

**CITY OF SPRING LAKE PARK
BREAKDOWN OF REVENUES FOR 2023 BUDGET
PUBLIC UTILITIES OPERATING FUND**

		Page R-1		
		2021 Actual	2022 Budget	2023 Budget
34950	MISC REVENUE, REFUNDS & REIMBURSEMENTS	\$ 26,432.67	\$ -	\$ -
36200	MISCELLANEOUS REVENUES	\$ 375.00	\$ -	\$ -
36210	INTEREST EARNED	\$ (5,242.27)	\$ 15,000	\$ 5,000
37101	WATER COLLECTIONS	\$ 576,791.40	\$ 610,000	\$ 765,970
37103	SALES TAX COLLECTED	\$ -	\$ 6,200	\$ 6,200
37104	PENALTIES - WATER	\$ 11,468.99	\$ 6,000	\$ 5,500
37109	SAFE DRINKING WATER FEE (Water Test Fee)	\$ 21,422.47	\$ 21,384	\$ 21,500
37111	ADMINISTRATIVE CHARGE	\$ 82,249.46	\$ 82,000	\$ 82,000
37115	ESTIMATE READING CHARGE	\$ -	\$ 50	\$ 50
37149	WATER CONNECTION-INTEREST	\$ 318.77	\$ -	\$ -
37150	WATER CONNECTION-WAC	\$ -	\$ 6,615	\$ -
37151	WATER RECONNECTION-CALL OUT FEE	\$ 625.00	\$ 625	\$ 625
37170	WATER PERMITS	\$ 375.00	\$ 100	\$ 125
37171	WATER PERMIT SURCHARGES	\$ 2.00	\$ 10	\$ 10
37172	WATER METER SALES & INSTALLATION	\$ 1,468.80	\$ 1,500	\$ 1,500
37174	INSTALL CHARGES-NEW PERMITS	\$ 905.76	\$ 250	\$ 250
37201	SEWER COLLECTIONS	\$ 849,525.46	\$ 844,710	\$ 865,212
37204	PENALTIES - SEWER	\$ 15,425.36	\$ 12,500	\$ 10,000
37250	SEWER CONNECTION CHARGES (SAC)	\$ (7,455.00)	\$ 13,675	\$ 13,675
37251	SEWER CONNECTION-INTEREST	\$ -	\$ 750	\$ 750
37270	SEWER PERMITS	\$ 675.00	\$ 250	\$ 200
37271	SEWER PERMIT SURCHARGES	\$ 3.00	\$ 10	\$ 10
37273	SEWER HOOK-UP CHARGES	\$ 870.00	\$ 150	\$ 150
39206	TRANSFER FROM RECYCLING FUND	\$ 2,000.00	\$ 2,000	\$ 3,000
TOTAL 2023 PUBLIC UTILITY OPERATING REVENUES		\$ 1,578,236.87	\$ 1,623,779	\$ 1,781,727

