

## OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on January 03, 2023 at the City Hall, at 7:00 PM.

### 1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

### 2. ADMINISTER OATHS OF OFFICE

- A. Mayor Nelson
- B. Councilmember Moran
- C. Councilmember Wendling

Administrator Buchholtz administered the Oaths of Office.

### 3. ROLL CALL

#### MEMBERS PRESENT

Councilmember Ken Wendling  
Councilmember Barbara Goodboe-Bisschoff  
Councilmember Lisa Dircks  
Councilmember April Moran  
Mayor Bob Nelson

#### STAFF PRESENT

Building Official Jeff Baker, Public Works Director Terry Randall, Police Chief Josh Antoine,  
Administrator Daniel Buchholtz

### 4. PLEDGE OF ALLEGIANCE

### 5. ADDITIONS OR CORRECTIONS TO AGENDA -- None

### 6. DISCUSSION FROM THE FLOOR - None

### 7. CONSENT AGENDA

- A. Contractor's License

Motion made by Councilmember Wendling to approve the Consent Agenda.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks,  
Councilmember Moran, Mayor Nelson. Motion carried.

## 8. DEPARTMENT REPORTS

### A. Public Works Report

Public Works Director Randall stated that the Department plowed 11 times. He said staff is plowing more and using less salt. Director Randall noted that staff is working on skating rinks and doing maintenance on equipment.

### B. Code Enforcement Report

Building Official Baker stated that the Code Enforcement Department conducted 2,111 inspections for 2022, which includes 694 building, 420 rentals, 770 nuisance and 227 fire inspections. He noted that 31 rental properties have not paid for the 2023 rental housing license.

Building Official Baker gave an update on the construction projects located at 525 Osborne Road NE, 8457 Sunset Road NE and 8301 University Avenue NE.

## 9. ORDINANCES AND/OR RESOLUTIONS

### A. Resolution 2023-01, Approving 2023 Appointments

Administrator Buchholtz stated that the Mayor's recommendations for committee appointments are incorporated into Resolution 2023-01.

Councilmember Goodboe-Bisschoff inquired about the appointments to the Planning Commission. Administrator Buchholtz said the recommendations presented to the Council were based on the strengths of the applicants.

Councilmember Goodboe-Bisschoff submitted her name for Acting Mayor.

Motion made by Councilmember Goodboe-Bisschoff to amend the 2023 Appointment List for Acting Mayor replacing Ken Wendling with Barbara Goodboe-Bisschoff.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Voting Nay: Councilmember Wendling, Mayor Nelson. Motion carried 3-2.

Motion made by Councilmember Goodboe-Bisschoff to approve Resolution 2023-01, Approving 2023 Appointments with the change to replace Ken Wendling with Barbara Goodboe-Bisschoff as Acting Mayor.

Voting Aye: Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran. Motion carried. Voting Nay: Councilmember Wendling, Mayor Nelson. Motion carried 3-2.

B. Resolution 2023-02-02, Authorizing Fund Closure of 2018A G.O. Equipment Certificate – Debt Service and 2018A G.O. Equipment Certificate Project Funds and Establishing Equipment Capital Project Fund

Administrator Buchholtz gave an overview of Resolution 2023-02. He stated that the resolution closes the debt service fund and the capital project fund associated with the paid off 2018A G.O. Equipment Certificate. Administrator Buchholtz mentioned that the remaining money will be transferred to a new Equipment Fund. He also specified that the resolution will transfer additional funds from the Revolving Construction Fund.

Administrator Buchholtz said that the new Equipment Fund will begin with \$300,000 to finance the 2023-2027 capital project funds. He noted that the 2023 property tax levy will add an additional \$176,500 to the equipment fund.

Motion made by Councilmember Wendling to approve Resolution 2023-02-02, Authorizing Fund Closure of 2018A G.O. Equipment Certificate – Debt Service and 2018A G.O. Equipment Certificate Project Funds and Establishing Equipment Capital Project Fund

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

**10. NEW BUSINESS**

A. Schedule Work Session

Administrator Buchholtz requested that Council schedule a work session on January 9 at 5:30 PM. He stated the topics would include review statement of value policy, review of the design proposal for City Hall renovation and goal setting.

**11. REPORTS**

A. Attorney Report -- No report

B. Administrator Report

Administrator Buchholtz stated that the City is working on providing service to the owner of 8064 Garfield Street NE as well as publishing the notice in the paper for three weeks. He said that if the City receives no communication, the item will be brought to the Anoka County Court for further action by a judge.

C. Engineer Report – No report

**12. OTHER**

A. BTYR Report

Mayor Nelson gave an update on the activities of the Beyond the Yellow Ribbon.

B. Correspondence

**13. ADJOURN**

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Councilmember Moran, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:48 PM.

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Robert Nelson, Mayor

Attest:

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Daniel R. Buchholtz, Administrator, Clerk/Treasurer