



Building Solutions Since 1984

Spring Lake Park City Hall

Semiannual Maintenance

Proposed Service Agreement

Date:

8/11/2025

Proposal Number:

P00606

Prepared For:

Spring Lake Park City Hall
1301 81st Avenue Northeast
Spring Lake Park, Minnesota 55432

Prepared By:

Ashley Marrone
952-261-8531
ashley.marrone@nacmech.us



1001 Labore Industrial Court, Suite B
Vadnais Heights, MN 55110

651-490-9868
651-490-1636 *fax*
Nac-hvac.com

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1001 Labore Industrial Court, Suite B
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MAINTENANCE AGREEMENT FOR ENVIRONMENTAL SYSTEMS

Company

NAC
1001 Labore Industrial Ct B
Vadnais Hights, MN 55110

Proposal Date: 8/11/2025

Proposal Number: P00606

Agreement Number:

Ph: 952-261-8531

Fax:

Bill To Identity	Agreement Location
Spring Lake Park City Hall 1301 81st Avenue Northeast Spring Lake Park, Minnesota 55432 Attn:	Spring Lake Park City Hall 1301 81st Avenue Northeast Spring Lake Park, Minnesota 55432 Attn:

NAC will provide the services described in the maintenance program indicated below.

Agreement coverage will commence on 9/1/2025.

The Agreement price is \$5,065.00 per year, Payable upon receipt of invoice. NET 30 days \$2,532.50 per Semi-annual beginning on the effective date of 9/1/2025 through 8/31/2026. Multi-year options are listed below. If signing a single year agreement, annual price increases subject to change according to market.

Anticipated annual prices:

- Year 2 Price: \$5,571.50
- Year 3 Price: \$5,571.50
- Year 4 Price: \$5,571.50
- Year 5 Price: \$5,571.50

This Agreement is the property of NAC and is provided for Customer's use only. NAC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This Agreement is for an initial term of 1 year and shall renew for successive one year terms unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date. Upon execution as provided below, this Agreement, including the following pages attached hereto (collectively, the "Agreement"), shall become a binding and enforceable agreement against both parties hereto. Customer, by execution of this Agreement, acknowledges that it has reviewed and understands the attached terms and conditions and has the authority to enter into this Agreement.



1001 Labore Industrial Court, Suite B
Vadnais Heights, MN 55110

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651-490-1636 *fax*
Nac-hvac.com

Contractor

Ashley Marrone

Signature (Authorized Representative)

Ashley Marrone

Name (Print/ Type)

952-261-8531

Phone

8/11/2025

P00606

Date

Proposal #

Customer

Signature (Authorized Representative)

Name (Print/ Type)

Title

Date

Agreement Duration (1-5 Years)

Planned Maintenance Program

This agreement is designed to provide the Customer with an ongoing maintenance agreement. This agreement will be initiated, scheduled, administered, monitored and updated by the Service Provider. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Service Provider's own experience. The Customer is informed of the agreement's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customer's review, approval signature and record.

WE WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT):

TEST AND INSPECT: On-Site labor, travel labor and travel and living expenses required to visually INSPECT and TEST equipment to determine its operating condition and efficiency. Typical activities include:

*TESTING for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, control system(s), etc.

*INSPECTING for worn, failed or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTIVE MAINTENANCE: On-Site labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust and lubricate equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency. Typical activities include:

*CLEANING coil surfaces; fan impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc.

*ALIGNING belt drives; drive couplings; coil fins, etc.

*CALIBRATING safety controls; temperature and pressure controls, etc.

*TIGHTENING electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.

*ADJUSTING belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.

*LUBRICATING motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.

Tasking

Scheduled maintenance inspections are performed at various times throughout the year. Tasking Sheets provide an overview of the maintenance to be performed. Below are examples of some of the tasking that may or may not be provided.

Exhaust Fan

Annual Inspection

- Check fan bearings and lubricate
- Check motor bearings and lubricate
- Check belts for wear; adjust tension or alignment and replace per contract
- Check fan rotation
- Check fan for vibration or excessive noise
- Check and tighten electrical connections
- Check fan blades for cracks or excessive wear
- Check controls and system devices for proper operation
- Check control box for dirt/debris and clean as necessary

