



Memorandum

To: Mayor and City Council
From: Kay Okey, Parks & Recreation Director
Terry Randall, Public Works Director
Date: 3-2-2022
Subject: **Recommend Approval of Contract for Terrace Park Picnic Shelter Purchase and Installation**

Action To be Considered: Staff recommends the Council approve contracting for purchase and installation of a steel Picnic Shelter at Terrace Park from St. Croix Recreation, State of Minnesota contractor. Material delivery is approximately 15 weeks out and in order to get supplies and construction scheduled placing an order now is a priority so residents may fully utilize this structure during the summer.

Staff is requesting a dollar amount of \$ 56,675.00 for the following work:
Delivery, drawings, installation of structural steel roofing, trim and footings.
Installation of optional standing seam and tongue and groove decking.

Staff is requesting an additional dollar amount not to exceed \$6,500 for the following work to be completed by the Public Works Department:
Demolition of existing slab, footings, waste soils disposal and offloading of new shelter.
Purchase and Installation of new slab and site restoration (cement, top soil, grass seed).

Background: The picnic shelter, located near the park building which was originally installed in 1983, was removed this winter due to poor structural condition. The arbor, which sat beside the shelter and was originally installed in 2005 was also removed.

The Parks and Recreation Commission will recommend a final color scheme which will compliment the park and surrounding structures.

Financial Impact: This cost would be funded using the Parks Improvement Fund, which is not a taxpayer funded account. Total cost of project: \$63,175.00

ATTACHMENTS: Quote proposals from St. Croix Recreation and MN/WI Playground

Respectfully submitted,

Kay Okey

Director of Parks and Recreation