

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on November 15, 2021 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ROLL CALL

#### MEMBERS PRESENT

Mayor Robert Nelson  
Councilmember Ken Wendling  
Councilmember Brad Delfs  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks

#### STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Terry Randall, Recreation Director Kay Okey, Attorney John Thames, Administrator Buchholtz

#### OTHERS PRESENT

Friends and family of Sam Klimmek  
Friends and family of Charlie Bloomer

### 3. PLEDGE OF ALLEGIANCE

### 4. ADDITIONS OR CORRECTIONS TO AGENDA -- None

### 5. DISCUSSION FROM THE FLOOR -- None

### 6. PRESENTATION

#### A. Administer Oath of Office to Officer Sam Klimmek and Charlie Bloomer

Administrator Buchholtz administered the oath of office to Officer Sam Klimmek. Administrator Buchholtz administered the oath of office to Officer Charlie Bloomer. Mayor Nelson congratulated both officers.

### 7. CONSENT AGENDA

- A. Approval of Minutes - November 1, 2021 City Council Meeting
- B. Approval of Minutes - November 1, 2021 Work Session
- C. Approval of Claims - General Operations Disbursements - \$832,119.53
- D. Approval of Payment to Anoka County for Pleasant View Drive Improvements - \$22,941.14

- E. Resolution 21-49, Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Rice Creek Watershed District Board of Managers
- F. Resolution 21-50, Combining Polling Places for Spring Lake Park 1-A and Spring Lake Park 1-R
- G. Resolution 21-51, Establishing Precinct and Polling Locations for 2022 Election Year
- H. Public Right of Way Permit - 1290 81st Avenue NE - Arvig Enterprises
- I. Contractor Licenses

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## **8. DEPARTMENT REPORTS**

### A. Police Report

Chief Antoine reported that there were 731 calls for service in October, which was an increase from October 2020. He reported that Officer Imig reports handling 28 calls for service in October 2021 at our local schools as well as having 21 student contacts, 23 escorts and 20 follow-up investigations. He stated that Investigator Bennek reported handling 24 cases in October, of which 22 were felony in nature. He stated that he has finalized the officer hiring process and has attended a number of Joint Law Enforcement Council meetings.

### B. Parks and Recreation Report

Recreation Director Okey stated that WSB is continuing to work to complete the Parks Master Plan. She stated that the annual Turkey Shoot is on Thursday, November 18 at 6pm at Park Terrace Elementary. She stated that the City is accepting applications for ice rink attendants and Parks and Recreation Commission members.

## **9. PUBLIC HEARINGS**

### A. Public Hearing - Certify Delinquent Utility, Escrow and Administrative Citations

Administrator Buchholtz provided an overview of the delinquent utility, escrow and administrative citations. He stated that the proposed assessment roll totals \$72,407.54, with \$47,192.46 for outstanding utility bills, \$5,450 for unpaid administrative offense tickets, \$5,015.08 for unpaid planning escrows and \$14,125 in service fees.

Mayor Nelson opened the public hearing at 7:14pm. Hearing no public comment, Mayor Nelson closed the public hearing at 7:19pm.

**B. Public Hearing - Improvement Hearing for 2022 Street Improvement Project**

Mayor Nelson opened the public hearing at 7:19pm.

Administrator Buchholtz gave an overview of the project. He stated that the estimated total project cost is \$689,000, with street and utility funds covering \$430,655 and special assessments covering the remaining \$258,345 of the project. He reviewed the assessment policy, which splits eligible project costs as follows: 45% to special assessments and 55% to the City. He said the estimated assessment is \$3,400 per parcel, divided on an equal basis over 76 parcels. He provided a project schedule where bids will be let on December 6, 2021 and received on January 27, 2022, with an assessment hearing on March 21, 2022. He anticipated construction would begin in May 2022.

Mayor Nelson asked if anyone wished to be heard. Hearing no public comment, Mayor Nelson closed the public hearing at 7:25pm.

**10. ORDINANCES AND/OR RESOLUTIONS****A. Resolution 21-47, Certifying Delinquent Accounts**

Motion made by Councilmember Delfs to approve Resolution 21-47, Certifying Delinquent Accounts.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**B. Resolution 21-48, Ordering Improvement and Preparation of Plans - 2022 Street Improvement Project**

Motion made by Councilmember Wendling to approve Resolution 21-48, Ordering Improvement and Preparation of Plans – 2022 Street Improvement Project.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

**11. NEW BUSINESS****A. Authorize Purchase of New Glock 9mm Duty Weapons**

Chief Antoine stated that he is proposing that the City issue duty handguns to new and existing officers. He stated that after shooting and reviewing different options for duty handguns, he is recommending the purchase of the Glock model 45 9mm handgun. He stated that the 9mm Glock will fit into every officer's hand, rather than the current .45 caliber Glock the City requires officers to currently purchase. He also stated that 9mm ammunition is more available and less expensive than .45 caliber ammunition. He stated the cost of the handguns is \$7,570.50, which

will be funded with a combination of proceeds from the sale of out of date squad weapons and unutilized funds from the 2018 Equipment Certificate.

Motion made by Mayor Nelson to approve the purchase of 13 Glock Model 45 9mm handguns for Department issuance to the officers.

Voting Yea: Councilmember Wendling, Councilmember Delfs, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

## 12. REPORTS

A. Attorney Report -- None

B. Engineer Report – No additional report

C. Administrator Report

Administrator Buchholtz reported that he met with representatives from the City of Mounds View about cost participation on an extension of the County Road 10 trail from Mounds View into Spring Lake Park. He stated that there are two Planning Commission openings and encouraged residents to apply. He noted that the Truth in Taxation Public Hearing is scheduled for December 6 at 7:00PM.

## 13. OTHER

A. Correspondence

## 14. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Yea: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

Meeting adjourned at 7:37pm.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer