



Memorandum

To: Mayor Nelson and Members of the City Council
From: Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer
Date: May 30, 2024
Subject: City Hall Renovation Update

Staff wanted to provide the City Council with a brief renovation update.

- Work continues at City Hall. Contractor is nearly finished with wall framing in the Police Area in Phase 1 and 2 of the project. The public restroom areas have been framed and rough plumbed. Roofers continue work on the main building.
- Staff has turned over the former Council Library room over to the contractor for demolition work.
- The floor has been poured in the Cold Storage addition. The new floor drains have been installed in the Police Garage.
- The electrical switchgear should be delivered next week. This will allow us to coordinate with Xcel Energy for a new transformer.
- The City received three quotes for the new emergency generator. The purchase of the new generator will be considered at the June 3, 2024 City Council meeting.
- Staff is waiting on receiving the appropriate paperwork to submit to the State of Minnesota for Superfund reimbursement for the fuel oil tank removal.

I have attached the 3-week look-ahead that we received from the Contractor this week for your information.

If you have any questions, please do not hesitate to contact me at 763-784-6491.