Make-up Air/Furnace Gas-Fired

Annual Inspection

- Check condition of control contacts for wear, pitting and erosion
- Check and verify operating temperatures and controls
- Check and verify belts, replace per contract
- Check and tighten electrical connections, as required
- Lube motors/bearings where applicable
- Check and verify fan wheels - clean as required
- Check and verify air filters, replace or clean per contract
- Check and clean gas burners, where applicable
- Check gas burner operation and inlet gas pressure
- Check heat exchanger for cracks and deterioration, where applicable
- Check exhaust system for proper draft
- Check for any gas leaks
- Check operation of pilot, where applicable
- Check and verify unusual noises/vibrations
- Check and verify cabinetry/hardware conditions

- Check overall condition of unit

Ductless Split System

Annual Inspection

- Check filters if applicable-clean or replace per contract
- Check belts if applicable-adjust and replace per contract
- Check p-trap drain-clean as necessary
- Check evaporator coils for any leaks, clean per contract if applicable
- Check control box for dirt and debris-clean as necessary
- Check fan blades and housing for integrity-clean as necessary
- Check all electrical connections
- Check drain pan, line, and coil for biological growth
- Check condensate pump for proper operation-if applicable
- Check for visible refrigerant/ oil leaks
- Check condenser fan motors operation
- Check condenser coils for any leaks, clean per contract if applicable
- Check general condition of unit

RTU DX/Gas Heat

Annual Cooling Inspection

- Shut unit down and perform LOTO
- Lube all motors/bearings, where applicable
- Check and verify all belts, replace per contract, where applicable
- Check and verify fan wheels
- Check and verify motor supports
- Check and verify and clean condensate pan & drain
- Check and verify condenser coil condition, clean per contract
- Check and verify evaporator coil condition, clean per contract
- Check and verify air filters – replace per contract
- Check and verify and clean outside air intake screens
- Check and verify starters and contact surfaces
- Check and verify and tighten all electrical connections
- Check and verify all safety controls
- Check and verify crankcase heaters

- Check and verify for oil/refrigerant leaks, visual checks
- Check and verify volts/amps of compressors
- Check and verify volts/amps of condenser fan motors, where applicable
- Check and verify operating temperatures
- Check and verify refrigerant charge
- Check and verify all operating controls
- Check and verify all operating parameters
- Check and verify unusual noises/vibrations
- Check and verify cabinetry/hardware conditions
- Check overall condition of unit
- Record any deficiencies found

Annual Heating Inspection

- Shut unit down and perform LOTO
- Lube all motors/bearings
- Check and tighten all electrical connections
- Check and verify starters and contact surfaces
- Check and verify all belts, where applicable
- Check and verify air filters, replace per contract
- Check and verify outside air intake screens
- Check and verify all safety controls
- Check and clean gas burners, where applicable
- Check gas burner operation and inlet gas pressure
- Check heat exchanger for cracks and deterioration, where applicable
- Check for any gas leaks
- Check operation of pilot, where applicable
- Check and verify operating temperatures
- Check and verify all operating controls
- Check and verify all operating parameters
- Check and verify unusual noises/vibrations
- Check and verify cabinetry/hardware conditions
- Check overall condition of unit
- Record any deficiencies found

Unit Heater's

Annual Inspection

- Brush or vacuum grilles, coils, fan, etc.
- Lubricate fan and motor bearings where applicable
- Check and verify belts, replace per contract

- Check and verify/clean drains, pans, condenser pumps
- Check and tighten electrical connections, as required
- Check and verify all control operations
- Check and verify unit-operating conditions
- Check and verify heat exchanger for leaks where applicable
- Check and verify gas valve and controls where applicable
- Check and verify amps/volts where applicable
- Check and verify filters, replace per contract
- Check and verify fan assembly
- Check and verify motor volts/amps
- Check and verify/adjust belts and sheaves, replace per contract
- Check and verify burner interlock controls
- Check and verify overall operation
- Check and tighten electrical connections
- Check and verify operating controls
- Check and verify hardware and gaskets

