CELL PHONE</b>		\$ 183.30	\$ 370	\$ 370
<b>4000</b>	<b>CONTRACTUAL SERVICES</b>		\$ 1,529.30	\$ 1,040	\$ 1,040
a)	Safety Consultant	\$ 640			
b)	Random Drug Testing & Annual Fee	\$ 400			
c)	Street Sweeping <i>(\$9,000 - Storm Water Fund)</i>	\$ -			
<b>4300</b>	<b>CONFERENCES &amp; SCHOOLS</b>		\$ 213.06	\$ 800	\$ 800
a)	Safety Training	\$ 500			
b)	A.P.W.A. St. Cloud	\$ 300			
<b>4330</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ 165.67	\$ 220	\$ 220
a)	American Public Works Assn.	\$ 200			
b)	Regional Mutual Aid Dues	\$ 10			
c)	Wells Fargo Credit Card	\$ 10			
<b>5000</b>	<b>CAPITAL OUTLAY</b>		\$ -	\$ -	\$ -
<b>7000</b>	<b>TRANSFER OUT</b>		\$ 2,000.00	\$ 2,000	\$ 3,000
a)	Forestry (Fund 251)	\$ 2,000			
<b><u>TOTAL STREETS DEPARTMENT</u></b>			\$ 248,894.85	\$ 275,616	\$ 280,824

ACCT #	GENERAL FUND-RECREATION DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-45100-1010	FULL TIME EMPLOYEES	220,298.53	230,379.42	210,793.38	192,141.38	218,881	<b>236,898</b>
101-45100-1040	TEMPORARY EMPLOYEES	10,987.36	9,329.25	23,276.37	5,363.89	17,760	<b>21,913</b>
101-45100-1050	VACATION BUY BACK	1,561.94	2,771.42	2,366.40	2,102.75	3,000	<b>3,000</b>
101-45100-1210	PERA CONTRIBUTION	16,241.06	16,977.65	15,809.60	14,830.01	16,417	<b>17,768</b>
101-45100-1220	FICA & MEDICARE	17,391.36	17,828.71	17,690.89	15,388.56	18,333	<b>20,030</b>
101-45100-1300	HEALTH-DENTAL INS	34,489.76	36,856.29	36,095.54	31,817.38	33,586	<b>41,570</b>
101-45100-1313	LIFE INSURANCE	174.48	174.48	172.62	163.02	154	<b>155</b>
101-45100-1510	WORKERS COMP INSURANCE	853.16	853.43	0.00	0.00	3,778	<b>3,778</b>
101-45100-2000	OFFICE SUPPLIES	1,178.77	2,338.91	2,504.45	1,358.97	2,161	<b>2,161</b>
101-45100-2220	POSTAGE	8,071.82	11,004.18	10,825.76	4,734.69	9,521	<b>9,521</b>
101-45100-2290	RECREATION EQUIP-SUPPLIES	1,954.91	2,612.13	3,441.55	492.19	2,900	<b>2,900</b>
101-45100-3310	TRAVEL EXPENSE	267.03	1,071.49	323.52	0.00	1,000	<b>1,000</b>
101-45100-3500	PRINTING & PUBLISHING	12,207.40	13,716.08	12,663.96	5,441.17	13,677	<b>15,526</b>
101-45100-4300	CONFERENCE & SCHOOLS	307.00	1,006.30	825.00	350.00	1,400	<b>1,400</b>
101-45100-4330	DUES & SUBSCRIPTIONS	135.00	575.00	890.00	627.65	930	<b>930</b>
101-45200-5000	CAPITAL OUTLAY	0.00	0.00	0.00	139.96	0	<b>0</b>
TOTAL RECREATION DEPARTMENT		326,119.58	347,494.74	337,679.04	274,951.62	343,498	<b>378,550</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>RECREATION-45100</u></b>					
<b>1010</b>	<b>SALARIES *2021 Salaries</b>	(Salary Range \$13-\$15)	\$ 192,141.38	\$ 218,881	\$ 236,898
<b>1040</b>	<b>TEMPORARY SALARIES</b>	a) 3 Playground Leaders \$15 x 320 hrs x 3 = \$14,400 b) Rink Attendants \$10.50 x 320 hrs = \$3,360 c) Field Attendants \$10.25 x 110 hrs = \$1,127.50 d) Softball Umpires \$27.50 x 110 hrs = \$3,025	\$ 5,363.89	\$ 17,760	\$ 21,913
<b>1050</b>	<b>VACATION BUY BACK</b>		\$ 2,102.75	\$ 3,000	\$ 3,000
<b>1210</b>	<b>PERA EMPLOYER CONTRIBUTION</b>	a) Coordinated 7.5% \$ 236,898	\$ 17,767	\$ 14,830.01	\$ 16,417
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>	a) FICA 6.2% \$ 261,811 b) Medicare 1.45% \$ 261,811	\$ 16,233 \$ 3,797	\$ 15,388.56	\$ 18,333
<b>1300</b>	<b>HEALTH &amp; DENTAL INSURANCE/H.S.A</b>		\$ 31,817.38	\$ 33,586	\$ 41,570
<b>1313</b>	<b>PRUDENTIAL LIFE INSURANCE</b>		\$ 163.02	\$ 154	\$ 155
<b>1510</b>	<b>WORKER'S COMPENSATION</b>	a) Premium b) Deductible	\$ 3,184 \$ 1,000	\$ -	\$ 3,778
<b>2000</b>	<b>OFFICE SUPPLIES</b>	a) Office Supplies b) Woven Envelopes/Stationary Shells c) Ink Cartridges, Toner	\$ 789 \$ 372 \$ 1,000	\$ 1,358.97	\$ 2,161
<b>2220</b>	<b>POSTAGE</b>	a) Recreation Brochure Mailing (2,300x3) b) Miscellaneous Mailings	\$ 6,900 \$ 2,621	\$ 4,734.69	\$ 9,521
<b>2290</b>	<b>EQUIPMENT SUPPLIES</b>	a) Playground Supplies (Bats,Balls,Games) b) Youth Program Supplies c) Seniors Program	\$ 464 \$ 836 \$ 1,200	\$ 492.19	\$ 2,900
<b>3310</b>	<b>TRAVEL EXPENSE</b>		\$ -	\$ 1,000	\$ 1,000
<b>3410</b>	<b>EMPLOYMENT ADVERTISING</b>		\$ -	\$ -	\$ -

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>RECREATION-45100</u></b>					
<b>3500</b>	<b>PRINTING &amp; PUBLISHING</b>		\$ 5,441.17	\$ 13,677	\$ 15,526
a)	Winter Program Brochure	\$ 4,035			
b)	Fall Program Brochure	\$ 4,035			
c)	Spring/Summer Brochure	\$ 3,600			
d)	Paper, ink & stencils for all flyers	\$ 1,856			
e)	New Journeys quarterly newsletter	\$ 2,000			
<b>4300</b>	<b>CONFERENCES &amp; SCHOOLS</b>		\$ 350.00	\$ 1,400	\$ 1,400
a)	M.R.P.A. Annual Conference	\$ 1,300			
b)	Municipals Banquet	\$ -			
c)	M.R.P.A., LMC Workshops	\$ 100			
<b>4330</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ 627.65	\$ 930	\$ 930
a)	M.R.P.A.	\$ 600			
b)	Sam's Club	\$ 120			
c)	Wells Fargo Credit Card	\$ 20			
d)	M.A.S.S.	\$ 15			
e)	National P.P.A.	\$ 175			
<b>5000</b>	<b>CAPITAL OUTLAY</b>		\$ 139.96	\$ -	\$ -
<b><u>TOTAL RECREATION DEPARTMENT</u></b>			\$ 274,951.62	\$ 343,498	\$ 378,550

GENERAL FUND-PARKS DEPARTMENT ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-45200-1010	FULL TIME EMPLOYEES	139,874.93	144,839.66	149,935.95	160,934.58	158,918	<b>158,290</b>
101-45200-1013	OVERTIME	2,639.12	6,987.23	7,658.23	2,878.48	8,393	<b>8,390</b>
101-45200-1020	ON-CALL SALARIES	1,022.89	989.18	497.16	1,223.89	2,398	<b>2,876</b>
