



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: October 28, 2020

Subject: IT Request – Switching Proposal

At the October 19, 2020 meeting, the City Council authorized the replacement and installation of our new computer firewall and access points to facilitate remote work access for employees.

Staff is seeking approval of a second component of this project, which is to replace two 48 port switches that manage the traffic of our entire network. These switches are at end of life and are required to facilitate remote work access for employees.

The cost of these switches, including installation, is \$11,024.00, which will be covered with funds from the CARES Act.

I have attached the quote for your review. If you have any questions, please don't hesitate to contact me at 763-784-6491.

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