



Biennial Audit

Agency Information

Spring Lake Park Police Department
1301 81st Ave NE
Spring Lake Park, MN 55432

Audit Date

July 20, 2021

Reviewer

Ann Platson
Ann.platson@cit-net.com

Computer Integration Technologies, Inc.
651-255-5758

Summary Report

In accordance with MN Statute 13.825 Portable Recording Systems, Subd. 9, (Biennial requirement, an audit was conducted with the following results:

- Portable Recording system found to positively maintain date and time information of recorded data, accurately, and as required.
- Recorded Data is appropriately classified per Policy 800
- Recorded Data validated to be utilized and stored appropriately
- Recorded Data validated to be appropriately disseminated and/or shared, as required and requested
- Recorded Data destruction rules applied at time of data creation
- Recorded Data is internally audited and reviewed periodically within audit period, to verify policy compliance.

Additional Considerations:

Spring Lake Park's Police Department's of use of [Policy 800](#), which set the guidance for operation of Body Worn Cameras, is publicly displayed, via the [SLPPD website](#) and linked within this document for reference. The Policy addresses compliance to MN Statute 13.825 Portable Recording System. The Policy was reviewed against BWC user practices to include data classification, collection, access, storage and dissemination. The review demonstrated all portions of Policy 800 are carried out as documented.

At the time of the audit, Spring Lake Park Department fulfills all the requirements as identified in the MN Statute 13.825 Portable Recording System.

Should any further information be required in accordance with this audit. Please contact the above listed reviewer at the number or email listed above.

Computer Integration Technologies, Inc.
2375 Ventura Drive
Woodbury, MN 55125-3930
WWW.CIT-NET.COM