



Memorandum

To: Mayor Nelson and Members of the City Council
From: Terry Randall, Public Works Director
Date: November 2, 2023
Subject: October 2023 Public Works Report

During the month of October, the Public Works Department was busy doing the following activities:

- Weeding, Mowing, garbage and recycling pickup daily.
- Changing the gate on the hockey rink at Able Park, moving it to the west side.
- Filled area around the players benches on the ballfields with black dirt, seed and mulch.
- Sprinklers have been blown out and the building winterized.
- Patching various streets by putting down 12 tons.
- All fire hydrants have been checks for drainage, and pumped the ones that needed to be drained.
- Repairing snow plow equipment.
- On October 31, 2023 staff plowed.
- Continue to train George on the daily duties of Public Works Director.
- Staff changed the volutes on the Arthur Lift, the bolts holes wore out from pulling rags out of the pumps.

Appointments:

- October 2 – Attended rate study meeting
- October 3 – Attended a staff meeting
- October 5 – Attended a snow conference in St. Cloud
- October 9 – Met with Mansfield Oil about moving the fuel tanks
- October 19 – Attended rate study meeting
- Attended a CIP Meeting