**CITY OF SPRING LAKE PARK
BREAKDOWN OF EXPENDITURES FOR 2023 BUDGET**

		2021	2022	Page W-1
<u>WATER DEPARTMENT-601.49400</u>		Actual	Budget	2023 Budget
1010	SALARIES	\$ 119,857.48	\$ 126,257	\$ 126,847
1013	OVERTIME	\$ 4,238.18	\$ 8,647	\$ 8,862
	a) 175 OT hrs @ \$50.64			
1020	ON-CALL SALARIES	\$ 1,505.31	\$ 4,941	\$ 5,064
	a) 60 OT hrs @ \$50.64	\$ 3,038		
	b) 30 DT hrs @ \$67.52	\$ 2,026		
1040	TEMPORARY SALARIES (\$10-\$12)	\$ -	\$ -	\$ -
1050	VACATION BUY BACK	\$ 1,486.64	\$ 3,000	\$ 3,000
1210	PERA EMPLOYER CONTRIBUTION	\$ (25,175.62)	\$ 10,139	\$ 10,207
	a) Coordinated 7.5% \$ 140,773			
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ 9,093.72	\$ 10,931	\$ 11,002
	a) FICA 6.2% \$ 143,773	\$ 8,917		
	b) Medicare 1.45% \$ 143,773	\$ 2,085		
1300	HEALTH & DENTAL INSURANCE	\$ 24,442.77	\$ 24,428	\$ 23,784
1313	LIFE INSURANCE	\$ 92.16	\$ 95	\$ 95
1510	WORKER'S COMPENSATION	\$ 10,775.33	\$ 11,000	\$ 11,000
2000	OFFICE SUPPLIES	\$ 318.60	\$ 800	\$ 1,000
	a) Copy Paper			
	b) Miscellaneous			
2030	PRINTED FORMS	\$ 1,408.32	\$ 1,600	\$ 1,600
	a) Utility Bills & Envelopes	\$ 1,400		
	b) Special Notices, Radio Install Forms	\$ 200		
2100	OPERATING SUPPLIES	\$ 970.85	\$ 900	\$ 1,000
2120	MOTOR FUELS & LUBRICANTS	\$ 2,746.10	\$ 4,000	\$ 5,000
2200	REPAIR & MAINTENANCE	\$ 49,585.96	\$ 60,000	\$ 60,000
	a) Hydrant Conversion (5)			
	b) Water Main Breaks			
	c) Water System Maintenance			
2210	EQUIPMENT PARTS	\$ 490.69	\$ 1,000	\$ 1,000
	a) Well house maint, paint			
2220	POSTAGE	\$ 2,130.46	\$ 2,500	\$ 2,500
	a) Utility Billing			
	b) Metered Mail			

2023 BUDGET BREAKDOWN OF EXPENDITURES:

WATER DEPARTMENT-601.49400 (CON'T)		Page W-2		Page W-2
		2021 Actual	2022 Budget	2023 Budget
2221	TIRES	\$ 589.14	\$ 500	\$ 1,000
2222	STREET REPAIRS	\$ 15,500.86	\$ 15,000	\$ 15,000
	a) Curb Repairs			
	b) Sod			
	c) Asphalt (water main breaks)			
2261	WATER TESTING	\$ 1,093.00	\$ 1,000	\$ 1,100
	a) Bacterial monthly			
	b) Copper & Lead			
2262	WATER METERS & SUPPLIES	\$ 3,185.50	\$ 5,500	\$ 5,500
2264	SAFE DRINKING WATER FEE (Water Test Fee-37109)	\$ 21,399.00	\$ 21,384	\$ 21,500
2280	UNIFORM ALLOWANCE	\$ 744.63	\$ 1,050	\$ 1,100
3010	AUDIT & ACCOUNTING SERVICES	\$ 5,712.50	\$ 5,975	\$ 6,213
3030	ENGINEERING SERVICES	\$ 6,258.75	\$ 2,500	\$ 2,500
3040	LEGAL SERVICES	\$ -	\$ 300	\$ 300
3210	TELEPHONE	\$ 474.08	\$ 750	\$ 750
	a) Alarm System			
	b) Cell Phone usage			
	c) Pager			
3310	TRAVEL EXPENSE	\$ 193.52	\$ 1,000	\$ 1,000
	a) AWWA Conference			
3500	PRINTING & PUBLISHING	\$ 10,466.68	\$ 8,800	\$ 10,500
	a) Newsletter			
	b) Special Notices			
3600	INSURANCE	\$ 10,209.07	\$ 10,900	\$ 14,000
3870	WATER USAGE - BLAINE ACCOUNTS	\$ 5,890.62	\$ -	\$ -
4000	CONTRACTUAL SERVICES	\$ 4,134.43	\$ 7,511	\$ 8,000
	a) I.T. Services	\$ 5,000		
	b) Safety Consultant	\$ 2,500		
	c) Drug Testing	\$ 500		