Inventory of Equipment

Assets

Qty	Equipment	Manufacturer	Model	Serial#	Rating	Location	Area Served
1	Exhaust Fan - Lower Roof - Right Hand Side	Greenheck	G-120-B-6-1-19-X	24426386241	0.13 HP	Lower Roof	
1	Exhaust Fan - Police Garage	Greenheck	G-140-10-VG-1-22-X	24478958	0.26 HP	Police Garage	Police Garage
1	Exhaust Fan - Shooting Range Area	unknown	unknown	unknown	0.12 HP	Shooting Range Area	Shooting Range Area
1	Exhaust Fan - Shooting Range Area - Back of Building	unknown	unknown	unknown	0.12 HP	Shooting Range Area - Back of Building	Shooting Range Area - Back of Building
1	Exhaust Fan - Upper Roof - Middle Section	Greenheck	G-160-10-VG-1-22-X	24478956	0.41 HP	Upper Roof - Middle	
1	Gas Monitor System - (New Police Garage)	Armstrong	1BVC	1BVC-24188		New Police Garage	New Police Garage
1	Gas Monitor System - (Storage Garage)	Armstrong	1BVC	1BVC-24187		Storage Garage	Storage Garage
1	Make Up Air Unit - Gun Range	RuppAir	R3D750-24D		0.5 HP	Gun Range	Gun Range
1	Mini Split System - IT Room	Mitsubishi	TRUYA018KA70 NA	31U047577H1B30	1.5 Ton	Lower Roof	IT Room
1	Trane Air Fit VAV System	Trane					
1	Trane RTU - Lower Roof - (left hand side)	Trane	YSJ150B4SOM06 M4C0A1B300A40 000000000000C0	242412313L	12.5 Ton	Lower Roof - left hand side	
1	Trane RTU - Lower Roof - (middle section)	Trane	YSJ150B4SOH06 M4C0A1B300A40 000000000000C0	242412315L	12.5 Ton	Lower Roof - middle section	
1	Trane RTU - Lower Roof - (right hand side)	Trane	YSJ150B4SOM06 M4C0A1B300A40 000000000000C0	242412314L	12.5 Ton	Lower Roof - right hand side	
1	Trane RTU - Upper Roof - (middle section)	Trane	YSJ102A4SOM05 M4C0A1B300A40 000000000000B0	242011658L	8.5 Ton	Upper Roof - middle section	
2	Unit Heaters - Main Entry & Police Entry	unknown	unknown	unknown	1	Main Entry & Police Entry	Main Entry & Police Entry
2	Unit Heaters - New Police Garage	Reznor	UDZ-60	BVJ3062138359	1 BTU	New Police Garage	New Police Garage
2	Unit Heaters - North Garage Storage - (two older units, need to be replaced)	Reznor	XL-170-5	AMK31H3N68521	1 BTU	North Garage Storage	North Garage Storage
2	Unit Heaters - Old Police Garage	Reznor	UDZ-60	BVJ3062138387	1 BTU	Old Police Garage	Old Police Garage

Your Mechanical Investment

Asset Maintenance Schedule

Assets

Qty	Unit Desc.	Type	(Spring)	(Summer)	(Fall)	(Winter)	Coil Cleaning	Annual Filter Changes	Annual Belt Changes
1	Exhaust Fan - Lower Roof - Right Hand Side	FAN-EX	1	0	1	0	0	0	0
1	Exhaust Fan - Police Garage	FAN-EX	1	0	1	0	0	0	0
1	Exhaust Fan - Shooting Range Area	FAN-EX	1	0	1	0	0	0	1
1	Exhaust Fan - Shooting Range Area - Back of Building	FAN-EX	1	0	1	0	0	0	1
1	Exhaust Fan - Upper Roof - Middle Section	FAN-EX	1	0	1	0	0	0	0
1	Gas Monitor System - (New Police Garage)	MISC-EQUIP	1	0	1	0	0	0	0
1	Gas Monitor System - (Storage Garage)	MISC-EQUIP	1	0	1	0	0	0	0
1	Make Up Air Unit - Gun Range	M-AIR-GAS	1	0	1	0	0	0	0
1	Mini Split System - IT Room	SPLT-DCTLSS	1	0	1	0	1	0	0
1	Trane Air Fit VAV System	MISC-EQUIP	1	0	1	0	0	0	0
1	Trane RTU - Lower Roof - (left hand side)	PKG-DX-GAS	1	0	1	0	1	2	1
1	Trane RTU - Lower Roof - (middle section)	PKG-DX-GAS	1	0	1	0	1	2	1
1	Trane RTU - Lower Roof - (right hand side)	PKG-DX-GAS	1	0	1	0	1	2	1
1	Trane RTU - Upper Roof - (middle section)	PKG-DX-GAS	1	0	1	0	1	2	1
2	Unit Heaters - Main Entry & Police Entry	MIS-UHTR-ELC-B	1	0	1	0	0	0	0

2	Unit Heaters - New Police Garage	MIS- UHTR- GAS	1	0	1	0	0	0	0
2	Unit Heaters - North Garage Storage - (two older units, need to be replaced)	MIS- UHTR- GAS	1	0	1	0	0	0	0
2	Unit Heaters - Old Police Garage	MIS- UHTR- GAS	1	0	1	0	0	0	0

Service Provider Profile

- NAC would be well suited to handle Spring Lake Park City Hall's multiple site/different application buildings based on our current portfolio of companies we partner with. We have the staff size to accommodate any emergencies that may arise, along with the expertise and knowledge in the industry to execute your preventative maintenance plans and service in a timely matter to ensure all equipment is being taken care of.
- NAC is planning on performing preventative maintenance to all factory recommendations per piece of equipment.
- NAC will provide a detailed report of all major equipment after each spring and fall visit.

