

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park Planning Commission was held on January 27, 2025, at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Chair Hansen called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Chair Hans Hansen

Commissioner Rick Cobbs

Commissioner Eric Julien

Commissioner Sharon Weighous

#### MEMBERS ABSENT

Commissioner Brad Delfs

#### STAFF PRESENT

Building Official Jeff Baker

#### OTHERS PRESENT

Ken Wendling

547 81<sup>st</sup> Avenue NE

Spring Lake Park MN 55432

### 3. PLEDGE OF ALLEGIANCE

### 4. ELECT OFFICERS

#### A. Chair

Motion made by Commissioner Julien, seconded by Commissioner Cobbs, to elect Commissioner Hansen as Chair for 2025.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien. Abstain: Chairperson Hansen. Motion carried.

#### B. Vice Chair

Motion made by Commissioner Weighous, seconded by Commissioner Cobbs, to elect Commissioner Weighous as Vice Chair for 2025.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

## 5. APPROVAL OF MINUTES

### A. Approval of Minutes – November 25, 2024 Meeting

Motion made by Commissioner Cobbs, seconded by Commissioner Julien, to approve the minutes from the October 23, 2023 Planning Commission meeting.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

## 6. OLD BUSINESS

### A. Review and Recommend Approval of Proposed Sight Distance Triangle Ordinance

Building Official Baker gave an overview of the Sight Triangle Ordinance. He stated that the Ordinance had some changes made since the first review in November of 2024. He stated that instead of 50 feet from the corner of the curb, it is now 30 feet. Building Official Baker stated that the biggest change is the 75% transparency. He stated that no structure within the area may exceed 48 inches in height from grade level.

Building Official Baker noted that the ordinance resolves inconsistent descriptions and standards have been removed to create a unified and enforceable standard. He said the ordinance prioritizes unobstructed visibility within the sight triangle to enhance traffic safety.

Commissioner Hansen noted that the city would be focusing on visual obstructions, such as trees, shrubs, and fences, that may hinder visibility at street corners.

Commissioner Weighous inquired if there are any residents that are grandfathered into the new ordinance. Building Official Baker stated that everyone has corrective actions taken against them. He stated that unless the resident comes into City Hall to get a new permit to rebuild he will not act, however once they do they must come into compliance.

Motion made by Commissioner Julien, seconded by Commissioner Cobbs to Recommend Approval of Proposed Sight Triangle Ordinance.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

## 7. OTHER

Building Official Baker gave an update on the City Hall Renovation/ Expansion Project at City Hall. Commissioner Weighous inquired about the location for the meetings. Building Official Baker said that the date will be announced later once the video equipment is installed.

Commissioner Hansen inquired about training for City staff on Active Shooters. Building Official Baker said he was not aware of any upcoming training for staff. Councilmember Wendling stated that the walls of City Hall are bullet proof/bullet resistant and doors are heavier.

## **8. ADJOURN**

Motion made by Commissioner Cobbs, seconded by Commissioner Cobbs to adjourn.

Voting Yea: Commissioner Weighous, Commissioner Cobbs, Commissioner Julien, Chairperson Hansen. Motion carried.

Meeting adjourned at 7:18 PM.