101-45200-1040	TEMPORARY EMPLOYEES	29,311.75	20,245.63	32,545.63	6,914.25	35,000	<b>35,000</b>
101-45200-1050	VACATION BUY BACK	2,679.28	2,759.94	2,686.51	2,982.53	3,000	<b>3,000</b>
101-45200-1210	PERA CONTRIBUTION	10,663.26	11,351.93	11,739.64	12,344.95	12,729	<b>12,717</b>
101-45200-1220	FICA & MEDICARE	13,250.70	13,134.71	14,496.68	13,162.83	15,890	<b>15,879</b>
101-45200-1300	HEALTH-DENTAL INS	22,109.68	22,300.10	24,221.84	23,958.36	23,891	<b>25,389</b>
101-45200-1313	LIFE INSURANCE	107.03	107.03	107.03	107.00	107	<b>107</b>
101-45200-1510	WORK COMP INSURANCE	12,468.04	13,354.85	7,895.00	5,052.50	10,781	<b>10,781</b>
101-45200-2100	OPERATING SUPPLIES	350.07	408.00	1,237.14	2,085.92	1,000	<b>1,000</b>
101-45200-2120	FUEL-LUBRICANTS	10,777.18	15,101.72	15,168.57	9,646.63	13,500	<b>14,500</b>
101-45200-2200	REPAIR & MAINTENANCE	6,603.19	11,458.71	5,041.42	9,343.17	14,400	<b>26,800</b>
101-45200-2210	EQUIPMENT PARTS	3,334.96	4,540.41	2,808.24	2,716.21	5,500	<b>5,500</b>
101-45200-2221	TIRES	323.46	396.94	229.68	283.61	800	<b>800</b>
101-45200-2225	LANDSCAPING MATERIAL	9,316.61	7,221.99	7,427.84	5,968.56	9,450	<b>11,692</b>
101-45200-2280	UNIFORM ALLOWANCE	1,311.25	875.00	1,113.40	1,196.00	1,200	<b>1,300</b>
101-45200-2290	RECR EQUIP SUPPLIES	1,563.26	848.52	844.08	1,967.59	2,000	<b>4,300</b>
101-45200-3210	CELL PHONE	508.77	487.67	510.09	516.04	500	<b>500</b>
101-45200-3810	ELECTRIC UTILITIES	4,560.74	4,175.07	4,455.08	4,176.13	4,500	<b>4,500</b>
101-45200-3830	GAS UTILITIES	2,533.10	3,117.92	3,208.13	2,885.53	3,500	<b>3,500</b>
101-45200-3841	RUBBISH REMOVAL	263.87	263.87	263.87	263.90	400	<b>500</b>
101-45200-4190	SATELLITE RENTAL	1,359.29	1,466.14	1,511.28	889.44	1,490	<b>1,490</b>
101-45200-4300	CONFERENCE & SCHOOLS	975.00	452.50	450.00	1,170.00	1,875	<b>2,500</b>
101-45200-4330	DUES & SUBSCRIPTIONS	59.37	61.25	63.12	0.00	0	<b>0</b>
101-45200-4500	CONTRACTUAL SERVICES	150.00	1,370.64	724.45	810.55	880	<b>880</b>
101-45200-4901	LAKESIDE PARK	11,500.00	11,500.00	11,500.00	11,500.00	11,500	<b>11,500</b>
101-45200-5000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0	<b>0</b>
TOTAL PARKS DEPARTMENT		289,616.80	299,816.61	308,340.06	284,978.65	343,602	<b>363,691</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020	2021	2022
			ACTUAL	BUDGET	BUDGET
<b>PARKS-45200</b>					
<b>1010</b>	<b>SALARIES *2021 Salaries</b>		\$ 160,934.58	\$ 158,918	<b>\$ 158,290</b>
a)	1 - 100% (Lead Worker)	\$ 73,725			
b)	3 - 25%	\$ 49,866			
c)	33% of Director	\$ 34,699			
<b>1013</b>	<b>OVERTIME</b>		\$ 2,878.48	\$ 8,393	<b>\$ 8,390</b>
a)	175 hrs @ \$47.94				