GENERAL TERMS AND CONDITIONS

1. The Terms and Conditions herein contain the entire agreement and shall become a valid contract after acceptance by CUSTOMER, OWNER, MANAGER, OR OCCUPANT (Hereinafter referred to as "Customer"). Authorization and/or performance of the work shall be evidence of acceptance of the Terms and Conditions and shall be considered a contract. By allowing Company to begin work, Customer representative certifies that they are duly authorized to bind the Customer to agree to these Terms and Conditions. Unless specifically agreed to in writing by authorized personnel of Api HVAC SERVICES, INC ("Company") including Grunau Company, Metropolitan Mechanical Contractors (MMC), Northern Air (NAC), Tessier's, no additional or different terms and conditions shall be accepted or incorporated by reference to the contract including Customer's, purchase orders, contracts, or related terms and conditions. If any provision hereof shall be invalid, the remaining provisions shall survive and be enforceable against the parties. The laws of the state where the work is performed shall govern. This Agreement supersedes all prior agreements.
2. All work will be conducted first shift, Monday through Friday, excluding holidays. Work outside of the first shift shall be at the prevailing overtime time rates.
3. Except as provided within this proposal, the Company does not guarantee or warranty other existing equipment or systems of Customer's including suitability, performance, and compliance with all applicable codes. Company will not be required to move, replace or alter any part of the building structure in the performance of this work except as provided within the proposal.
4. Upon approved Open Credit by the Company, Invoices are due upon receipt and shall not be subject to receipt of payment from another party. Company will invoice in accordance with the proposal, or upon completion of the services.
5. Customer shall pay, in addition to the proposal or quoted price, all taxes which are required by the prevailing statutes and service fees for credit card payments.
6. In the event the Customer fails to pay invoices when due, Customer agrees to pay in addition to the invoice an amount equal to 1.5% per month on the unpaid balance or the maximum allowed by law. In addition, Customer, agrees to pay all cost of collection including court costs and attorney fees. Company may, at their option, terminate the contract and in any event, will not be obligated to perform any additional work until past due payments have been received.
7. No DBE, MWBE or other minority program participation goals or requirements are included or inferred unless specifically stated in the proposal.
8. Customer shall be responsible for all systems and equipment not within the scope of the work as defined in the proposal. The Customer shall maintain and promptly correct or repair deficiencies (or cause them to be corrected), damaged parts, or impairments found while performing the services or work. Repairs shall be performed by qualified personnel or a qualified contractor.
9. Authorized Company personnel shall be admitted into all areas of the premises and allowed to start and stop equipment for the purpose of executing the scope of work. Appropriate notice will be given.
10. Customer shall provide a safe work environment and provide notice of all known hazards related to the scope of work and shall promptly notify Company of any conditions that may impact the scope of the work. Customer shall make available to Company's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
11. Company's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes, or hazardous materials. In the event such substances, wastes and materials are encountered, Company's sole obligation will be to notify the Customer of their existence. Company shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed.
12. The parties agree that if the Company is hindered or delayed at any time in the commencement or progress of the work, the Company shall be entitled to an extension of the time. Furthermore, additional compensation will be sought for increased costs associated with a delay outside of the control of the Company.
13. This Agreement may not be assigned by Customer without the written consent of the Company.
14. Customer shall obtain the type and amount of insurance coverage which it determines necessary and agrees to require its insurance policies to be endorsed so as to waive all rights of subrogation against Company.
15. TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS COMPANY AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANY, SUBSIDIARIES AND AFFILIATES, (HEREINAFTER REFERRED TO AS "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINAFTER REFERRED TO AS "DAMAGES") ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE

OR FAULT OF CUSTOMER. FURTHER AND NOTWITHSTANDING THE PRECEDING SENTENCE, COMPANY SHALL BE HELD HARMLESS AND SHALL NOT BE LIABLE TO CUSTOMER FOR ANY CLAIMS, LIABILITIES, DAMAGES, LOSSES AND EXPENSES RELATED TO MOLD OR THE CREATION OF MOLD AT CUSTOMER'S LOCATION(S) AND SHALL HAVE NO OBLIGATION TO TREAT, IDENTIFY OR REMOVE SUCH MOLD.