2023 BUDGET BREAKDOWN OF EXPENDITURES:

		Page W-3		Page W-3
		2021	2022	2023
WATER DEPARTMENT-601.49400 (CON'T)		Actual	Budget	Budget
4050	MAINTENANCE AGREEMENTS	\$ 8,488.81	\$ 8,545	\$ 8,885
	a) Accounting Software Support	\$ 1,000		
	b) Gopher State One-Call	\$ 2,000		
	c) Cathodic Protection Service	\$ 1,770		
	d) 66% SCADA System	\$ 765		
	e) Software Support for Meter Program	\$ 660		
	f) Meter Reading Equipment Support (handhelds)	\$ 590		
	g) Infraseek GIS	\$ 1,800		
	h) GPS upgrades	\$ 300		
4300	CONFERENCES & SCHOOLS	\$ 810.00	\$ 1,950	\$ 1,950
	a) Munici-pals	\$ 200		
	b) MN Rural Water Conference	\$ 100		
	c) AWWA	\$ 300		
	d) Con-Expo	\$ 500		
	e) Staff Training 1/yr	\$ 150		
	f) U.S.T. I. Conference	\$ 700		
4330	DUES & SUBSCRIPTIONS	\$ 367.19	\$ 650	\$ 500
	a) AWWA			
	b) Rural Water Assoc.			
4370	PERMITS & SALES TAX	\$ 3,357.57	\$ 10,000	\$ 10,000
	a) DNR Fees (Well Permits)	\$ 3,200		
	b) Quarterly Sales Tax (37103)	\$ 6,800		
4470	WATER PERMIT SURCHARGES (37171)	\$ -	\$ -	\$ -
5000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
7000	TRANSFERS OUT	\$ 69,865.00	\$ 68,545	\$ 150,332
	a) Transfer to General Fund	\$ 35,973		
	b) Transfer to Renewal & Replacement	\$ 34,359		
	c) Transfer to Building Maintenance Fund	\$ 80,000		
TOTAL 2023 WATER DEPARTMENT EXPENDITURES		\$ 372,707.30	\$ 442,098	\$ 532,091

**CITY OF SPRING LAKE PARK
BREAKDOWN OF EXPENDITURES FOR 2023 BUDGET**

<u>WATER TREATMENT PLANT OPERATIONS-601.49402</u>		2021 Actual	2022 Budget	2023 Budget
2100	OPERATING SUPPLIES	\$ 127.19	\$ 100	\$ 100
2120	MOTOR FUELS & LUBRICANTS a) Diesel, Generator	\$ 2,000.00	\$ 2,500	\$ 2,500
2160	CHEMICALS & CHEMICAL PRODUCTS	\$ 26,339.28	\$ 26,000	\$ 28,000
2200	REPAIR & MAINTENANCE a) Tools b) RPZ Testing (Backfill testing) c) Load Bank Testing (Generator)	\$ 4,976.14	\$ 15,000	\$ 15,000
2210	EQUIPMENT PARTS	\$ 15,545.31	\$ 7,000	\$ 7,000
3030	ENGINEERING FEES	\$ -	\$ 1,000	\$ 1,000
3500	PRINTING & PUBLISHING	\$ -	\$ -	\$ -
3600	INSURANCE	\$ 9,002.00	\$ 14,000	\$ 14,000
3810	ELECTRIC UTILITIES	\$ 98,433.74	\$ 86,000	\$ 102,000
3830	GAS UTILITIES	\$ 3,208.38	\$ 3,000	\$ 3,300
4000	CONTRACTUAL SERVICE a) Filter Evaluation b) Security Camera Maintenance c) Comcast	\$ -	\$ 2,000	\$ 2,000
4370	PERMITS, DUES & SUBSCRIPTIONS a) Hazardous Chemical Inventory Fee & Pressure Vessel Permit (State of MN) \$ 200 b) WTP Permit (Metro Council) \$ 650 c) Strength Charge (Metro Council) \$ 1,700	\$ 1,075.00	\$ 2,550	\$ 2,550
5000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
7000	TRANSFERS OUT a) Transfer to Renewal & Replacement \$ 17,745	\$ 54,058.00	\$ 40,915	\$ 17,745
<u>TOTAL 2023 WTP EXPENDITURES</u>		\$ 214,765.04	\$ 200,065	\$ 195,195

**CITY OF SPRING LAKE PARK
BREAKDOWN OF EXPENDITURES FOR 2023 BUDGET**

SEWER DEPARTMENT-601.49450		2021 Actual	2022 Budget	2023 Budget
1010	SALARIES	\$ 119,858.06	\$ 126,257	\$ 126,847
1013	OVERTIME a) 175 OT hrs @ \$50.64	\$ 4,238.34	\$ 8,647	\$ 8,862
1020	ON-CALL SALARIES a) 60 OT hrs @ \$50.64 b) 30 DT hrs @ \$67.52	\$ 1,505.37 \$ 3,038 \$ 2,026	\$ 4,941	\$ 5,064
1040	TEMPORARY SALARIES (\$10-\$12)	\$ -	\$ -	\$ -
1050	VACATION BUY BACK	\$ 1,486.64	\$ 3,000	\$ 3,000
1210	PERA EMPLOYER CONTRIBUTION a) Coordinated 7.5% \$ 140,773	\$ 9,428.68	\$ 10,139	\$ 10,207
1220	FICA & MEDICARE EMPLOYER CONTRIBUTION a) FICA 6.2% \$ 143,773 b) Medicare 1.45% \$ 143,773	\$ 9,094.36 \$ 8,917 \$ 2,085	\$ 10,931	\$ 11,002
1300	HEALTH & DENTAL INSURANCE	\$ 24,443.19	\$ 24,428	\$ 23,784
1313	LIFE INSURANCE	\$ 92.40	\$ 95	\$ 95
1510	WORKER'S COMPENSATION	\$ 10,851.80	\$ 11,000	\$ 11,000
2000	OFFICE SUPPLIES a) Copy Paper b) Miscellaneous	\$ 245.83	\$ 800	\$ 800
2030	PRINTED FORMS a) Utility Bills & Envelopes \$ 1,400 b) Special Notices, Radio Install Forms \$ 200	\$ 1,408.33 \$ 1,400 \$ 200	\$ 1,600	\$ 1,600
2100	OPERATING SUPPLIES	\$ 127.19	\$ 500	\$ 500
2120	MOTOR FUELS & LUBRICANTS	\$ 2,746.11	\$ 3,200	\$ 3,700
2200	REPAIR & MAINTENANCE a) Chemicals-Sewer System b) Sewer System Maintenance c) Manhole Covers	\$ 5,234.77	\$ 14,000	\$ 14,000
2210	EQUIPMENT PARTS	\$ 745.33	\$ 3,000	\$ 3,000
2220	POSTAGE a) Utility Billing b) Metered Mail	\$ 1,885.46	\$ 2,500	\$ 2,500
2221	TIRES	\$ 589.14	\$ 500	\$ 1,000

2023 BUDGET BREAKDOWN OF EXPENDITURES:

		Page S-2		Page S-2
		2021	2022	2023
SEWER DEPARTMENT-601.49450 (CON'T)		Actual	Budget	Budget
2222	STREET REPAIRS	\$ -	\$ 3,000	\$ 3,000
	a) Curb Repairs			
	b) Sod			
	c) Asphalt (sewer breaks)			
2262	WATER METERS & SUPPLIES	\$ 3,185.50	\$ 6,000	\$ 6,000
2280	UNIFORM ALLOWANCE	\$ 744.63	\$ 1,050	\$ 1,050
3010	AUDIT & ACCOUNTING SERVICES	\$ 5,712.50	\$ 5,975	\$ 6,213
3030	ENGINEERING SERVICES	\$ -	\$ 1,500	\$ 1,000
3040	LEGAL SERVICES	\$ -	\$ 300	\$ 300
3210	TELEPHONE	\$ 474.15	\$ 700	\$ 700
	a) Alarm System			
	b) Cell Phone usage			
	c) Pager			
3310	TRAVEL EXPENSE	\$ -	\$ 1,000	\$ 1,000
3500	PRINTING & PUBLISHING	\$ -	\$ 300	\$ 300
3600	INSURANCE	\$ 14,153.56	\$ 15,000	\$ 15,240
3810	ELECTRIC UTILITIES	\$ 5,658.89	\$ 5,800	\$ 5,800
3840	METRO WASTE CONTROL	\$ 535,912.94	\$ 587,074	\$ 578,842
	(\$48,236.83/month)			
4000	CONTRACTUAL SERVICES	\$ 4,834.43	\$ 8,511	\$ 9,000
	a) I.T. Services (split 150 hr block)	\$ 5,000		
	b) Safety Consultant	\$ 2,500		
	c) Drug Testing	\$ 500		
	d) Load Bank Testing (Generator)	\$ 1,000		
4050	MAINTENANCE AGREEMENTS	\$ 6,432.76	\$ 7,600	\$ 6,840
	a) Accounting Software Support	\$ 1,000		
	b) Gopher State One-Call	\$ 2,040		
	c) 33% SCADA System	\$ 450		
	d) Software Support for Meter Program	\$ 660		
	e) Meter Reading Equipment Support (handhelds)	\$ 590		
	f) Infraseek GIS	\$ 1,800		
	g) GPS/GIS Software Support	\$ 300		

