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To: Mayor Nelson and Members of the City Council

From: Terry Randall, Public Works Director

Date: November 30, 2021

Subject: November Public Works Report

**During the month of November, the Public Works Department was busy doing the following activities:**

- Continued to pick up garbage and recycling throughout the City along with doing general cleaning of all City Properties.
- All of the volleyball courts were dragged to keep the weeds down.
- All the parks have been swept for leaves twice.
- Thin ice signs have been posted around Triangle Park and Lakeside Park.
- Nets have been removed from the volleyball courts and the nets at the tennis courts have been left up so people can continue to play Pickleball.
- The shelter at Terrace Park has been removed due to the legs being rotten.
- Christmas lights have been installed in the parks, at City Hall and the Public Works Building.
- McPhillips and Sons came in and swept the City streets and parking lots.
- Public Works patched potholes around the City.
- All the main water shutoffs approximately 700 of them have been blown out. Checked to make sure they can be shut off during a water main break.
- Oil changes are being done on all the dump trucks, the loader and the sidewalk machine getting the equipment ready for the snow removal.

**November Appointments:**

- November 2 – Safety training on trenching and working around equipment.