16. The Company provides a one-year warranty (parts and labor) on all new installations of equipment or systems unless otherwise outlined in the proposal letter. The Company warrants all service and repairs for 90 days from completion of the work. The Company uses only new parts for replacement purposes and shall pass through to Customer the manufacturer's warranty. The Company's labor and other costs for replacement of warranty parts outside of the aforementioned warranty periods is not covered by the manufacturer's warranty and as such shall be invoiced separately at Company's prevailing rates or on a separately quoted basis. THIS LIMITED WARRANTY IS EXPRESSLY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.
17. IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT COMPANY IS NOT AN INSURER, THAT CUSTOMER SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY, AND THAT THE AMOUNTS PAYABLE TO THE COMPANY HEREUNDER ARE BASED UPON THE VALUE OF SERVICES RENDERED AND ARE UNRELATED TO THE VALUE OF CUSTOMER'S PROPERTY, THE PROPERTY OF OTHERS LOCATED ON CUSTOMER'S PREMISES, OR ANY POTENTIAL LIABILITY OR DAMAGE TO CUSTOMER ARISING OUT OF THE WORK PERFORMED BY COMPANY. CUSTOMER ACCORDINGLY AGREES THAT THE SOLE AND EXCLUSIVE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANIES, SUBSIDIARIES, AFFILIATES AND AGENTS ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY SHALL BE LIMITED TO THE PRICE OF THE WORK PERFORMED BY THE COMPANY OR \$10,000, WHICHEVER IS LESS. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINAFTER REFERRED TO AS "DAMAGES"), SUSTAINED BY CUSTOMER OR ANY OTHER PARTY CLAIMING BY OR THROUGH CUSTOMER, AND SHALL APPLY REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OF VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION STANDARD OR RULE OR OTHER FAULT OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES.
18. Neither party shall be liable for any special, indirect, incidental, consequential, or liquidated, penal or any economic damages or any character, including but not limited to loss of use of Customer's, property, loss of profits or loss of production, whether claimed by owner, manager, or occupant, or any third party, irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise.
19. Any legal action against the Company shall be commenced within (1) year from the date of the work.
20. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or seasonal start-up indicates repairs are required, a quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Company may remove the unacceptable system(s), component(s), or part(s), from its scope of responsibility and adjust the annual Agreement price accordingly or cancel this Agreement.
21. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
22. Customer shall permit only Company's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Company's personnel perform such work, Company may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
23. Company expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Company's work under this agreement.
24. Due to current volatility in raw material pricing and possibility of tariffs, this proposal is based upon current market value. We reserve the opportunity to re-evaluate our proposal at the time of award based upon material pricing and tariffs at that time

Rev (2.6.25)

Introduction

Service Makes Sense

The value of professional service cannot be underestimated. After all, the protection of your building's assets is critical to the operation of your business and the well-being of your employees.

A professional maintenance program keeps your building healthy and running at peak efficiency. Think of it as a "physical" for your facility. Regularly scheduled maintenance ensures environmental consistency. It makes work areas more comfortable and extends the life of your heating and cooling systems. A service agreement tailored to your specific facility also allows you to identify and address minor performance issues before they lead to catastrophic repairs and/or replacement.

NAC approach to service includes transparency. You'll receive a technical "menu" of the prescribed services and associated costs, along with a maintenance schedule tailored to your facility. We'll also provide a detailed explanation of the service performed.

More than 80% of the overall owning and operating costs of your facility will occur AFTER construction, which is why a professionally administered maintenance program is imperative to the ongoing performance of your building. The financial and technical risks of not performing regular service are many, so why chance it?

NAC is dedicated to providing customized, professional maintenance programs that take the guesswork out of protecting your valuable assets.

YOU focus on the destination. Let us help you along the journey.

Executive Summary

Dear ;

Thank you for taking the time to meet with NAC and giving us the opportunity to provide this proposal for mechanical systems services.

Our vision and mission is to be the professional provider of comprehensive solutions and services for facilities.

We are committed to finding innovative solutions to meet the specific needs of every customer.

Each proposal is designed to match your specific needs with our capabilities and provide you with reduced overall costs, improved equipment efficiency, better comfort, extended equipment life and general peace of mind, related to the HVAC systems.

After careful survey of your mechanical systems, we present the following recommendations for system improvements and planned preventive maintenance.

Thank you again for your time, we look forward to working with you!

Respectfully,

NAC
Ashley Marrone