



# Memorandum

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**To:** Mayor Nelson and Members of the City Council  
**From:** Daniel R. Buchholtz, MMC, Administrator, Clerk/Treasurer  
**Date:** May 24, 2024  
**Subject:** City Hall Generator Purchase

Staff is seeking authority from the City Council to purchase an emergency generator for City Hall.

Stantec drafted a specification for the generator based on the electrical plan for the City Hall Renovation/Expansion project. That specification was sent to vendors to obtain quotes for an appropriately sized generator. The City received three quotes, which are shown below.

Kohler Power Systems, Model 300REOZJ (note 28-32 week lead time after approved submittals)	\$ 97,029.44
Interstate Power Systems, MTU Model D300 (note: there is a MTU Model D300 in stock in Becker on a first come, first serve basis; otherwise, lead time is 22-24 weeks after approved submittals)	\$100,750.00
Ziegler-Cat, Model D300GC (note: 20-22 week lead time after approved submittals)	\$104,935.00

Staff recommends purchasing the Interstate Power Systems, MTU Model D300. While it is \$3,720.56 more expensive than the Kohler Power Systems, Model 300REOZ, it is currently available in Becker. This time savings more than outweighs the additional expense. All of the vendors are on the Sourcewell Cooperative Purchasing contract, so there is no competitive bidding law issues associated with purchasing the Interstate Power Systems generator.

Funds for the generator purchase were included in the budget for the City Hall Renovation/Expansion project.

If you have any questions, please do not hesitate to contact me at 763-784-6491.