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**To:** Mayor Nelson and Members of the City Council

**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

**Date:** May 15, 2025

**Subject:** Work Session Agenda

We will be holding a work session to evaluate planning proposals and to receive presentations from the top 3 firms. The proposals from the top 3 firms is in the packet for your review.

Each firm will have up to 10 minutes for a presentation, with a 5 minute Q&A session afterward. The Q&A session is informal, providing the City Council with an opportunity to clarify points raised during the presentation and/or ask follow-up questions.

Following the presentations, time has been reserved on the work session agenda for the City Council to discuss the proposals. There is no obligation to reach a decision at the May 19 work session. If additional time is needed for further evaluation, a second work session can be scheduled for June 2.

If you have any questions, please do not hesitate to contact me at 763-784-6491.