<b>1020</b>	<b>ON-CALL SALARIES</b>		\$ 1,223.89	\$ 2,398	<b>\$ 2,876</b>
a)	60 hrs @ \$47.94				
<b>1040</b>	<b>TEMPORARY SALARIES</b>	(Salary range \$11-13)	\$ 6,914.25	\$ 35,000	<b>\$ 35,000</b>
<b>1050</b>	<b>VACATION BUY BACK</b>		\$ 2,982.53	\$ 3,000	<b>\$ 3,000</b>
<b>1210</b>	<b>PERA EMPLOYER CONTRIBUTION</b>		\$ 12,344.95	\$ 12,729	<b>\$ 12,717</b>
a)	Coordinated 7.5% <b>\$ 169,556</b>				
<b>1220</b>	<b>FICA &amp; MEDICARE EMPLOYER CONTRIBUTION</b>		\$ 13,162.83	\$ 15,890	<b>\$ 15,879</b>
a)	FICA 6.2% <b>\$ 207,556</b>	\$ 12,869			
b)	Medicare 1.45% <b>\$ 207,556</b>	\$ 3,010			
<b>1300</b>	<b>HEALTH &amp; DENTAL INSURANCE/H.S.A</b>		\$ 23,958.36	\$ 23,891	<b>\$ 25,389</b>
<b>1313</b>	<b>PRUDENTIAL LIFE INSURANCE</b>		\$ 107.00	\$ 107	<b>\$ 107</b>
<b>1510</b>	<b>WORKER'S COMPENSATION</b>		\$ 5,052.50	\$ 10,781	<b>\$ 10,781</b>
a)	Premium	\$ 9,774			
b)	Deductible	\$ 1,000			
<b>2100</b>	<b>OPERATING SUPPLIES</b>		\$ 2,085.92	\$ 1,000	<b>\$ 1,000</b>
a)	Park Building Supplies				
1)	Rags				
2)	Cleaning Supplies				
3)	Paper Products				
4)	Shovels/Rakes				
<b>2120</b>	<b>MOTOR FUELS &amp; LUBRICANTS</b>		\$ 9,646.63	\$ 13,500	<b>\$ 14,500</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020	2021	2022
			ACTUAL	BUDGET	BUDGET
<b>PARKS-45200</b>					
<b>2200</b>	<b>REPAIRS &amp; MAINTENANCE</b>		\$ 9,343.17	\$ 14,400	\$ 26,800
a)	Paint	\$ 800			
b)	Hardware	\$ 1,300			
c)	Lumber	\$ 1,300			
d)	Electrical	\$ 700			
e)	Auto Repairs	\$ 1,000			
f)	Terrace Park Court Rehab	\$ 11,000			
g)	Miscellaneous	\$ 700			
h)	Able Park Court Rehab	\$ 10,000			
<b>2210</b>	<b>EQUIPMENT PARTS</b>		\$ 2,716.21	\$ 5,500	\$ 5,500
<b>2221</b>	<b>TIRES</b>		\$ 283.61	\$ 800	\$ 800
<b>2225</b>	<b>LANDSCAPE MATERIALS</b>		\$ 5,968.56	\$ 9,450	\$ 11,692
a)	Fertilizer & Seed	\$ 4,500			
b)	Agriculture Lime	\$ 850			
c)	Line White Field Marking Paint	\$ 500			
d)	Safe Line for Lining Fields	\$ 460			
e)	Fibre for Playgrounds	\$ 3,982			
f)	Broadleaf Control	\$ 1,400			
<b>2280</b>	<b>UNIFORMS</b>				
a)	Uniform Allowance per contract	\$ 1,000	\$ 1,196.00	\$ 1,200	\$ 1,300
b)	T-Shirts	\$ 200			
<b>2290</b>	<b>RECREATION EQUIPMENT SUPPLIES</b>				
a)	Replacement parts for Bleachers/Benches/Tables	\$ 250	\$ 1,967.59	\$ 2,000	\$ 4,300
b)	Volleyball, Hockey & Tennis Nets	\$ 250			
c)	Backstop Fencing	\$ 1,100			
d)	Playground Parts	\$ 2,700			
<b>3210</b>	<b>LEAD WORKER'S CELL PHONE</b>		\$ 516.04	\$ 500	\$ 500
<b>3810</b>	<b>ELECTRIC SERVICE</b>				
a)	Warming House (Able Park) Skating Lights		\$ 4,176.13	\$ 4,500	\$ 4,500
b)	Tennis & Ballfield Lights at Terrace Park				
