



Memorandum

To: Mayor Nelson and Members of the City Council

From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer

Date: June 1, 2022

Subject: Public Works Maintenance Worker hire

The Administration Department has concluded its hiring process for the two Public Works Maintenance Worker positions. We received 15 applications for the position. Public Works Director Randall and I narrowed the pool down to 3 applicants, which were interviewed by Director Randall, Lead Maintenance Worker Brett DeBoer and me. We were pleased with the quality of applicants we interviewed. We are pleased to recommend Conor Allen and Cory Haugen for the position.

Conor graduated from Spring Lake Park High School. He currently works for the City of Blaine as a Utilities Worker, where he has worked since 2019. He has licenses as a backflow tester, Class D water operator, and Class D wastewater license. Prior to that, he worked for the City as a seasonal Public Works Maintenance Worker for three summers.

Cory earned his Auto Technician A.A. Degree from Century College. He currently works as the General Manager for Rodger's Trucking in Ham Lake. Prior to that, he served as the Public Works/Logistics Operator for the City of Ham Lake for nearly 18 years. He earned an APWA Certification from the University of Minnesota and is a certified DOT inspector.

We are confident that they will be great fits on our Public Works team.

Staff is recommending the City Council grant a conditional offer to Conor Allen and Cory Haugen, conditioned on successful pre-employment drug test. Their criminal background checks have been completed. We recommend the City Council start each of them at Step 6 of the Salary Schedule, or \$66,185.60/year. This recommendation is based on the exceptional experience and qualifications Conor and Cory bring to the position.

If you have any questions, please don't hesitate to contact me at 763-784-6491.