2023 BUDGET BREAKDOWN OF EXPENDITURES:

SEWER DEPARTMENT-601.49450 (CON'T)

		2021 Actual	2022 Budget	2023 Budget
4300	CONFERENCES & SCHOOLS			
	a) Municipals	\$ 100		
	b) MN Rural Water Conference	\$ 200		
	c) AWWA	\$ 300		
	d) Sewer Trade Conference	\$ 450		
	e) Staff Training 1/yr	\$ 150		
4330	DUES & SUBSCRIPTIONS	\$ 67.19	\$ 340	\$ 340
	a) Minnesota Rural Water Assn	\$ 123		
	b) American Water Works Assoc.	\$ 137		
	c) A.P.W.A.	\$ 80		
4390	MISCELLANEOUS	\$ -	\$ -	\$ -
4450	RESERVE CAPACITY CHARGES (SAC-37250)	\$ 44,210.14	\$ 12,425	\$ 12,425
4460	SEWER PERMIT SURCHARGES (37271)	\$ -	\$ -	\$ -
5000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
7000	TRANSFERS OUT	\$ 99,805.00	\$ 98,304	\$ 178,230
	a) Transfer to General Fund	\$ 19,370		
	b) Transfer to Renewal & Replacement	\$ 78,860		
	c) Transfer to Building Maintenance Fund	\$ 80,000		
TOTAL 2023 SEWER DEPARTMENT EXPENDITURES		\$ 915,172.69	\$ 981,617	\$ 1,054,441

TOTAL 2023 PUBLIC UTILITY OPERATING EXPENDITURES	\$ 1,502,645.03	\$ 1,423,714	\$ 1,781,727
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**CITY OF SPRING LAKE PARK
BREAKDOWN OF REVENUE & EXPENDITURES FOR 2023 BUDGET
WATER TREATMENT PLANT FUND 602**

Page WTP-1

<u>REVENUES:</u>	2021 Actual	2022 Budget	2023 Budget
602.00000.36200 MISC REVENUES	\$ -	\$ -	\$ -
602.00000.36210 INTEREST	\$ (3,102.42)	\$ 4,000	\$ -
602.00000.37150 WATER CONNECTION CHARGE	\$ -	\$ -	\$ -
602.00000.37601 WATER TREATMENT PLANT COLLECTIONS	\$ 239,870.44	\$ 140,000	\$ -
602.00000.37604 WATER TREATMENT PLANT PENALTIES	\$ 4,736.33	\$ 3,000	\$ -
602.00000.39206 TRANSFER FROM WTR TREATMT PLANT	\$ 39,128.00	\$ 25,000	\$ -
<u>TOTAL 2020 WTP BOND FUND REVENUES</u>	<u>\$ 280,632.35</u>	<u>\$ 172,000</u>	<u>\$ -</u>

<u>EXPENDITURES:</u>	2021 Actual	2022 Budget	2023 Budget
602.49402.06010 BOND PRINCIPAL	\$ 231,000.00	\$ 238,000	\$ 245,000
602.49402.06110 BOND INTEREST	\$ 20,128.00	\$ 13,616	\$ 6,907
<u>TOTAL 2023 WTP BOND FUND EXPENDITURES</u>	<u>\$ 251,128.00</u>	<u>\$ 251,616</u>	<u>\$ 251,907</u>