c)	Triangle Park Water Fountain				
d)	8463 Terrace Road				

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

			2020	2021	2022
			ACTUAL	BUDGET	BUDGET
<b>PARKS-45200</b>					
<b>3830</b>	<b>GAS SERVICE</b>				
a)	Able Park Building		\$ 2,885.53	\$ 3,500	\$ 3,500
b)	Terrace Park Building				
c)	Sanburnol Building (heat left on low to prevent damage)				
d)	8463 Terrace Road				
<b>3841</b>	<b>RUBBISH REMOVAL</b>				
a)	Removal	\$ 300	\$ 263.90	\$ 400	\$ 500
b)	Solid Waste Mgmt Charge-Anoka Co	\$ 100			
<b>4190</b>	<b>SATELLITE RENTAL</b>				
a)	2 units @ \$67 = \$134 x 4/mo.	\$ 536	\$ 889.44	\$ 1,490	\$ 1,490
b)	2 units @ \$67 = \$134 x 6/mo.	\$ 804			
c)	3 units @ \$50 = \$150	\$ 150			
<b>4300</b>	<b>CONFERENCES &amp; SCHOOLS</b>				
a)	Public Works Annual Conference	\$ 325	\$ 1,170.00	\$ 1,875	\$ 2,500
b)	Ballfield Maintenance	\$ 100			
c)	Playground School	\$ 1,975			
d)	Minnesota Green Conference	\$ 100			
<b>4330</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ -	\$ -	
<b>4500</b>	<b>CONTRACTUAL SERVICES</b>				
a)	Safety Consultant	\$ 640	\$ 810.55	\$ 880	\$ 880
b)	Random Drug Testing	\$ 240			
<b>4901</b>	<b>LAKESIDE PARK EXPENSE</b>		\$ 11,500.00	\$ 11,500	\$ 11,500
<b>5000</b>	<b>CAPITAL OUTLAY</b>		\$ -	\$ -	
	<b>TOTAL PARKS DEPARTMENT</b>		\$ -		
			\$ 284,978.65	\$ 343,602	\$ 363,691

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>101.45200.4901 LAKESIDE PARK</u></b>				
<b>Salaries:</b>			\$ 3,680	\$ 3,680
a) Maintenance Person:	4 hrs/day x 80 days x \$11.50/hr	\$ 3,680		
FICA/Medicare	(.0765 x \$3,680)		\$ 282	\$ 282
Worker's Compensation			\$ 253	\$ 253
<b>Operating Supplies:</b>			\$ 2,500	\$ 2,500
a) Soap, toilet paper, garbage bags		\$ 240		
b) Ag lime for ballfield		\$ 200		
c) Aeration notice		\$ 60		
d) Volleyball net		\$ 90		
e) Broadleaf/Veg Control		\$ 500		
f) Fertilizer (50 bags) & seed		\$ 560		
g) Playground surface		\$ 850		
<b>Electricity (Vandal lights, irrigation system &amp; buildings)</b>			\$ 1,300	\$ 1,300
<b>Water/Sewer Service</b>			\$ 2,400	\$ 2,400
<b>Refuse Collection</b>			\$ 75	\$ 75
<b>Portable Restrooms</b>			\$ 550	\$ 550
<b>Maintenance Equipment Rental/Usage</b>			\$ 5,276	\$ 5,276
<b>Insurance</b>			\$ 5,504	\$ 6,055
<b>Equipment Repairs</b>			\$ 1,705	\$ 1,154
a) Sprinkler system-expansion		\$ 600		
b) Drinking fountain		\$ 250		
c) Fencing		\$ 100		
d) Playground equipment		\$ 300		
e) Signs repairs		\$ 100		
f) Electrical		\$ 300		
g) Building and sidewalks		\$ 1,270		
<b>TOTAL LAKESIDE PARK BUDGET</b>			\$ 23,525	\$ 23,525
	<i>Less Park Rental Income &amp; Investment Income</i>		\$ (710)	\$ (710)
			\$ 22,815	\$ 22,815
<b>Spring Lake Park Share</b>		\$ 11,500.00	\$ 11,408	\$ 11,408

GENERAL FUND-MISCELLANEOUS ACCT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 BUDGET	2022 BUDGET
101-49000-1300	HEALTH INSURANCE	330.88	887.04	1,604.54	1,124	1,500	<b>1,500</b>
101-49000-1313	COBRA-H.S.A. ADMIN FEES	0.00	0.00	0.00	220	8,400	<b>8,400</b>
101-49000-3600	INSURANCE	41,448.12	44,320.88	49,195.00	48,335	50,000	<b>50,000</b>
101-49000-4000	CONTRACTUAL SERVICES	2,752.00	5,228.00	1,650.00	2,464	10,000	<b>10,000</b>
101-49000-4389	CONTINGENCY	0.00	0.00	0.00	0	30,000	<b>189,415</b>
101-49000-4390	MISCELLANEOUS	6,807.42	1,888.10	898.16	989	10,000	<b>10,000</b>
101-49000-4420	SURCHARGES-PLBG	879.00	86.00	122.99	151	200	<b>200</b>
101-49000-4430	SURCHARGES-HTG	1,060.52	591.99	466.47	658	400	<b>400</b>
101-49000-4440	SURCHARGES-BLDG	5,111.68	7,046.54	6,133.73	7,164	5,000	<b>5,000</b>
101-49000-7000	PERM TRANSFERS OUT	160,000.00	155,000.00	425,000.00	585,000	155,000	<b>127,500</b>
<b>TOTAL MISCELLANEOUS</b>		<b>218,058.74</b>	<b>215,048.55</b>	<b>485,070.89</b>	<b>646,105</b>	<b>270,500</b>	<b>402,415</b>
<b>TOTAL GENERAL FUND BUDGET</b>		<b>3,834,303.13</b>	<b>4,112,159.40</b>	<b>4,569,720.68</b>	<b>4,358,969.59</b>	<b>4,582,318</b>	<b>4,890,665</b>

**2022 BUDGET BREAKDOWN OF EXPENDITURES:**

		2020 ACTUAL	2021 BUDGET	2022 BUDGET
<b><u>MISCELLANEOUS-49000</u></b>				
1300	<b>HEALTH INSURANCE</b>	\$ 1,124.29	\$ 1,500	\$ 1,500
1313	<b>COBRA &amp; H.S.A. ACCOUNT MANAGEMENT COST</b> a) \$688/month	\$ 220.32	\$ 8,400	\$ 8,400
3600	<b>INSURANCE</b> a) General Liability b) Accident c) Boards & Commissions d) Auto	\$ 48,335.00	\$ 50,000	\$ 50,000
4000	<b>CONTRACTUAL SERVICE</b>	\$ 2,464.00	\$ 10,000	\$ 10,000
4389	<b>CONTINGENCY</b>	\$ -	\$ 30,000	\$ 189,415
4390	<b>MISCELLANEOUS</b>	\$ 988.90	\$ 10,000	\$ 10,000
4420	<b>PLUMBING SURCHARGE</b>	\$ 150.82	\$ 200	\$ 200
4430	<b>HEATING &amp; AIR CONDITIONING SURCHARGES</b>	\$ 657.98	\$ 400	\$ 400
4440	<b>BUILDING SURCHARGES</b>	\$ 7,163.84	\$ 5,000	\$ 5,000
7000	<b>PERMANENT TRANSFERS</b> a) Election Fund transfer b) Severence Liability (2017-\$15,000) (2018-\$15,000) (2019-\$15,000) (2019-\$20,000) (2020-\$20,000) c) Transfer from LGA (FD Debt - Station #3) d) Transfer from LGA (PW Debt Service Fund)	\$ 15,000 \$ 25,000 \$ 47,500 \$ 40,000 (\$ 60,000)	\$ 585,000.00 \$ 155,000 (\$ 47,500) (\$ 40,000)	\$ 155,000 \$ 127,500 (\$ 402,415)
	<b><u>TOTAL MISCELLANEOUS</u></b>		\$ 646,105.15	\$ 270,500
	<b><u>TOTAL 2022 EXPENDITURES</u></b>		\$ 4,358,989.59	\$ 4,582,318
				6.73%

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