



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: January 9, 2024
Subject: Council Salary Ordinance

Mayor and City Council salaries are established by ordinance. Pursuant to State Law, the salary ordinance must be adopted prior to a municipal election and cannot be implemented until after that election.

Since there is a municipal election upcoming in 2024, staff has taken the liberty of conducting a salary survey. We chose cities with similar characteristics to Spring Lake Park.

Below are the results of the salary survey:

City	Population	Mayor Salary	Council Salary
Circle Pines	5,005	\$4,500	\$3,750
Falcon Heights	5,227	\$5,400	\$3,600
Spring Lake Park	7,200	\$7,451	\$5,961
Mahtomedi	8,075	\$7,200	\$6,000
St. Francis	8,342	\$6,000	\$4,800
St. Anthony Village	9,007	\$8,700	\$7,956
Arden Hills	9,637	\$7,500	\$6,750
Little Canada	10,499	\$6,700	\$5,850
East Bethel	12,038	\$6,300	\$5,700
Vadnais Heights	12,623	\$7,500	\$6,000
Mounds View	12,946	\$8,250	\$7,452

The last time the Mayor and City Council salary changed was in 2008, effective January 1, 2009.

If the City Council wishes to adopt an ordinance amending the Mayor and City Council salary, the Council would need to provide guidance to City staff no later than June 3 so the ordinance can be drafted and the request can be included in the 2025 City budget.

If you have any questions, please do not hesitate to contact me at 763-784-6491.