**CITY OF SPRING LAKE PARK
BREAKDOWN OF REVENUE & EXPENDITURES FOR 2023 BUDGET
STORM WATER UTILITY FUND 603**

<u>REVENUES:</u>	2021 Actual	2022 Budget	2023 Budget
603.00000.36200 MISC REVENUES	\$ -	\$ -	\$ -
603.00000.36210 INTEREST	\$ -	\$ 1,000	\$ 500
603.00000.36504 STORM WATER COLLECTION	\$ -	\$ 96,000	\$ 97,400
603.00000.36505 STORM WATER TRANSFER	\$ -	\$ -	\$ -
602.00000.33203 STORM WATER PENALTIES	\$ -	\$ 500	\$ 1,000
<u>TOTAL 2023 SW UTILITY REVENUES</u>	\$ -	\$ 97,500	\$ 98,900

<u>EXPENDITURES:</u>	2021 Actual	2022 Budget	2023 Budget
603.49785.01010 FULL TIME EMPLOYEES	\$ -	\$ 12,103	\$ 11,865
603.49785.01013 OVERTIME	\$ -	\$ -	\$ -
603.49785.01040 TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
603.49785.01050 VACATION BUY BACK	\$ -	\$ 950	\$ 1,000
603.49785.01210 PERA CONTRIBUTIONS - EMPLOYER	\$ -	\$ 979	\$ 965
603.49785.01220 FICA & MEDICARE EMPLOYER CONTRIBUTION	\$ -	\$ 999	\$ 984
603.49785.01300 HEALTH INSURANCE	\$ -	\$ 1,213	\$ 1,179
603.49785.01313 LIFE INSURANCE	\$ -	\$ 6	\$ 7
603.49785.01510 WORKERS COMPENSATION	\$ -	\$ 1,200	\$ 1,200
603.49785.02200 REPAIR & MAINTENANCE	\$ -	\$ 17,500	\$ 18,000
603.49785.03030 ENGINEERING FEES	\$ -	\$ 7,500	\$ 8,000
603.49785.03040 LEGAL FEES	\$ -	\$ 500	\$ 500
603.49785.03500 PRINTING & PUBLISHING	\$ -	\$ 550	\$ 1,000
603.49785.04000 CONTRACTUAL SERVICES	\$ -	\$ 4,000	\$ 4,200
603.49785.05000 CAPITAL OUTLAY	\$ -	\$ 50,000	\$ 50,000
603.49785.07000 PERMANENT TRANSFERS OUT	\$ -	\$ -	\$ -
<u>TOTAL 2023 SW UTILITY EXPENDITURES</u>	\$ -	\$ 97,500	\$ 98,900



**CITY OF SPRING LAKE PARK
2023 UTILITY RATES (PROPOSED)**

WATER CONSERVATION RATES - ALL PROPERTIES

Administrative Base Rate	\$17.64 /quarter
Tier 1:	\$1.84 /1,000 gallons for 0-9,000 gallons/quarter
Tier 2:	\$2.07 /1,000 gallons for 9,001-18,000 gallons/quarter
Tier 3:	\$3.19 /1,000 gallons for 18,001 to 27,000 gallons/quarter
Tier 4:	\$3.55 /1,000 gallons for 27,001 to 36,000 gallons/quarter
Tier 5:	\$3.85 /1,000 gallons for 36,001 to 45,000 gallons/quarter
Tier 6:	\$4.18 /1,000 gallons for 45,001+ gallons/quarter

SEWER RATES - ALL PROPERTIES

Metropolitan Council Environmental Services (MCES), a division of the Metropolitan Council, owns and operates the facilities that process wastewater for the metropolitan area. MCES charges a fee to each city for wastewater treatment based on its share of wastewater treated by MCES. Sewer rates reflect this fee as well as funds required for the repair and maintenance of the City's municipal sanitary sewer infrastructure.

Single Family, Duplex, Townhouse & Similar Residential	\$67.26 /unit/quarter
Apartment, Mobile Home, Institutional, Commercial, & Industrial	\$67.26 /unit/quarter for 18,000 gallons and \$3.67 /1,000 gallons for all usage over 18,000 gallons

OTHER UTILITY BILL CHARGES

Recycling Fee	\$12.96 /quarter/residential unit
Street Light Fee	\$4.30 /quarter per water connection
Minnesota Water Test Fee	\$2.43 /quarter/per water connection
Storm Water Utility Fee	\$6.00 /quarter per residential equivalency factor (REF)

Total Water/Sanitary Sewer/Stormwater Rates - Metro Area 2022 North Central Utility Rate Survey - AE2S

