



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Date: 11-14-24
Subject: **Consider Authorize Entering into a Contract with Stantec**

Action To be Considered: Staff recommends the Council approve entering into a contract with Stantec to authorize the firm to prepare renovation design plans and rough cost estimates for remodeling of the Terrace Park Warming/Activities Building.

In order to get more detailed cost, the architects would be hired to prepare sketches and prepare a rough cost estimate, which would prepare the City of Spring Lake Park to proceed with the CDBG grant application

Financial Impact: The projected cost for preparing the plan and specifications is \$5,000.

Respectfully submitted,

Kay Okey

Director of Parks and Recreation