

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 17, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks
Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Recreation Director Kay Okey, Attorney John Thames, Administrator Daniel Buchholtz

VISITOR

Bruce Paulson - Stantec

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA - None

5. DISCUSSION FROM THE FLOOR - None

6. CONSENT AGENDA

- A. Approval of Minutes – December 19, 2022 Council Meeting
- B. Approval of Minutes – January 3, 2023 City Council Meeting
- C. Approval of Minutes – January 9, 2023 Work Session
- D. Approval of Claims – General Disbursement No 22-23 - \$803,763.01
- E. Resolution 2023-03 Accepting Donation from Lisa Dircks
- F. Resolution 2023-04 Accepting Monetary Donation from Firehouse Sub's Public Safety Foundation
- G. Contractor's License
- H. Sign Permits

Councilmember Wendling inquired of Councilmember Dircks about her donation to the City. Councilmember Dircks stated that the money she donated would facilitate distribution of interaction

kits by the Police Department to the City's non-housed population. She stated that the kits provide a list of resources along with necessities for the unhoused population in the City.

Councilmember Wendling inquired of Police Chief Antoine about the Firehouse Sub's Public Safety Foundation Grant. Chief Antoine explained that the grant will allow the Police Department to purchase AED's for City Hall and other facilities. He noted that the Department was approached by the University of Minnesota to participate in a study for AED's in squad cars. He commented that both grants were provided to the Police Department.

Motion made by Councilmember Wendling to approve Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 684 calls for service in December 2022 compared to 701 calls for service for the month of December 2021. He said that School Resource Officer Imig reported handling 6 calls for service in December, as well as handling 10 student contacts, 6 student escorts and 17 follow-up investigations. Investigator Bennek reported handling 29 cases for the month of December, 27 of which are felony in nature, 2 misdemeanor cases, while monitoring 6 forfeiture cases.

Chief Antoine noted that the range is completed and fully operational. He noted that the Police Department took in and destroyed over three hundred pounds of prescription drugs.

B. Recreation Report

Report accepted as presented.

8. NEW BUSINESS

A. Approve Quote for Design and Construction Services – City Hall Renovation and Expansion Project

Administrator Buchholtz stated that the City received a quote from Stantec for the City Hall Renovation and Expansion Design and Construction Project. He noted that the current project cost is less than the original design and construction cost quoted in the 2017 space needs study. Administrator Buchholtz stated that the project is split into three phases: design, bidding and construction.

Bruce Paulson, Architect with Stantec gave an overview of the project and what was being designed for visibility and user friendliness. Mr. Paulson stated that the design phase would

take a more in-depth look at the spaces and give each staff member a chance to give input on what will work and what may be needed for each department.

Mayor Nelson noted the importance of involving the staff. Administrator Buchholtz stated that the plans will involve a lot of energy efficiencies implementation.

Councilmember Goodboe-Bisschoff inquired about funding for the City Hall Renovation project and the impact on tax payers. Administrator Buchholtz gave a preliminary overview of funding sources.

Motion made by Councilmember Wendling to Approve Quote for Design and Construction Services – City Hall Renovation and Expansion Project

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

9. REPORTS

- A. Attorney's Report – No Report
- B. Engineer's Report – Report in packet
- C. Administrator Report

Administrator Buchholtz stated that he toured the new Able Park Building with the Recreation staff to view progress on the renovation. He thanked Chief Antoine for putting together the Coffee with a Cop and the Council for supporting the next step for the City Hall Renovation Project.

10. OTHER

- A. Correspondence – None
- B. Beyond the Yellow Ribbon

Mayor Nelson noted that the Pork Chop Dinner would be held on Monday, January 23, 2023.

11. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:39 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer